



Warwick
Business
School

WBS Mentoring Programme Mentee Exchange

March 2020



Cover today

- Current Climate
- Answers to your questions
- Where to find Resources
- Discussion / Share Experiences



wbs

Warwick
Business
School

**WBS Mentoring
Programme
Mentee Exchange**

Unprecedented Times



Your questions / topics ...

- Mentoring Relationship
- Relationship with mentors
- Career Resources
- Career Planning, Career Management
- Career Pivoting/transition
- Prepare CV for change
- Topics other mentees discuss with their mentor
- What opportunities can we take advantage of in this climate

OTHER TOPICS:

- Digital Strategy, AI, Entrepreneurship, Healthcare, Selling/business development consultancy





WBS Mentoring - Mentee Area

We've listened and following feedback we felt a dedicated 'mentee' area would be a helpful reminder on "How to be an Effective Mentee".

The purpose of this area is to have mentee resources, templates, guides and links to relevant support areas, in one place. We also plan to include helpful tips along the way.

Remember there is a LinkedIn area exclusive to all mentee's past and present. We will continue to place news items within the LinkedIn group, this will include last minute invites to workshops/events.

If you need any support or uncertain what to do, contact us and we'd be only too happy to help.

Contact either - donna.curtis@wbs.ac.uk or careersplus@wbs.ac.uk

Donna Curtis

Global Mentoring Programme Manager

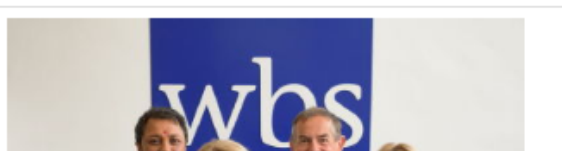
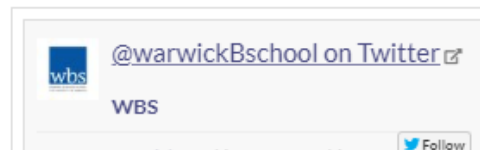
e: donna.curtis@wbs.ac.uk

w: <https://mywbs.ac.uk/go/mentoring>

t: +44 (0) 24 7615 0371

Links

- [News](#)
- [Resources](#)
- [WBS events](#)
- [LinkedIn Mentee group \(closed group\)](#)
- [WBS Mentoring homepage](#)
- [2019 Investors in People Award](#)
- [WBS Mentoring gains iIP...](#)



Contact

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INVESTORS
IN PEOPLE



[@warwickBschool on Twitter](#)

WBS



Contact

[Donna Curtis](#)

Mentee Online Area – News

[A special message from the Joint Chairs of the WBS Global Mentoring Programme](#)

It is difficult to think of a situation as challenging for so many people throughout the world as the current Covid 19 pandemic crisis.

At the WBS Mentoring Steering Committee meeting last Friday 20th March, we were hearing of the extraordinary preparations the University was making to protect the health of staff and students, whilst striving to deliver a world-class education programme.

Tue 24 Mar 2020, 22:20

[Career Management Module Resource Spotlight: Career Management Module - "Operating in a Global Environment"](#)


These free Career Management Modules are exclusively available for the WBS Community (students & alumni ... meaning mentees and mentors!)

Tue 17 Mar 2020, 15:10

[Time to check in...](#)

Not least, it's the chance to get to know your mentor more ... like never before, globally we faced with something that will affect us all! This could be a good time to build or further build trust and confidence with your mentor ... it could a good time to learn from one another.

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Contact

[Donna Curtis](#) 

Mentoring Programme Officer
donna.curtis@wbs.ac.uk

024 761 50371



Mentee Online Area – News

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Tue 17 Mar 2020, 14:16



Mentee Exchange Event - Thursday 26th March

We are keen to support all 2018 / 19 mentees on the programme and would like you to join us (via wbsLive) to help you get the most out of your mentoring relationship. It's an opportunity to share best practices, learn where to find helpful mentoring resources, as well as share helpful tips & hints.

Tue 17 Mar 2020, 14:03

Annual Survey Feedback

Our annual survey results captured back at the end of last year show that your Mentors are as happy as ever volunteering for the programme. Meanwhile mentees reported back that 45% are very satisfied with the relationship they have with their Mentor, and 40% say the programme is meeting their expectations at the highest level.

