



Welcome to the Library

Lucie Thomas and Rhiannon Taylor
Research & Academic Support Librarians for Sociology

**UNIVERSITY
OF WARWICK**



The Library

<https://warwick.ac.uk/library>

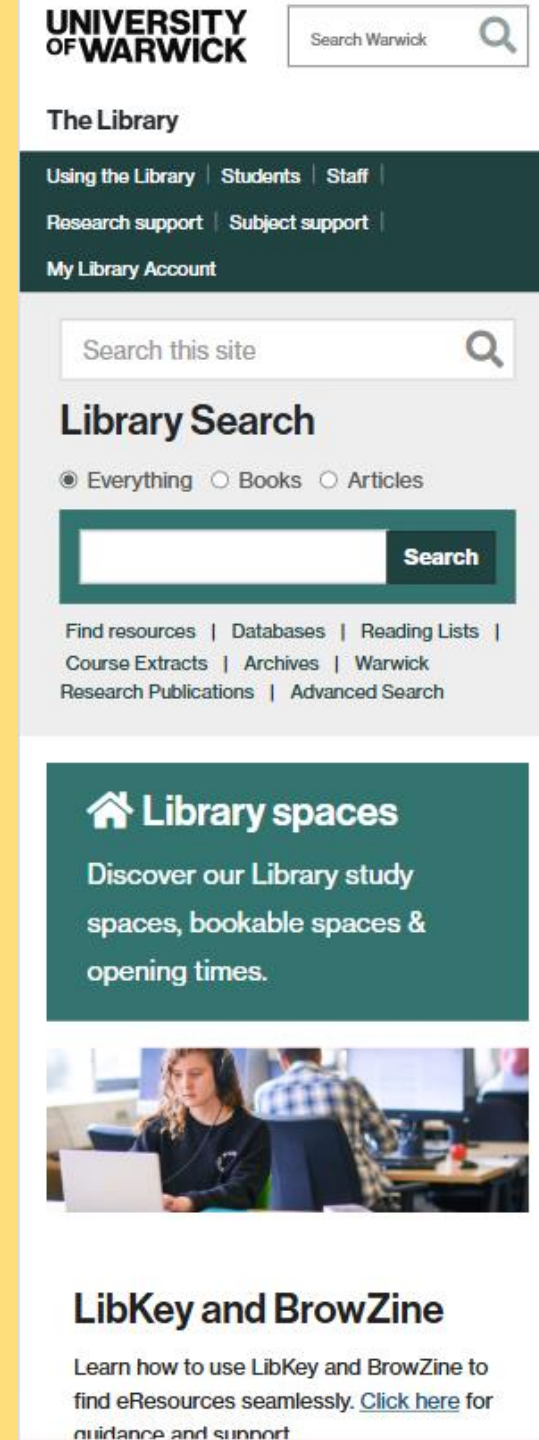
- Library is open 24/7 (Helpdesk open 8am-8pm)
- 1st floor for library entrance & helpdesk
- University ID card required for entry



library@warwick.ac.uk



+44 (0)24 76 522026

A screenshot of the University of Warwick Library website. The header includes the University of Warwick logo and a search bar. The main navigation bar lists 'The Library', 'Using the Library', 'Students', 'Staff', 'Research support', 'Subject support', and 'My Library Account'. Below this is a 'Library Search' section with a search bar and a 'Search' button. The search results show 'Everything' selected, with 'Books' and 'Articles' also listed. A list of resources is provided, including 'Find resources', 'Databases', 'Reading Lists', 'Course Extracts', 'Archives', 'Warwick Research Publications', and 'Advanced Search'. A section titled 'Library spaces' encourages users to 'Discover our Library study spaces, bookable spaces & opening times.' Below this is a photo of a student working on a laptop. The bottom section is titled 'LibKey and BrowZine' and provides information on how to use these tools to find eResources.

