**Tripartite Agreement**

**ARTICLE I: PARTIES TO THIS AGREEMENT**

**TRAINEE :**

|  |  |
| --- | --- |
| Last Name |  |
| First Name |  |
| Student ID |  |
| Course Title |  |

**EDUCATIONAL INSTITUTION :**

|  |  |
| --- | --- |
| Name | The University of Warwick |
| Address | Coventry  CV4 8UW  United Kingdom |
| Represented by (name and position held) | Sharon Miles, Head of Student Records  ……………………………………………………………………………………………..  Student Administrative Services |
| Email | [Convention@warwick.ac.uk](mailto:Convention@warwick.ac.uk) |
| Telephone | +44 (0) 24 574333 |

**COMPANY :**

|  |  |
| --- | --- |
| Company Name |  |
| Address |  |
| Represented by (name and position held) |  |
| Name |  |
| Email |  |
| Telephone |  |

**ARTICLE 2: PROGRAM OF THE PLACEMENT**

The aim of the stage is to ensure the practical application of the theoretical knowledge of the Trainee. The host company must entrust the Trainee with tasks and responsibilities directly related with the qualifications and skills to of the course taken.

The objectives below should be defined jointly by the Trainee and the Company.

Objectives

**ARTICLE 3: CONDITIONS OF THE PLACEMENT**

Duration of .......... months

**From:** Day ……….. Month ………. Year ……..

**To:** Day …….. Month …….. Year ……… (inclusive).

*(It must correspond to that provided for in the course of studies and may not, in any case, be more than 12 months)*

**If different than shown in Article 1**

Full name and title of official monitoring of the internship in the company

Name: ………………………………………………………………………

Title : ………………………………………………………………………

***If different than shown in Article 1***

Location (s) where internship takes place :

*(In case of multiple locations, specify each one and the corresponding dates)*

Address: ……………………………………………………………………………………………………….

………………………………………………………………………………………………………..

………………………………………………………………………………………………………..

Hours of presence of the intern: ............................................

During the internship, the Trainee remains under their Student Status and remains under the authority and responsibility of the educational institution. The Trainee is not to be taken into account for the assessment of the company's workforce.

Because of their status, the Trainee cannot claim to receive any corporate salary. However, the host company may, if it so wishes, grant the Trainee a gratuity.

Amount of gratuity: (if applicable) .....................................

**ARTICLE 4: SOCIAL COVERAGE**

The Trainee must be covered against sickness, maternity, invalidity and accident risks at work.

**ARTICLE 5: LIABILITY**

The Trainee is responsible for ensuring that they have obtained the appropriate insurance prior to commencing the placement where such insurance is not to be covered by the organisation providing the placement. The company shall inform The University of Warwick of any accident involving the trainee but the University shall not be liable for any resulting costs of the accident.

The University of Warwick shall not be liable in any way for the acts, errors or omissions of the Trainee.

**ARTICLE 6: EVALUATION**

At the end of the course:

The Trainee will deliver a detailed report to the University of Warwick consisting of the work completed and the results obtained with respect to the agreed objectives of the course as set out in Article 3, above. Another copy of the report will be placed with the Company.

|  |  |  |
| --- | --- | --- |
| Signed for and on behalf of  The University of Warwick | Signed for and on behalf of (Company Name) | Signed by the Trainee |
|  |  |  |
| **Sharon Miles**  **Head of Student Records**  **Student Administrative Services** | **(Company contact name and position held)** | **(Trainee’s name)** |