

Warwick

Researcher  
Development

# RDO Summer Programme 2022

Welcome

Research  
Methods

PhD in 2nd  
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# Welcome to Summer Term!

RDO has an extensive programme this term to support researchers in every stage and in a wide variety of topics.

We developed this handbook to facilitate navigation in hope that you will easily find the sessions and the support you need from us.

The Handbook is divided as follows:

- Research Methods Series (RMS)
- PhD in a Second Language Series (PSL)
- Writing Support
- Researcher Support
- Next Step Careers (NSC)
- Creative Sessions

Within each category you will find the workshops' descriptors and links to direct you onto booking pages on Skills Forge. 

If you wish to go straight to a topic, you can easily click through to them on the right-hand tabs in the notebook. 

Reminder: most of our online sessions are 60-90 minutes and are coaching and development focused. We do share knowledge, but we aim to help you find the answers for yourselves. The sessions are interactive, and you are fully in charge of your own learning and development.

We hope you'll enjoy what we have planned and see you in one (or two, or three...) of the sessions!

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# Research Methods Series

# Research Methods Series

RDO offers this standalone series to support your understanding of research integrity & ethics. Good knowledge of research methodology is fundamental for your PhD and will be crucial even in your future career.

The series gives an overview of qualitative, quantitative and/or mixed methods. It explores the reason why some researchers will adopt certain methodologies and why some approaches are more suitable than others. So, whether you are currently deciding which approach to use; want to understand why a researcher has utilised a methodology that you are not familiar with; or even decide why you will NOT be using a particular method, this series is for you.

The sessions that follow provide an overview; they signpost to follow ups on specific areas; and to the positives and negatives of different approaches. You will need to speak to your department for full research methodology training in your chosen practice.

You can attend the whole series or just pick the sessions of specific interest.



# Research Methods Series

## Research Methods Sessions

(click on titles to book on Skills Forge)



[Session 1: Quantitative data collection and analysis](#) (07/06 – 9.00-10.30)

This workshop aims to provide you with an overview of a range of methodological and analytical skills, which you can apply in different research contexts. During the workshop, we will cover how the data are described, introduce a range of the most used statistical tests and cover some statistical packages that can be used to analyse these data. (Signpost to IT session for learning more how to use these).

[Session 2: Advance Quantitative data analysis: Regression, Anova, and Manova](#) (15/06 – 18.00-19.00)

Are you struggling with advanced quantitative analysis? In that case, this workshop will remind you of regression, Anova and Manova, and how to apply these statistical tools to your PhD projects appropriately. The distinctions between ANOVA, ANCOVA, MANOVA, and MANCOVA can be challenging. Before one can appreciate the differences, it is helpful to review their similarities, as well as differences.

[Session 3: Qualitative Research part 1 -Epistemologies and data collection](#) (21/06 - 9.30-11.00)

This workshop aims to provide you with an overview of a range of qualitative analytical skills and methodologies, which can be applied in a range of research settings. The workshop will introduce how qualitative data can be collected (interviews, surveys, focus groups) In addition, a range of data analysis packages will also be covered (Signpost to IT session). All participants during the session will have an opportunity to analyse a piece of text to apply learned knowledge to practice.

# Research Methods Series

## [Session 3: Qualitative Research part 2- Methodologies & Analysis](#) (22/06 – 18.00-19.30)

This workshop aims to provide you with an overview of a range of qualitative analytical skills and methodologies, which can be applied in a range of research settings. This session discusses how Qualitative data can be analysed using thematic, grounded theory, narrative, interpretative phenomenological, and ethnographic analysis. In addition, a range of data analysis packages will also be covered (Signpost to IT session). All participants during the session will have an opportunity to analyse a piece of text to apply learned knowledge to practice. Find out more: <https://youtu.be/XM4W8Hmiy9U>

## [Session 4: Graphical representation of qualitative and quantitative data](#) (29/06 – 18.00-19.30)

This session will focus on graphical solutions for both qualitative and quantitative research. We aim to cover what visual solutions are appropriate for quantitative and qualitative data and introduce a range of visual aids for interpreting and presenting these data, such as pathway analysis graphs, Sankey diagrams, and discourse analysis graphs.

