

## University of Warwick Nursery

### **NO SMOKING/VAPING POLICY**

Aim: To protect employees, visitors and those attending this nursery from exposure to tobacco smoke and to comply with the legislative requirements

In accordance with the 2006 Smoke-free Legislation and the University policy on smoking in buildings, as detailed in the **Safety in the University** documents (SITU). It is the Nursery policy that smoking will not be permitted in any Nursery buildings under any circumstances or in any work vehicles.

In addition to this:

- Smoking/vaping will not be allowed anywhere on site including:
  - The grounds, including the area directly in front of the nursery or near the rear service door
  - Either of the gardens
  - Under the canopy surrounding the nursery building
- No smoking/vaping signs will be displayed at the entrance to the nursery
- Employees will not be allowed additional 'smoking/vaping breaks' during work hours.
- Any employee wishing to smoke may only do so on designated work breaks, although this will not be encouraged.
- Employees who do smoke/vape on a designated work break must cover their uniform and wash their hands and freshen their breath afterwards.
- All staff, including temporary staff, will be made clear of this policy.
- Breaches of this policy will be subject to the normal disciplinary procedures.
- Information about stopping smoking will be made available throughout the building.
- The nursery will support the importance of a smoke-free environment for children and adults.
- The setting will be able to signpost people to local stop smoking services.