Study spaces

<https://warwick.ac.uk/services/library/using/libspaces/>

 **Silent study:** 2nd floor extension

 **Quiet study:** 3rd, 4th & 5th floors

 **Collaboration:** 1st & 2nd floors



Assistive technology: 1st floor & 2nd floor extension

Accessible study rooms

Pre-bookable by students registered with disability services



Social spaces

The Library has two cafes:

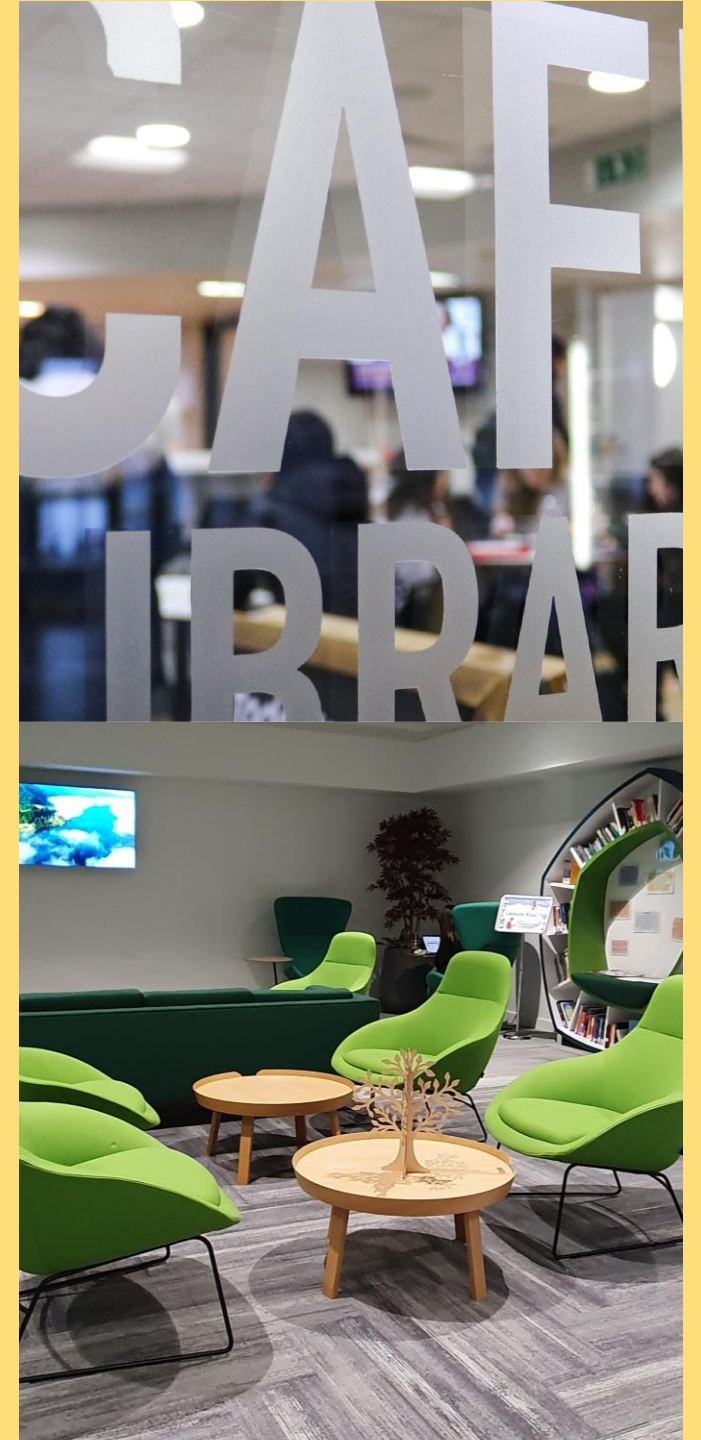
- **Café Library:** Ground floor – food & drink
- **Coffee Bar:** 1st floor – snacks & drink

To enjoy your own food & drink:

- **The Eating Place:** Ground floor

To relax and unwind:

- **The Breathing Space:** 1st floor
- Collections of well-being & leisure reading books



Library Search

<https://warwick.ac.uk/library>



The Library

Using the Library ▾ | Students ▾ | Staff ▾ | Research support ▾ | Subject support | My Library Account

Library Search

☒ Everything ☐ Books ☐ Articles

Search

Search this site 

Find resources | Databases | Reading Lists | Course Extracts | Archives | Warwick Research Publications | Advanced Search

