

Notes from a meeting of the Chaplaincy User Forum

Wednesday 25th May 2018

In Attendance:

Representatives from faith societies (Buddhist, Catholic, Christian Focus, Christian Union, Islamic, Jewish Israeli, Sikh)

Chaplains:

Anglican (Kate)

Catholic (Fr Harry)

Jewish (Fishel)

Chaplaincy Coordinator (Angela)

Chair: Mahmud (Islamic Society)

1. Welcome and Introductions

Members of the Forum introduced themselves.

2. Apologies

Niall Johnson SU

3. Purpose of User Forum and Terms of Reference

The Terms of Reference were read through and agreed

Action: AW to remove the word draft from the Terms of Reference

4. Summary of actions from last meeting (Chair)

- Booking requests for Warwick Welcome week have now closed, so Societies will hear from the WWW team in due course.
- Noted that the Student Faith Societies (SFS) social event had not taken place in term 2 and that volunteers from societies would be needed to suggest and lead on any ideas. Societies confirmed they were still interested in holding a social.

Action: All user Forum reps to feed this back to societies and explore opportunities for Multi Faith work or social, possibly during Inter Faith Week or consider inviting other faith societies along to one of their events. ISoc to consider sharing an invitation for an Iftar (the breaking of bread after fast, which happened every night through Ramadan).

- Choice of organising a Chaplaincy Lecture or nominating a speaker for the Vice-Chancellor's Distinguished Lectures discussed.

Action: SFS to collect ideas from own societies and come back with suggestions in the next User Forum.

Angela to send distribute the link for the Chaplaincy User Facebook Page to SFS as a means to enable conversation.

5. **Inter Faith week 11th – 18th Nov (week 7)**

Dates noted for the next Inter Faith Week and ideas for how the open afternoon could be organised and for a social were discussed.

- **JISoc to consider hosting a Friday night dinner for the week's main social event.**
- **Suggestion to make the open afternoon more sociable, less formal**
- **CathSoc to consider organizing a gathering/ dialogue following on from the open afternoon**
- **Sikh Soc suggested that opportunities for inter Faith work should be throughout the year rather than just the week**

6. **Update from Student Union followed by chance to ask questions/ raise issues**

No SU rep was present, so question from Sikh Soc to be submitted for SU to respond next week at the Execs Welcome Lunch:

Warwick University does not permit the Sikh Society to perform Langar on Campus (distribute free food). Langar is a fundamental aspect of Sikh teaching about equality. Why is it not allowed at Warwick when it is permitted at other universities?

7. **Update from Chaplaincy followed by chance to ask questions and raise issues(Angela)**

Health and Safety in the kitchens

Noted that the clean and tidy state of the kitchens is being maintained and Angela thanked the societies for their continued help and support with this. Reminder that booking times include clearing up and putting away. There is a termly deep clean rota for the kitchens, which is completed in week 10/close to the end of term – by JISOC, ISoc, and for the Chaplaincy kitchen this term it is CF, Autumn term will be CU Globe Café & Lunch Bar and Easter will CathSoc .

Keys

Reminder to check key access has been organised, as the old exec will be removed at the end of this week.

Cutlery

Further to Angela's question, societies felt that it was not necessary to have some cutlery locked in the Society cupboard.

Maintenance

Noted that lots of maintenance work has gone on over the holidays. Circuits have been split in the Jewish meeting rooms to protect the freezers. The Prayer Hall has had a couple of forced closures for maintenance. The curtains have been altered so that they won't get caught in the moving doors. We have tried to minimise disruption to users.

Reminder

Welcome lunch next Wednesday at 12:30. All Exec members are invited.

8. Any questions or issues raised by SFS representatives:

Request to have food waste bins installed in the Chaplaincy (CF)

Noted that Angela met with the university waste disposal team and they have agreed to provide food waste disposal bins in the Prayer Hall throughout Ramadan as a trial.

Action: Angela to find where the nearest general waste bin is located.

Use of alcohol for events

Noted that alcohol was fine to use in moderation, but as with all events, societies to think of the impact on others, and to ensure none is left behind.

9. Chaplaincy Bookings

Discussion about how to resolve when 2 weekly booking requests clash or overlap. Agreed that the two societies should meet with Angela to find a solution together.

Action: The Chaplaincy to consider making the weekly bookings timetable more accessible for SFS.

10. AOB

Noted that the Council of Christians and Jews (CCJ) have just opened recruitment for 2018-9 Student Leaders on our Campus Leadership Programme. An email has been sent to Exec members with more details, and flyers are also available if interested. Flyers available if interested.

11. Summary of actions agreed (Chair)

12. Dates and time for next User Forums for the year

Dates proposed: 17th Oct, 23rd Jan and 24th April