## [Session 5: Mixed- Methods research design, data collection and analysis](#) (09/07 – 9.15-10.45)

Mixed methods research design is one of the most popular ways to combine qualitative and quantitative research designs with learning from numerical data and participants' experiences. This workshop will introduce you to mixed methods research and different research designs to help you with your projects. In addition, triangulation and integration of data will be covered, which is the most crucial aspect of mixed methods research. Find out more: <https://youtu.be/VVGdHLOJaTI>

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# PhD in a Second Language Series (PSL)

# PhD in a Second Language Series

A PhD is challenging. Doing it in another language makes it more so. This series is designed to assist second language speakers with many aspects of the process. Come along and find the peer support that will help you navigate the intricacies of language and research life in the UK!

PSL sessions are divided between **workshops** and **focus groups**:

(click on the titles to book on Skills Forge) 

[Navigating Speaking & Listening Difficulties](#) (06/06 – 15.00-16.30)

This session provides opportunities to share the current difficulties that you are facing in academic English, face-to-face (online or offline) interactions, and explore ways forward for improving understanding, on both sides. We will challenge some preconceived ideas about academic and 'standard' English, develop strategies for better framing our future interactions so that we can get the help that we need to improve, and support one another.

[Focus Group: Conversation Practice](#) (09/06 – 15.30-17.00)

A chance to follow on learning and discussion from PhD in a Second Language session previously attended and practice conversing in English with other PhD students.

[Navigating Writing and Reading Difficulties](#) (14/06 – 09.30-11.00)

This session will provide opportunities to share the current difficulties that you are facing in written academic English and explore ways forward for improving your understanding.

[Literature Review](#) (04/07 – 15.30-17.00)

Come get some hints, tips, and ideas on how to create your literature review. We'll explore what you need to cover and how to do it.

# PhD in a Second Language Series

## [Presenting in Another Language](#) (16/06 – 16.00-17.30)

Presenting in another language can sometimes makes us feel under (extra) pressure. Do you have a conference presentation, an upgrade, or a seminar coming up? Join us to learn how to face your presentations and get maximum impact. Whether you are presenting online or in person we will discuss how you can write, prepare and deliver a presentation that leaves your audience feeling informed and engaged with your research.

## [Focus Group: Presentation Practice](#) (22/06 – 14.00-15.30)

A chance to follow-up on the previous session and practice presentation skills with your peers.

## [Editing and Proofreading](#) (20/06 – 14.00-15.30)

Tidy up your structure, develop your proof reading and editing. This session will help you tidy up you writing; make your writing clearer for your reader; and to get your message across.

## [Focus Group: Editing and Proofreading Practice](#) (23/06 – 16.00 – 17.30)

Practice Editing and Proofreading your own work as well as your colleagues'. We will create a proofreading circle in which you will share written material (max 1000 words).

## [Networking and Conferences](#) (27/06 – 14.00-15.30)

Networking in another language may seem overwhelming at times. Join us in this session to discuss how to make networking work for you in conferences, in Face-to-Face situations, and how you can apply that knowledge to the online networking and conferencing experience.

## [Focus Group: Networking Practice](#) (29/06 – 15.00-16.30)

In this session we will be practicing our networking skills and knowledge. Taking the chance to communicate, chat and network without the fear of getting the word wrong.

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# Writing Support

# Writing Support

This Summer Term, RDO is offering a wide range of Writing sessions to support you with your PhD thesis. It doesn't matter the writing stage you are in; we have workshops in our Main RDO sessions and an entire Writing Programme (WP) that covers all stages of thesis writing and how to write for different audiences (in and out of academia).