Library Search finds articles, books, chapter, databases and more

- Search by author/title for known items, or keyword for items on a topic
- Limit search results by resource type, subject and publication data

Book collections

- Around 1 million print books and 1.3 million ebooks
- Business books located on Floor 5
- Self-issue machines on 1st floor of library
- University ID card required to borrow books
- Unlimited borrowing (999 items)
- 1 year loan period (unless recalled)
- Click & Collect + Postal Loans services

If all copies of a library book are on loan, recall a copy using the Click & Collect service on Library Search



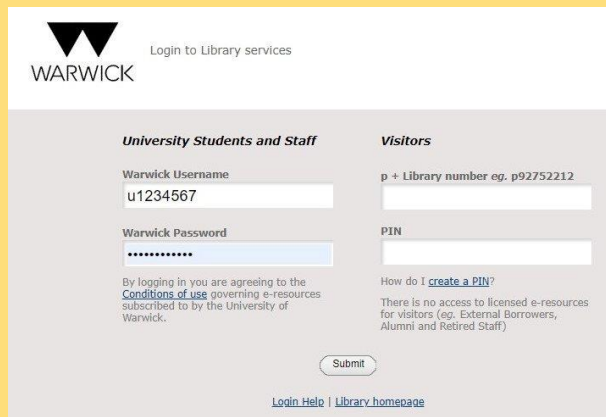
Access to digital library resources

Login with your University of Warwick IT user number & password

University Library

Recommended access routes via
Reading List, Library Search, Database
A-Z or Sociology Library Guide

- Username = IT user number (u251234)
- Password = IT password



The screenshot shows the 'Login to Library services' page for the University of Warwick. It features two main login sections: 'University Students and Staff' and 'Visitors'. The 'University Students and Staff' section has fields for 'Warwick Username' (containing 'u1234567') and 'Warwick Password' (masked with dots). Below these fields is a link to the 'Conditions of use'. The 'Visitors' section has a field for 'p + Library number eg. p92752212' and a 'PIN' field. Below these is a link to 'create a PIN' and a note that there is no access to licensed e-resources for visitors. At the bottom, there is a 'Submit' button and links for 'Login Help' and 'Library homepage'.

Institutional login

If accessing directly, and library resource
is not available, look for access via

Institutional Login

- Institution = University of Warwick
- Username = IT user number (u251234)
- Password = IT password

Library subject guide

<https://warwick.libguides.com/sociology>



A guide to the library for sociologists:

- Specialist databases for literature and data (company, financial, industry etc)
- Study skills, referencing & research support
- Librarian's email and appointments

The screenshot shows the Warwick University Library Sociology subject guide website. At the top, there is a navigation bar with links: Home, Books, Journals, Databases, News, Academic Skills, Referencing, and Research support. Below this is a large banner image of books with the word "Sociology" in large, bold, black letters. The main content area is divided into several sections:

- Key resources:** A list of databases with icons: Scopus, Web of Science, Sociological Abstracts, and Statista.
- Library Search:** A search bar with a "Search" button and a link to "More search options".
- Key news resources:** A list of news sources with icons: New York Times, Nexis Uni, and PressReader.
- Sociology Librarians:** Two librarians are listed: Lucie Thomas and Rhiannon Taylor, each with a photo and an "Email" link.
- Books and Journals:** Two sections with images of bookshelves and a stack of books, each with a "Discover" link.
- Databases and News:** Two sections with images of a person using a laptop and a newspaper, each with a "Discover" link.
- Library online courses:** A section with an icon of a lightbulb and a book, with a link to "Library online courses".

Navigating to the Sociology subject guide

Library Subject Support webpages



UNIVERSITY OF WARWICK

Study Research Business Alumni News Engagement

Search Warwick

The Library

Using the Library - Students - Teaching support - Research support - **Subject support** - About the Library - My Library Account

Library Newsletter | Library drop-in support

Support for your subject

Subject guides

Our subject support guides signpost you to key books, databases and journals to support your studies. They also include key contact information for your Research and Academic Support Librarians.

Study support

We have a range of support available to students to help you develop your academic skills. This can be in one-to-one support, online webinars and self-paced courses.



