

Warwick Foundation Studies

In-Sessional provision framework

What is in-sessional provision?

A core area of expertise within the Warwick Foundation Studies (WFS) department is *English for Academic Purposes* (EAP). EAP is an academic discipline which focuses on developing the academic literacies necessary for academic study in the UK Higher Education setting. In-sessional provision focuses on developing these literacies *while* students are undertaking their academic studies. EAP can be delivered on a spectrum ranging from generic academic language and skills to literacies, language and skills that are highly specific to a given discipline. The most successful EAP provision exists in collaboration with the students' home department.

The EAP team situated within WFS has many years' experience teaching EAP to pre-UG, UG, PGT and PGR students (whether classed as international or home students). Many of the team also have experience of involvement in teacher training.

The Warwick Foundation Studies in-sessional provision offer

Existing provision available to all students

We currently offer general academic workshops and one-to-one consultations which are open to all students via a sign-up system. This provision is detailed in **Table 1** below.

| Provision | Description |
|--|--|
| General academic skills workshops | <ul style="list-style-type: none">Mixed disciplinary workshops focusing on academic skills (either with a speaking & listening or reading & writing focus) |
| One-to-one consultations | <ul style="list-style-type: none">30 min consultations with students focusing on specific aspects of their academic writing. |

Table 1

Bespoke provision available by arrangement

We also offer bespoke provision to departments depending on the specific needs of their students and /or staff. This can be delivered face-to-face, online or in blended format. **Table 2** below illustrates the type of courses we offer but is not an exhaustive list.

Please note that it is the department's responsibility to schedule sessions in agreement with WFS to ensure participants can attend.

We have suggested deadlines for requesting provision, but appreciate receiving requests as early as possible. Departments can request provision via [our departmental request form](#).

| Provision | Suitable for | Requirements from departments | Deadline for Request |
|---|--|---|--|
| <p>Academic language development sessions. For either writing or speaking purposes.</p> | Available to all who would like to develop their academic language | Preparatory discussion with EAP staff looking at specific language needs of the students | A term's notice |
| <p>Assessment specific workshops Workshops designed to support students around specific assessments set within a dept. or module. Workshops can focus on assessment planning, structure, and writing.</p> | All students | <p>Sharing assessment rubric & criteria</p> <p>Preparatory session with EAP staff analysing a 'good' response</p> | End of term 2 for delivery in the next academic year |
| <p>Discipline specific academic literacies courses (weekly) <i>(potential to be credit bearing if required e.g. as part of PG Transferable Skills award).</i></p> <p>Highly tailored courses, aimed at developing discipline specific academic literacies.</p> | All students | Preparatory session with EAP staff to analyse academic literacies needs of the discipline | End of term 2 for delivery in the next academic year |
| <p>Team-taught sessions (sessions co-delivered by discipline & EAP experts). Co-delivered sessions with a focus on disciplinary content and academic literacies.</p> | All students | <p>Sharing of scheme of work</p> <p>Preparatory planning sessions with EAP staff</p> | End of term 2 for delivery in the next academic year |
| <p>Online resources (e.g. for Moodle) Focusing on developing skills and literacies of academic reading and writing</p> | All students | Preparatory sessions with EAP staff discussing disciplinary academic skills needs | End of term 1 for next academic year |
| <p>Specific written genre workshops (thesis, dissertation etc.) Focusing on academic conventions of the specific genre.</p> | Level 6, PGTs, PGRs | Preparatory discussion with EAP staff looking at disciplinary variations of the genres | A term's notice |
| <p>Writing retreats (1/2 day or day) To facilitate focused writing time, for students or staff.</p> | Level 6, PGTs, PGRs, staff | Administer sign up | A term's notice |

| Provision | Suitable for | Requirements from departments | Deadline for Request |
|--|-----------------------------------|-------------------------------|--|
| PGR/GTA Teaching in an internationalised UK HEI (sessions/ short course). Teacher training sessions focusing on teaching an international cohort. | Those new to teaching in a UK HEI | | End of term 2 for delivery in the next academic year |
| Staff workshops on developing academic literacies within the discipline. Workshops delivered to staff sharing ways in which academic literacies can be developed within the discipline by subject specialists. | Departmental staff | | A term's notice |
| Academic writing for staff (i.e. for publication) | Staff | | A term's notice |

Table 2

Feedback on staff workshops on developing academic literacies within the discipline:

“A great opportunity to share experience and goals with others and to have a practical attempt at the toolkit and discussion of ways to adapt. The explanation behind it and its potential was clearly laid out. Thanks for sharing!”

Feedback in team taught sessions:

“The team at Warwick Foundation Studies (WFS) helped us develop a bespoke, interactive writing module for undergraduate students in Economics.

Most academic writing resources try to provide generic advice that is not discipline specific...Through a collaboration with members of the WFS team...we were able to design a modern resource that combined our knowledge of contemporary Economics research with the WFS's expertise in writing training....We also shifted our resourcestowards a more flexible set of tools that helped students to identify characteristics of different writing formats. Crucially, these tools were demonstrated using examples from Economics during an interactive workshop that required students to engage in teamwork to identify the defining characteristics of different writing formats.....” **Dr Neil Lloyd and Dr Atisha Ghosh, Department of Economics**

Indicative Costing

Due to the often highly bespoke nature of in-sessional provision the cost of programme design and delivery will often vary between courses. However, as an indicative guide, our per-student fee for the delivery of an **existing** in-sessional in 2023-24 typically ranges between £105 to £350 per student (see table below), with a minimum class size of 10 students¹.

¹ Class sizes below 10 may be accommodated with an additional premium charged per student. Further information available on request.

| Number of Taught Hours | Typical price per student |
|------------------------|---------------------------|
| 4 | £105 |
| 6 | £185 |
| 12 | £350 |

The prices above reflect the delivery of existing in-sessional provision (e.g., repeating the delivery of a programme developed for a department in a previous academic previous year). Where a new course is designed for a department, a separate development and consultancy rate will be agreed with the department in advance of work commencing. The development of a new course **will typically take between 8 and 12 weeks** from the fee being agreed to the development of an agreed curriculum and scheme of work, which should be considered by requesting departments when thinking about the scheduling of such activity.

Contact details

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