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To: [O'Brien, Maggie](#)
Cc: [Kirk, Becca](#); [Lowe, Daniel](#); [Twigg-Flesner, Christian](#); [Hiorns, Sara](#)
Subject: URGENT - DUG MESSAGE RE OUTSTANDING MODULE ISSUES
Date: 10 October 2024 21:09:19

Dear Student

Thank you for your patience during the module allocation process. We are of course aware of the problems caused to you by the late timetabling of some Modules and we apologise if this has inconvenienced you. I am sure we will be discussing this at the next Staff/Student Liaison Committee so perhaps if you have any concerns or comments you could raise through your Student Reps.

I hope that most of you have your Term One timetables in place now – the rest of this message I pass on from the PSS Team in the hope they can, with your help, iron out any remaining problems quickly.

Term 1 modules

If you have applied for External Modules, please complete the [external module confirmation form](#) (if not already showing on Tabula) and the [timetable clash](#) form for term 1 modules by 4pm on Friday October . No further changes to term 1 modules will be processed after Friday.

Term 2 modules - You will have been registered for your remaining term 2 Law modules this afternoon. You will be able to see which modules you have been allocated to on the modules tab on Tabula (please allow up to 24 hours for this to update). For Term Two Modules, your Tabula timetable should update on Monday lunchtime for Law modules, the WBS timetable will be released at the start of term 2.

Remember, you are not permitted to take modules which have clashing lectures, seminars or workshops - if you notice a clash, please complete the [timetable clash](#) form next week. If you are taking an external module in term 2 which isn't showing on your list of Tabula modules, please complete the [external module confirmation form](#).

Please note, whilst every effort has been made to allocate you to as many of your preferred options as possible, due to the complexities of module allocation, we cannot permit students to swap any Law modules or make any changes to their preferences on their module pre-registration form, except for where there is a clash on your timetable, or you have been accepted onto an external module.

Thank you again for your patience.

Best wishes, Maggie