Arts and Humanities

Select a guide



Science and Medicine

Select a guide



Social Sciences

Select a guide



Interdisciplinary

Select a guide



Topic guides

Select a guide

One-to-one support

Artificial Intelligence

Search and explore

Referencing

Copyright

Library online courses

Academic essentials

Finding resources for assignments

Try our Search and Explore Guide

[Home - Search and Explore - Subject Guides at University of Warwick](#)

UNIVERSITY
OF WARWICK

The Library

University of Warwick / Subject Guides / Search and Explore / Home

Home

Understand Your Search

Plan Your Search

Where to Search

Evaluate Your Search

Recording Searches

Systematic Searching

Searching with AI

Search and Explore

Quick Navigation

Get help on:

- [Understanding Your Search: source types, peer review, information needs](#)
- [Planning Your Search: keywords, Boolean operators, search strategies](#)
- [Where to Search: Library Search, databases, citation searching and setting up alerts for new publications](#)
- [Evaluate and Record: assessing sources and documenting searches](#)
- [Systematic Searching: An introduction to systematic searching, protocols, frameworks, PRISMA](#)
- [Searching with AI: How to use AI tools to support \(not replace\) your searching.](#)

Introduction to searching

Welcome to the Library's guide to searching. Whether you are writing your first essay, working on a dissertation, or conducting a systematic review, knowing how to search for information effectively is one of the most important academic skills you can develop. This guide will walk you through every stage of the search process - from understanding what you need to find, to recording your results.

Why does good searching matter?

Finding information is not simply a matter of typing a question into a search engine. Academic research demands evidence that is credible, relevant, and current. Poor searching leads to missed key studies, over-reliance on low-quality sources, and arguments built on shaky foundations. Good searching, by contrast, means you can:

- Locate the best available evidence quickly and confidently.
- Demonstrate to markers and supervisors that your literature review is thorough.
- Avoid missing important studies that contradict - or strongly support - your argument.
- Reproduce and refine your search as your project evolves.

The searching process at a glance

Academic searching is a cycle, not a single event. The five stages below describe the journey from first identifying your information need all the way through to recording what you have found. Each stage is covered in its own section of this guide.

1. Understand

2. Plan

3. Search

4. Evaluate

5. Record

10

Referencing

Referencing - Sociology - Subject Guides at University of Warwick

Sociology follows the **Harvard referencing style**

In-text citations (author, year, page)

End of text bibliography



Cite Them Right Online is a complete guide to referencing

Topic guides and online courses

Library online courses for study at your own pace

- **Introduction to Referencing**
- **Avoiding Plagiarism**
- **Finding information: resources for assignments**

Topic guides

- **Search and Explore**
- **News and newspapers**





Academic Essentials

Your Warwick Study Guide

Whether you're just starting your university journey, or looking to refresh your academic skills, this resource is for you.

Find information, guidance and top-tips from students on:

- Navigating University
- Learning at Warwick
- Exams and Assessments
- Academic Integrity and AI

Access now on
MyWarwick!



Your Sociology librarians

- Advice on all library, searching & referencing matters
- Appointments available on-campus & online



sociologylibrarians@warwick.ac.uk



[Book Appointment](#)

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Rhiannon Taylor



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Time for questions





IT Induction

Department of Sociology

29th September 2026

**UNIVERSITY
OF WARWICK**



IDG/ IT Services



Everything you might need to know about university IT systems is here:

<https://warwick.ac.uk/services/idg/learning-resources/knowledge/student-it-induction/>

1. Find IDG on the warwick.ac.uk webpages
2. Click on 'Learning Resources'
3. Follow the link to 'Student IT Induction'

Security



- Strong passwords: long, varied, unique, memorable/random words
- MFA: multi-factor authentication
 - *Or more ways to be tethered to devices*
 - Authenticator app OR get a text to your phone.

Security



- JANET Acceptable Use Policy
 - Most UK universities are part of this high speed network. We are required to abide by acceptable use, legal and security policies
- Think carefully about using university networks to search for:
 - Political extremism
 - Terrorism
 - Pornography
- Don't click on weird links, don't stay logged in on university machines

The University Runs on Email



- Check at least **once a day** Monday -Friday
 - Changes to seminars
 - Exciting events
 - Important information e.g. about your progress, your assessments
 - Direct contact from your personal tutor
- Staff work varied hours but generally respond during the working day
- **Standard university response time is 5 working days – re-sending emails only slows us down!**
- Key addresses
 - Sociology Admin Team: socugresource@warwick.ac.uk
 - Sociology Student Experience: SocStudentExperience@warwick.ac.uk

Fraudulent Emails

Be really careful about giving information over email, universities are big targets for scams!