## Main RDO Sessions

(click on titles to book on Skills Forge): 

[Get your Writing Organised Stage 1 – Storyboard](#) (06/06 – 9.30-11.00)

Not sure how your ideas fit together or where they link? Then a storyboard is for you. Whether it is thinking about your argument, your hypothesis, a storyboard is an effective way of building the structure of your writing, your research and your PhD. The session will teach you the skills of storyboarding, with time to start building your own

[Get your Writing Organised Stage 2 – Signposting & Mapping](#) (06/06 – 12.30-14.00)

Internal signposting to make your thesis easier to read. Our writing needs to be clear and easy for our readers to comprehend- especially when we are thinking of our thesis and our examiners. This session will examine how we can use forward and backward signposting within our chapters and introductions to ensure our examiners can follow our thesis argument. We will map our thoughts & plans so that we can be clear to ourselves & our readers.

[Perfecting your Writing – Editing & Proofreading](#) (23/06 – 14.00-15.30)

Tidy up your structure, develop your proof reading and editing. Working with a professional proofreader, this session will help you tidy up you writing; make your writing clearer for your reader; and to get your message across.

[Proofreading Circles](#) (13/07 – 13.30-15.00)

Our familiarity with our writing often means that we miss the writing errors in them. In this session, we will discuss some common writing mistakes, and the basic guidelines for proof reading. We will then exchange sections of our writing (maximum 1500 words) and proof-read each other's work.

# Writing Support

## RDO Writing Programme Sessions

(Grammar = GR; Thesis writing = TW; Different types of writing = DT)

### [1. Introduction to Academic Writing](#) (08/06 – 14.30-16.30 & 09/06 – 9.30-11.30)

What is academic writing? What are the common errors? How can you make sure that your writing is clear and engaging? In this session, you will look at some examples of academic writing in order to determine what works and what doesn't work. You will also look where to use the active and passive voices. TW, GR.

### [2. Starting to write: making sure you are fully prepared](#) (09/06 – 12.00-13.30)

What are the expectations, challenges, and approaches to academic writing? This general session will explore different approaches to planning and pacing your thesis. You will also be invited to set personal writing goals. TW

### [3. From Sentence to Thesis: making every sentence work for you](#) (09/06 – 14.00-15.30)

Sentences may seem simple, but confusing or misleading ones can destroy an entire argument. This session will take us back to basics: how to avoid run-on sentences and fragments; how to construct compound and complex sentences; and how to avoid ambiguity. It will also map sentence structure onto the arguments of theses. If we can understand common sentence-structure errors, we can also avoid common thesis-structure mistakes. GR, TW

### [4. Paragraphs: the building blocks of your thesis](#) (14/06 – 14.30 -16.00 & 12/07 14.30-16.00)

Are your paragraphs clear and persuasive? Do you use signposting effectively? This workshop will explore effective ways to structure paragraphs. In addition to analysing example paragraphs, you will be able to work on editing your own. TW

### [5. Engaging with scholarship 1: putting your thesis in context](#) (16/06 – 9.30-11.00)

Good scholarship engages with sources and situates research in the context of your field. This workshop will open with a peer discussion on the best ways to find sources. The workshop will then look at how to quote, paraphrase, summarise, and avoid plagiarism. TW

# Writing Support

## [6. Engaging with scholarship 2: becoming part of the research community](#) (16/06 – 11.30-13.00)

Building on engaging with scholarship 1, this workshop will discuss how to understand the main part of an argument, agree and challenge other people's conclusions, combine scholarship, and avoid mis-representing previous research. TW

## [7. Bringing it all Together: structure, signposting, and working with long documents](#) (16/06 – 14.30-16.00)

You have done great research. You can write a strong paragraph. But are you worried about bringing it all together in a longer document? This workshop will explore how to structure your thesis, how to use signposting effectively, and how to use Microsoft Word to organise your work. TW

