



Participant Information Leaflet for Participants in “Everyday in Lockdown” – a WICID Research Project

Study Title: Everyday in Lockdown

Investigator(s): Shirin Rai, Briony Jones, Oyinlola Oyebode

Introduction

You are invited to take part in a research study we are conducting, *Everyday in Lockdown*. Before you decide, you need to understand why the research is being done and what it would involve for you. Please take the time to read the following information carefully. Talk to others about the study if you wish.

Please ask us if there is anything that is not clear or if you would like more information. Take time to decide whether or not you wish to take part.

Who is organising and funding the study?

The Warwick Interdisciplinary Research Centre for International Development (WICID) is organising and funding the study. WICID is based at and funded by the University of Warwick. There is no external funding or sponsorship for this study.

What is the study about?

This study aims to observe and understand the rhythms of everyday lives during the COVID-19 lockdown. The study will use photos to understand how COVID-19 interrupted lives and to analyse how people have coped during this time and how the contexts of lockdown affect the strategies of resilience. The objective is to capture the everyday across intersectional and national boundaries of class, gender, caste, ethnicity, age, religion to build a picture (metaphorically and actually) of the everyday life and labour in the times of COVID-19.

What would taking part involve?

Participants in this study will submit photos of their lives in lockdown to the research team. To be involved in the study, participants will send photos via email/WhatsApp -



WICIDphotography@warwick.ac.uk or by WhatsApp --447377235057.

The photos should depict everyday life under the COVID-19 restrictions.

While taking the photos, participants may consider the following questions:

- How your everyday life looks now under lockdown?
- How your family members spend the day now if you are unable to go out to school and work?
- How the children and elders are dealing with this lockdown?
- How your neighbours and community have responded to this lockdown?

Guidelines: Participants should not provide photographs that involve nudity. By submitting, the photographer and participants in the photo give their consent for the photo to be posted on the social media platforms of WICID (Facebook, Twitter, and our website) and in a future published book. Every adult in the household will provide consent. In addition, they will ensure that children over 13 provide assent to the project. First name, age, and nationality information may be submitted and stored, but no other personal data will be stored.

Participants may submit up to 10 photos in one day, and may continue to submit photos as they wish, however it is not guaranteed that any or all photos will be shared or published. Should anyone in the photo wish to remain anonymous, participants should ensure that their face is clearly obscured (for example, their back faces the camera, their face is hidden behind another object in the photo, etc.). Individuals who do not wish to be featured in the photos should not be included in them.

Do I have to take part?

No. Participation in this study is completely voluntary and choosing not to take part will not affect you in any way. You can also choose to withdraw your participation at any time, without giving a reason by contacting one of the research team. Further details about withdrawing from the study are provided later on in this document. You and your family will not be punished in any way for withdrawing from this study. Participants should be aware that they are able to withdraw at any time, at which point their photos will be removed from social media channels. However, they should be aware that such photos may have been shared by others and seen by others.

What are the possible benefits of taking part in this study?

There are no financial benefits to taking part in this study. However, this study will give a perspective into the varied experiences of everyday life for people around the world during the COVID-19 pandemic. The study aims to illuminate narratives of those whose stories may not be told by the national or international media. In this way, it benefits participants, observers, and those who engage with it by broadening our understandings of everyday life. The study hopes to capture experiences intersectional and national boundaries of class, gender, caste, ethnicity, age, religion, allowing people from different backgrounds to empathise and understand one another during this time.

What are the possible disadvantages, side effects or risks, of taking part in this study?

The study hopes not to create any disadvantages, side effects or risks for participants. However, unintended consequences may occur. Participants will be sharing personal information about their lives through visual representations of it. Such visual representations will be shared widely on social media. As such, a photo of a participant's everyday life may



be shared with a broad audience, soliciting commentary, both positive and negative. The research team will make every effort to ensure that commentary and conversation is respectful, however given the online nature of communication, it is not guaranteed that it will be so.

Expenses and payments

Participants will not be given any payment, reward, or reimbursement for their participation in this study.

Will my taking part be kept confidential?

Participants may elect for their first name, age, and nationality *not* to be shared, however they must indicate as such with the submission of their photo.

- Data will be collected on University of Warwick email accounts as well as through WhatsApp. The personal accounts of participants will not be shared outside of the research team and will not be used for any other purpose than the submission of the research material.
- First name, age, and nationality data will be collected if the participant gives consent. However a participant may choose not to reveal this information, or may choose for this information to remain confidential to only the research team (and not shared on social media or in the publication). If a participant does not want to submit this information, they should state as such along with their submission.
- Personal data (age, nationality, and first name) and submitted photos will be stored on secure, password protected University computers and shared widely on the WICID social media platforms. Participants will be identified in photos by the name that they submit. In the case that they do not submit a name, they will be referred to by a pseudonym.
- The personal data collected (name, age, nationality) will be shared outside of the European Economic Area and may be shared globally through online platforms and social media.
- If the submission and subsequent sharing of such photos causes any harm to the participants in the study, there is a duty of care on behalf of the research team to report this to the relevant authorities.
- Direct quotes will only be used in the research outputs (social media posts and book) if express consent is given by the participant upon submission of the photo.

What will happen to the data collected about me?

As a publicly-funded organisation, the University of Warwick have to ensure that it is in the public interest when we use personally-identifiable information from people who have agreed to take part in research. This means that when you agree to take part in a research study, such as this, we will use your data in the ways needed to conduct and analyse the research study.

