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Subject: Use of live translation software in classes is not allowed
Date: 30 October 2024 16:03:14

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30 October 2024

Dear LLM students,

I am writing to you as the Law School's Director of Teaching and Learning to draw your attention to the essential information below. Please read this entire email, and please ensure that you comply. This concerns the use of live translation software in classes, i.e., software that provides a live translation of what is being said in class.

Please be aware that you are **not permitted** to use live translation or live transcription software that translates the seminar discussion or lecture as it happens. Using such software involves the recording or capture of voices and transfer of voice data outside the University. This is not compatible with University policies and may also contravene data protection laws.

More generally, you are **not permitted** to make any recordings of your seminars. Recording seminar discussions is contrary to University policy. Where applicable, lecture elements will be captured using the University's lecture recording system and will be made available subsequently (please ask your tutor).

If English is not your first language, you are allowed to use a translation tool that does not involve voice recording or voice capture to help you formulate your response during the seminar if you are unsure about the right wording. However, it is always better just to try - you will learn from practice and gain more confidence.

On the other hand, it is **not permitted** to use generative AI tools such as ChatGPT during the class unless your tutor expressly authorises this for a particular seminar task. It is important that you use class discussion to develop your own understanding and knowledge of each topic. Studying for an LLM will be a little bit challenging, but that is an aspect of the learning process.

Please comply with these rules. If you do not, you might be asked to leave the class and to delete any recordings you have made. You might also be referred for disciplinary action.

Professor Christian Twigg-Flesner

Deputy Head and Director of Teaching and Learning