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To: [O'Brien, Maggie](#)
Subject: DUG Update - Important issues for Term One assessments
Date: 25 November 2024 11:50:01

Dear Undergraduate Student

A few important matters as we approach the end of term and your first round of assessments.

These are:

- Pre submissions Skills Workshops
- New WLS Policy on GenAI
- End of Term Feedback

Next week I will provide detailed guidance on mitigating circumstances and extensions in case you encounter any problems closer to the deadlines. This will cover what the difference is, when you can submit and what might be permissible.

1. Pre-submission skills workshops

By popular demand we are re-running the pre submission workshops in weeks 10(in person) and 11(online). The schedule is below. All sessions are open to all years. Places in on-campus sessions will be allocated on a first come/first served basis. We will load slides to the Student Hub, recording is not possible in these interactive sessions.

Pre Assessment Skills Sessions				
Problem Solving	Dr Christopher Mills	Monday 2 December	12-1PM	SO.20
Critical Thinking	Dr Rebecca Munro	Tuesday 3 December	12-1PM	SO.20
Essay Writing	Dr Margaret O'Brien	Wednesday 4 December	11am-12noon	R3.41
OSCOLA	Dr Daniel Lowe	Wednesday 11 December	11am-12noon	Online

All sessions are geared toward preparing you for your submissions in Week 10 and in January 2025.

First years will be lectured on the Warwick Skills Award at 1-2pm Ramphal SO.21 on 28 November 2025. If you wish to join to find out more about receiving this additional award at the end of your degree, please feel free to drop in.

2. New Policy on Generative Artificial Intelligence (GenAI)

Linked to this email are three short and informative documents setting out the Law Schools formal policy of the use of Generative Artificial Intelligence (GenAI) in assessments and

teaching. The policy is designed as a framework to help you understand when it is permissible to use GenAI and when it is prohibited.

[WLS AI policy is a short overview of the Law School Policy.](#)

Key Message: It is your responsibility to familiarise yourself with this policy and to make sure that you are aware of the approach to use of GenAI in each of your modules.

[WLS AI Dos and Don'ts contains advice on how to use AI constructively and when to avoid](#)

Key Message: A short and handy guide to navigating GenAI in an academic context.

[WLS AI Classroom sets out the rules on use of GenAI in the classroom](#)

Key Message: You must not use GenAI translation tools or recording in the classroom. This is a breach of University Policy on data protection and if you are discovered using these tools you will be asked to leave the seminar/lecture.

GenAI is not absolutely prohibited in the Law School so you must read the guidance for **each module** carefully to make sure you understand the rules set for each individual assessment. Falling foul of the rules set out for you might result in findings of academic misconduct or poor academic practise, with all the attendant consequences of zero marks for questions and/or papers, and referrals to the AM Panel.

3. End of term Module Feedback

Once again we are running an end of term feedback exercise in weeks 9 and 10. You will be given an opportunity in seminars to fill in a paper form with anonymous feedback on your Module. This is really useful for us in developing future teaching and learning activities, and equally useful for us as individual teachers to develop our classroom skills. Please participate, be honest but be kind!

4. Questions and Comments

A reminder: my office hours are 11.15am to 12.30pm on Tuesday and 3.15 to 4.30 Thursday (on campus during term time, on line during the holidays) if you have any issues you wish to discuss.

Any urgent questions or queries please use the DUG Padlet. We usually answer within 24 hours.

Finally, I will sign off today using my AI generated Avatar. If you want a quick and brutal lesson on how AI distorts reality, compare Manga-me with the real thing. I will leave you with that thought. Enjoy week 9.

Best wishes Maggie

