

Notes from a meeting of the Chaplaincy User Forum

Wednesday 17th May 2017

In attendance:

Representatives from faith societies (Buddhist; Catholic; Christian Focus; Christian Union; Hindu; Islamic; Jewish Israeli; Sikh)

Marissa Beatty – Societies SU Office (Chair)

Chaplains: Anglican (Kate)

Catholic (Harry)

Chaplaincy Coordinator (Angela)

Chair: SU Societies Officer, Marissa Beatty

1. Welcome and Introductions

Members of the Forum introduced themselves.

2. Apologies

It was noted that Stuart Jennings and Fishel Cohen had sent their apologies.

3. Terms of Reference

The User Forum read through the agreed terms of reference for its work. A copy can be found at <http://www2.warwick.ac.uk/services/chaplaincy/about/userforum/>

4. Summary of actions from last meeting

Noted that a clock had been purchased for central space using the Marks and Spencer Voucher awarded from the Diversity Calendar Competition.

Noted that 2 new notice boards had been mounted (1 outside the Anglican Chaplain's office, and 1 in Jewish meeting room).

Noted that Breathe in the Chaplaincy is up and running – fruit and fiddle toys proving popular. Lunch time activities got off to a start this week.

5. Update from Chaplaincy

Angela shared the results from the student survey following the Chaplaincy Welcome Meal for New Execs. Noted that the feedback was generally very positive and that it provided a valuable opportunity to network and meet the other **SFS (Student Faith Societies)**. The survey results can be found at <http://www2.warwick.ac.uk/services/chaplaincy/about/userforum/> Angela asked if it would be better to schedule next year's meal for the end of term 2, as it would avoid exam time, but it was felt by the Forum that this would not be an improvement as there are assignment deadlines in week 10. The Forum agreed that week 1 of term 3 would be better.

Action: Angela will put together a list of useful Chaplaincy information for the outgoing exec to share with the incoming exec concerning dates etc to help the handover and organisation in the early weeks.

Angela confirmed that a company has been given the contract to replace the movable walls in the central space, and we are waiting for details and dates for work to start.

Angela flagged up the following dates for the SFS diaries:

Week 6	Will be contacted to confirm room bookings for next term University Open Days: Friday 23rd June and Saturday 24th June - Volunteers to
Week 9	help with Chaplaincy drop-in required 11-3pm – Doodle Poll
Week 10	Kitchen deep clean - ISOC, JISOC, CF

Action: User Forum members to share these dates with their society exec secretaries.

It was acknowledged that SFS have 2 websites to update, the SU website and the Chaplaincy website, as well as Facebook and other social media. The Forum agreed that it would be better if the societies' page of the Chaplaincy website just provided a link to the SU society page or the society facebook page.

Action: Angela to change the links on the Chaplaincy website so that they direct to the SU society webpage. Any societies that would prefer a link to Facebook are to contact Angela.

Angela reminded the SFS that resources and printing will be available for notice boards - 19th/26th May 1:00 – 3:00pm

Action: SFS to update their noticeboards before the University Open Day Friday 23rd June

6. Any questions or issues raised by SFS representatives:

Members from Christian Focus commented that equipment such as spoons and oven gloves are rarely available in the chaplaincy kitchen and asked if cutlery could be put in the locked kitchen cabinet or if societies should supply their own. Angela confirmed that any forks and spoons supplied usually disappear from the drawer, so societies should supply their own equipment and keep them locked in their cupboard or cube – this includes washing up liquid, cutlery and tea towels. Due to the communal nature of the kitchen, it was recommended that societies may wish to buy their own cooking pans etc and store them as well. Societies were also reminded that if they use the tea/coffee/sugar/paper cups and milk from the Chaplaincy kitchen, there is an honesty box for donations to cover the cost of buying more.

Members from ISOC asked when they would receive a new Hoover for the Islamic Prayer Hall. It was noted that purchase requests which have not been planned for within the chaplaincy annual budget have to be considered by the Chaplains during a spending plan meeting, which was coming up later that day. After that meeting any new agreed purchases can be confirmed.

7. Update from Student Union

Marissa Beatty, Societies Office, reported on work within the SU. The deadline to apply for a grant is 19th May – a £15 printing allowance is also available. The Forum was also asked to remind societies to take part in an SU members survey for feedback on all aspects of the SU. The survey closed on 22nd May.

Noted that week 9 is the final week of Creative Warwick. Christian Union confirmed that they are to run a BBQ in that week. Marissa welcomed other SFS to offer putting on an event.

Action – SFS to contact Marissa if they would like to take part.

Noted that lots of events will be going on during the University Open Days, including a Warwick Showcase. As part of this, there will be a mini Society Fair.

Action SFS to follow link sent previously by Marissa in order to sign up.

8. Discussion and agreement of work in Interfaith week – 13th to 20th November

A handout showing the ideas for Inter Faith Week brainstormed during the Welcome lunch was shared (Appendix A). The User Forum member agreed to be the first point of contact for planning events.

Action: Kate will contact all members after the exams to facilitate the planning of two events for Inter Faith Week.

9. Scriptural reasoning

Noted that the next Scriptural Reasoning meeting was 17th May at 4pm on the subject of Food.

10. Ideas for promoting the Chaplaincy at the start of the year

The chair invited the Forum to suggest ways the Chaplaincy could be promoted. Some of the suggestions included T-shirts/posters, a Multi Faith social hosted jointly by Chaplaincy and Societies.

Action: Chaplaincy to follow up. Any other ideas to be sent to Angela

11. Summary of actions agreed and no AOB noted. Thanks was given to Marissa for chairing the User Forum.

12. Date and time of next meeting:

Wednesday 18th October 2017 12:30 in the Central space (Lunch will be provided)

Ideas for Inter Faith Week

- * Movie night in the Chaplaincy
- * Potluck
- * Multi Faith Dinner – share food, culture
- * Open mic – sharing passages
- * Inter Faith Football tournament
- * Inter Faith debate
- * Quiz
- * Interfaith talks/discussion (eg gender, violence etc)
- * Weekly Meet n Greet to open lines of communication
- * Piazza Stall
- * Panel of religious leaders to answer faith questions
- * Charity group activity
- * Games night
- * Open discussion/scriptural reasoning
- * St Vincent de Paul's works of mercy (giving back to society)
- * Interfaith panel discussion/Q&A on role of faith in post-modern society, how can faiths better collaborate