Tue 17 Mar 2020, 10:26

[Older news](#)

 [RSS feed](#)



Mentee Resources: Continue to be an Effective Mentee

We've listened and following feedback, we felt it would be helpful to put together resources mentees can visit whenever they need to through-out their two year programme.

If you need any support, please do not hesitate to contact Donna Curtis (donna.curtis@wbs.ac.uk) or careersplus@wbs.ac.uk.

Mentee Support Documents

- [Mentee MoU](#)
- [Mentee Mentoring Session Template](#)
 - [Career/Future Plan Template](#)
- [Conflicts of Interest](#)
- [Contracting, Expectations & Boundary Framework](#)
- [Contact Plan](#)
- [How I like to converse](#)
- [Mentee & Mentor Expectations and Responsibilities](#)

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Contact

[Donna Curtis](#)
Global Mentoring Programme
Manager
donna.curtis@wbs.ac.uk

WBS Careers Service Provision by Student/Alumni groups:

- [WBS Careers Service Provision - Masters Students](#)   
- [WBS Careers Service Provision - Full Time MBA](#)   
- [WBS Careers Service Provision - Alumni](#)   
- [WBS Careers Provision Executive MBA](#)   
- [WBS Careers Provision DLMBA](#)   
- [WBS Careers Service Provision - Undergraduates](#)   

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RECORDINGS:

["Cultural Awareness" with Sarah Jackson](#) 

WATCH - Role play

- [2019 Role Play - A Mentoring Relationship! from induction](#) 
- Full 2019 Role Play - with discussion will be available shortly
- [2019 Mentor / Mentee Panel video from induction](#) 
- [2019 Mentor / Mentee Panel - extra highlights](#) 

SHOP - CareersPlus Resources (eg: MBTI, CareerLeader, Strengths Profiler)



The WBS Mentoring Programme is like GYM MEMBERSHIP ... were the gym provides the tools and equipment

Mentee Online Area – includes access to FREE Careers module

SHOP - CareersPlus Resources (eg: MBTI, CareerLeader, Strengths Profiler)

Career Management Module - FREE module

WBS careers module, created by industry experts, for all WBS students and alumni.

... from CV writing and interview techniques to personal branding and working in a global environment.

Programme is like
GYM MEMBERSHIP ...
were the gym provides the
tools and equipment
to help individuals take
steps to make desired changes
AND ...
like any good gym,
members receive
encouragement & reminders
to use the service.

Mentee Online Area – includes access to FREE Careers module

COURSE WELCOME -

Course Welcome

OVERVIEW +

CAREER DEVELOPMENT CYCLE +

LESSON 1 - PERSONAL VALUES & MOTIVATIONS +

LESSON 2 - STRENGTHS, SKILLS & ACHIEVEMENTS +

LESSON 3 - BUSINESS MODEL: 'YOU' +

LESSON 4 - CAREER/FUTURE PLANNING +

LESSON 5 - MAPPING YOUR CAREER LANDSCAPE +

LESSON 6 - CAREERS SUPPORT +

LESSON 7 - GATHERING INFORMATION +

LESSON 08 - MARKETING YOURSELF +

LESSON 09 - NETWORKING +

LESSON 10 - BUILDING YOUR CV & COVER LETTER +

LESSON 11 - INTERVIEWS +

LESSON 12 - ASSESSMENT CENTRES +

Course Welcome



Welcome to our Career Management Module

The overall aim of this programme is to assist you in exploring a range of common Career Management topics. These will be invaluable individually or collectively they will provide you with a firm foundation and framework to succeed in your career activities and journey.

While each topic will build on earlier ones, they are constructed in such as fashion that each can be explored in a non-linear basis. We would, however, recommend that to maximise your activities and get the most from the programme you do try to explore all of these key topics.

Each key career area provides access to a number of key topics, which are supported by a range of content - including videos, exercises and further suggested readings.

At the end of the programme you will be able to:

- Identify your personal values and motivators
- Consider and examine your strengths, skills and achievements
- Author your own Career Plan and identify opportunities
- Develop a personal brand
- Start making successful applications
- and understand how to succeed in a new career or role.

Throughout you will hear from a range of careers experts and practitioners who have developed the content you will explore and signpost you to other resources and activities.



