

**Andrew Higgins**  
Director of Student  
Administrative Services

**Carla Stafford**  
PA to the Director of  
Student Administrative  
Services

**Sharon Miles**  
Assistant Director of  
Student Administrative  
Services

**Vacant**  
Awards and Ceremonies  
Enrolment Manager

**Val Biggs**  
Awards and Ceremonies  
Co-ordinator

**Mandy Harris**  
Assistant Manager, Enrolment  
and Degree Ceremonies

**Harpreet Sandhu**  
Awards and  
Ceremonies/Enrolment  
Co-ordinator

**Sharon Sandhu**  
Awards and  
Ceremonies/Enrolment Senior  
Co-ordinator

**Libby Roper**  
Online Assessment  
Senior Project Officer

**Jo Latimer**  
Modules, Marks and  
Assessment Manager

**Sharon Duffy**  
Clerical Co-ordinator

**Helen Greenwood**  
Administrative Officer

**Anna John**  
Administrative Officer

**Nisia Pacelli**  
Administrative Officer

**Penny Tompson**  
Administrative Officer

**Yan Zhang**  
Examinations Assistant

**Vacant**  
Student Records Manager

**Matt Bates**  
Student Records Co-ordinator

**James Clement**  
Student Records Co-ordinator

**Mandy Denny**  
Student Records Assistant

**Phobe Lambsdow**  
Student Records Assistant

**Jo Lindop**  
Student Records Assistant

**Shaun Nicholson**  
Student Records Senior Assistant

**Mark Prendergast**  
Student Records Co-ordinator

**Yunxiang Shi**  
Student Records Co-ordinator

**Justine Walsh**  
Student Records Assistant

**Sue Went**  
Student Records Co-ordinator

**Emma Ford**  
Business Operations  
Manager

**Jess Bayliss**  
Senior Assistant (Business  
Operations)

**Oliver Bell**  
Digital Resources Officer

**Joey Micklewright**  
Timetabling Manager

**Rob McClean**  
Timetabling Officer

**Sharon Udall**  
Timetabling Officer