Things to remember:

- The University will never email or phone you asking you to confirm your account details
- Any email asking for your bank details is a fraud, without exception
- Just got a file or link in an email from someone you don't know or weren't expecting? Think twice before opening it as people may not be who they claim to be!
- Double check the sender's email address
- If in doubt, contact IT Help Desk on 44 (0)24 765 73737

Saving your Work: OneDrive



Save your work on OneDrive

- ...and save it again somewhere else
- Only rarely are IT issues accepted as a reason for an extension

Folders and files

- Choose a clear system and stick to it – websearch for ‘how to organise files’
- Folders – one per module (if you can)
- Filenames for assignments: modulecode_assessment_version
 - E.g. So120_proposal_080126
- **Then DOUBLE CHECK you submitted the correct version**

Moodle

Moodle is the platform we use for teaching materials



Each module will have a moodle page and this will contain all of the resources that you need

- Lecture slides
- Seminar tasks
- Reading lists
- Assessment information

Check the 'Additional Courses' section too:

- Sociology Personal and Professional Development

Tabula



Tabula is home to all of your administrative information:

- Timetable and seminar registration
- Personal tutor information and meeting records
- Coursework submission and feedback
- Extension requests and mitigating circumstances
- Reasonable Adjustments
- Attendance and monitoring points

Tabula

Assessment feedback is also given on Tabula – usually written but sometimes audio



Feedback available		
Details	Progress	Actions
SO341 // Transnational Media Ecologies SO341 Summative Group Podcast (50%)	Submitted: 16:28 Thu 6 th November 2025 Feedback received: 15:57 Fri 5 th December 2025	View feedback
SO371 // Drugs, Crime and Society SO371 Formative 500 word essay plan	Submitted: 23:35 Sun 16 th November 2025 Feedback received: 15:05 Fri 5 th December 2025	View feedback
SO301 // Dissertation SO301 - Literature Review	Submitted: 21:32 Wed 19 th November 2025 Feedback received: 09:13 Mon 1 st December 2025	View feedback

Mark: 78%

Grade: 1

About the student's grade

Tabula

Knowledge & Understanding: Demonstrates excellent command of the subject matter including, where appropriate application of methodological, technical and scholarship skills.

Concepts & Evidence: Presents a well-focused, relevant and well-structured answer with full and accurate development of concepts/theories, and excellent use of evidence

Argument, Analysis & Critique: Understands and evaluates relevant arguments, debates and/or interpretations in a manner that demonstrates a very strongly developed capacity for independent thought.

Presentation & Language: Demonstrates excellent command of techniques of academic writing with particular reference to structure, referencing/sourcing and spelling/grammar.

The student's feedback file is available to download below.

so371 - 2025 New template.docx



Clicking this button will
download the feedback file

Should I use GenAI?



- YES:**
- If my seminar tutor asks me to
 - If assessment guidelines say I should.
i.e. when AI is part of the curriculum
- NO:**
- If I want to learn independently
 - If I want to improve my academic skills over time
i.e. when I am using it as a shortcut
- RISK:** using AI without acknowledgement may be considered plagiarism (claiming chatgpt work as your own).

ADVICE: if a tool produces or changes writing without your input, it counts as generative. Consider switching off AI in your wordprocessing app (Microsoft word, Pages) and take care with e.g. Grammarly. We want to read *your* work written in *your* voice.

The university expects those who use AI to use Microsoft co-pilot. Find out more on the IDG

Final Tips



- WIFI in residences might be wobbly at busy times - consider getting an ethernet cable if you live in campus accommodation
- Explore the IDG webpages for free software – e.g. productivity tools
- Speak to disability services – consider software to support your reasonable adjustments
- Read the university's AI policy (always being updated!)
- Click through tabula and moodle until you get a feel for them
- Make email part of your morning checklist!