Careers Guidance by email

Dedicated Careers Manager for Alumni



Sonja Stockton
Part-time



Caroline Egan
part-time

alumnicareers@wbs.ac.uk

www.wbs.ac.uk/about/alumni/

Current students: careersplus@wbs.ac.uk

Dedicated Careers Managers for Part-time MBA



Sarah Jackson

And
Krishna Ruparelia

careersplus@wbs.ac.uk

The CareersPlus Masters Team



Nuo Xu,
Career Coach,
Specialist Masters



Peter Burnham
Career Coach,
Finance Masters



Davina Noonan
Career Coach,
Generalist Masters



Alison Collins
Careers Manager,
Masters Programmes

Current students: careersplus@wbs.ac.uk

Latest from WBS

Latest from myAdvantage

TODAY

Reminder: Presentation Slides - Placement Launch Information Session for 1st Year WBS Undergraduates

15:55, 2 HOURS AGO



WBS UG students - Careers help is here even during these difficult times...

15:09, 2 HOURS AGO



Warwick Summer Internships (WSI) 2020 - Update 25 March 2020

14:54, 3 HOURS AGO



Muller: Year in Industry Placement and Graduate Opportunities - Summer 2020 start date

11:41, 6 HOURS AGO



Applications open for over 30 placement roles at Robert Bosch Ltd!

11:40, 6 HOURS AGO



Gap Inc. Finance Placement 2020-21: Rugby Based

10:29, 7 HOURS AGO



How to Boost Your Career While You Shelter in Place

09:33, 8 HOURS AGO



YESTERDAY

Update on enterprise activities at Warwick for our entrepreneurial current students:

YESTERDAY 16:43



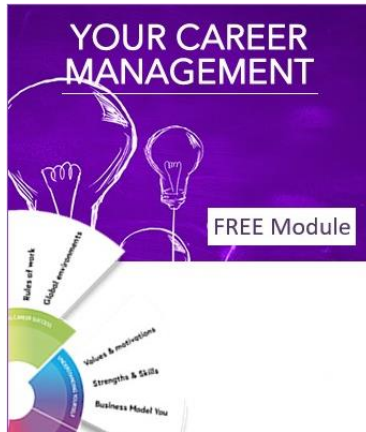
Career Resources



Insights



CareersPlus Support:
Careers Managers for Students and Alumni



Online Career Management Module



Strengths Profiler



WBS Blogs

Latest >

Staff >

Students >

Latest Staff Blogs



Careers advice: The future of work

19 March 2020

Sonja Stockton, Alumni Careers Manager at WBS, looks at how rapidly advancing technologies, such as artificial intelligence, robotics and automation are beginning to make disruptive changes to the way we work in the 21st century.



Careers advice: Winning friends and influencing people

24 February 2020

How to Win Friends and Influence People by Dale Carnegie was published in 1936, but it's sold millions of copies and is still a bestselling text in the genre of personal and business development. Alumni Careers Manager Caroline Egan examines the six key principles and how you can apply them to your life.



Careers advice: Six strategies to reinvigorate your career in 2020

24 January 2020

What better time than the start of a new year to look at ways to reinvigorate your career? In our latest careers blog, WBS Alumni Careers Manager, Caroline Egan offers six strategies to do just that.

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Discussion



Any questions?



Useful Links

- Mentee Online Area - <https://warwick.ac.uk/fac/soc/wbs/central/corporate-relations/careersplus/wbsmentoring/mentee-area>
- CareerPlus Shop - www.wbs.ac.uk/shop/careersplus
- Career Management Online Tool – my.wbs.ac.uk/go/career-management
- Professional Networks - www.wbs.ac.uk/about/networks/professional/
- Alumni webpage – www.wbs.ac.uk/about/alumni/
- CareersPlus (mywbs) - <https://my.wbs.ac.uk/-/careers/homepage/>
- WBS Mentoring Programme – my.wbs.ac.uk/go/mentoring
- WBS Careers Blog - <https://www.wbs.ac.uk/blogs/staff/>

Feedback

We'd welcome your feedback on the session:

Thank you!

Donna Curtis

Mentoring Programme Manager

E-mail: donna.curtis@wbs.ac.uk

mentoring@wbs.ac.uk

www.my.wbs.ac.uk/go/mentoring