We will be using information that you provide in order to undertake this study and will act as the data controller for this study. We are committed to protecting the rights of individuals in line with data protection legislation. The University of Warwick will keep your first name, age, nationality, and photos that you submit until the publication of final material is finished, or within five years of the end of the study.



- 1) Identifiable data will be collected from you as part of this study. Personal photos, first name, age, and nationality will be collected. Should participants not wish to share this information, they should ensure that all identifiable features in photos are obscured and state clearly that they do not wish for their first name, age, or nationality to be recorded. Identifiable data such as email addresses and/or WhatsApp numbers will *not* be shared outside of the research team.
- 2) Research data will not be anonymised unless the participants specifically states that that they wish for their name, age, and nationality not to be included. If participants wish for their personal data to be anonymised or pseudonymized, they must indicate as such upon submission of their photos. In this case, their first name, age, and nationality will not be published. If photos provide identifiable information (such as faces) such photos will not be published.
- 3) Once photos have been published on social media, it is possible for participants to withdraw their submission from this study and have it removed from the WICID social media. However, participants should recognize that once the photo is shared online, it is largely outside of the control of the research team. Once the photos are published in a book, participants should realize that it is no longer possible to withdraw submissions at this point.
- 4) Research data will not be pseudonymised unless the participant expressly requests that it is. In this case, it will be pseudonymized as quickly as possible after data collection. This means all direct and indirect identifiers will be removed from the research data and will be replaced with a participant number. The key to identification will be stored separately and securely to the research data to safeguard your identity. It is possible to withdraw such data at any time, but participants should recognize the limitations of this (enumerated in number 3)

Data Sharing

The data that participants provide in this study will be shared outside of the University of Warwick and outside of the European Economic Area. Your rights to access, change or move your information are limited, as we need to manage your information in specific ways in order for the research to be reliable and accurate. The University of Warwick has in place policies and procedures to keep your data safe.

This data may also be used for future research, including impact activities following review and approval by an independent Research Ethics Committee and subject to your consent at the outset of this research project.

For further information, please refer to the University of Warwick Research Privacy Notice which is available here:

<https://warwick.ac.uk/services/idc/dataprotection/privacynotices/researchprivacynotice> or by contacting the Information and Data Compliance Team at GDPR@warwick.ac.uk.

What will happen if I don't want to carry on being part of the study?

Participation in this study is completely voluntary and choosing not to take part will not affect you in any way. You can also choose to withdraw your participation at any time, without giving a reason by contacting one of the research team. Further details about withdrawing from the study are provided later on in this document. You and your family will not be



punished in any way for withdrawing from this study. Participants should be aware that they are able to withdraw at any time, at which point their photos will be removed from social media channels. However, they should be aware that such photos may have been shared by others and seen by others. Should participants wish to withdraw from the study or withdraw their data, they should contact the research team (via the method in which they submitted their photo) and clearly communicate their wish to withdraw. When this is received, the research team will immediately remove all data associated with this person. However, as above, if the photo has been published online it will not be possible to ensure that all traces of the photo are removed from the internet.

If you withdraw from the study, it will often not be possible to withdraw your data which has already been collected and shared via social media. To safeguard your rights, we will use the minimum personally-identifiable information possible and keep the data secure in line with the University's Information and Data Compliance policies.

What will happen to the results of the study?

The results of this study will be posted on the social media channels of WICID (and potentially shared by others around the globe). They will also be published in a short book compiled by the research team.

Who has reviewed the study?

This study has been reviewed and given favourable opinion by the University of Warwick's Humanities and Social Science Research Ethics Committee (HSSREC).

Who should I contact if I want further information?

Should you want further information, contact the project director, Professor Shirin Rai. She may be reached by email (shirin.raï@warwick.ac.uk), telephone (+44 (0)24765 23429) or WhatsApp (to be inserted when WICID project number is acquired).

Who should I contact if I wish to make a complaint?

Any complaint about the way you have been dealt with during the study or any possible harm you might have suffered will be addressed. Please address your complaint to the person below, who is a senior University of Warwick official entirely independent of this study:

Who should I contact if this study spurs psychological distress to myself or other participants?

Should the photographs you take or the activities related to this study spur any psychological distress to yourself or others involved in the project, please be aware that support resources are available for you. In principle, you may contact the individual who shared the project with you with specific concerns so that they may signpost you to location and country-specific resources. If you are unable or uncomfortable doing so, please find general resources here:

- Domestic violence:
 - <https://www.unwomen.org/en>



- <https://www.naaree.com/domestic-violence-helplines-india/#sheroes-helpline> (India)
- <https://www.womankind.org.uk/where-we-work/kenya> (Kenya)
- Physical and mental health and wellbeing:
 - <https://www.who.int/en/>
 - <https://www.unitedgmh.org/mental-health-support/india> (India)
 - <https://africamentalhealthresearchandtrainingfoundation.org/> (Kenya)
- Children's Rights:
 - <https://www.actionaidindia.org/> (India)
 - <http://www.childrenscouncil.go.ke/child-help-line.html?showall=1&limitstart> (Kenya)
 - <https://www.unicef.org/>

Head of Research Governance

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If you wish to raise a complaint on how we have handled your personal data, you can contact our Data Protection Officer, Anjeli Bajaj, Information and Data Director who will investigate the matter: DPO@warwick.ac.uk.

If you are not satisfied with our response or believe we are processing your personal data in a way that is not lawful you can complain to the Information Commissioner's Office (ICO).

Thank you for taking the time to read this Participant Information Leaflet