## [8. Introductions and Conclusions: beginning and ending well](#) (28/06 – 15.00-16.30 & 14/07 – 9.30-11.00)

Do you get flustered when writing your introduction and conclusion? Do you know that first impressions and final thoughts are vital, yet struggle to convey them well? Then this workshop is for you. You will explore how to write strong and engaging introductions and conclusions, and you will share your ideas with your peers. TW

## [9. Hypothetically Speaking: writing hypotheses and making projections](#) (30/06 – 9.30-11.00)

If your research involves testing hypotheses or making projections about the future, it is important that you are confident when writing hypothetically. This workshop will cover conditionals and the subjunctive as well as looking at hypotheses or projections in published academic work. GR, TW

# Writing Support

[10. How to Respond to Feedback: redrafting and editing work](#) (30/06 – 11.30-13.00 & 14<sup>th</sup> July 14.30 – 16.00)

This workshop will start by analysing different types of feedback you might receive from supervisors, examiners, and editors. It will look at how comments can be translated into meaningful improvements in your work. It will also cover what sort of feedback to expect at different stages of your PhD. There will also be some time to evaluate each other's work. TW

[11. Writing for the Public or Writing for Academics](#) (30/06 – 14.30-16.00 & 14/07 11.30-13.00)

Impact is increasingly important but how do you write for different audiences? What tone do you need when writing a post for an academic blog? A newspaper column? A resource for teachers? An academic article? A thesis? This workshop will cover different expectations and styles required for different types of writing. DT

[12. Proposals and Abstracts](#) (07/07 – 9.30-11.00)

Throughout your career, you will have to write proposals and abstracts. This workshop will discuss how they are different and explore how to write the best possible proposals and abstracts. DT

✓ Make the most of this term and get those words on paper!



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# Researcher Support

# Researcher Support

Researcher Development entails more than solely focusing on supporting students with writing their thesis or on the technicalities of undertaking academic research. It also involves supporting the individual behind the research process. Being researchers ourselves, we know the intricacies and challenges of PhD life. We believe that a balanced approach to the PhD process allows for more effective, productive (and joyful) ways to lead academic research.

From understanding your upgrade to building resilience, the sessions that follow have been designed to assist in a wide range of common issues researchers face and can affect academic life.

## Researcher Support Sessions

(Click on the titles to book on Skills Forge)



[Perfectionism- It doesn't need to be perfect - it just needs to be done](#) (08/06 – 10.30-12.00)

Do you find yourself endlessly re-writing, re doing experiments because they were not 'perfect'? Do you compare your work & successes to others and feel like you don't measure up? Is your perfectionism just procrastination? Any of these ringing bells?? Then this session is for you.

[How to have difficult conversations \(or making sure we say what we need to\)](#) (13/06 – 14.30-16.00)

Having a difficult conversation is not always about resolving conflict; it could be that we need to say something that we find uncomfortable, or we want someone to listen to our point of view or that we want our voice heard. It may also be that we need to resolve conflict. This session will help you recognise what is creating the difficulty, suggest tactics for preparing beforehand, and how to manage the actual conversation. It is also a great session to help you with future leading and managing relationships.

# Researcher Support

## [Creating Positive Working Relationships](#) (25/06 – 9.15 – 10.45)

How do you prefer to work with people? Can you recognise your emotions? The emotions of others? Emotionally intelligent managers are able to empathise, communicate, build relationships and establish consensus. They understand what makes people tick and can use this constructively to manage performance and to develop capability. Style flexing – meeting with others communication skills. By using your Emotional Intelligence, you can influence others within your career, in your research, your team, your colleagues; creating positive and healthy working environments which are more productive and better for our wellbeing.

## [What does Resilience mean for Researchers?](#) (05/07 – 9.00-10.30)

Research is challenging, not just in itself but in its impact on our wellbeing as researchers. There are techniques that we can apply to help us recognise our stress and to maintain our wellbeing. Resilience is the capacity to recover quickly from difficulties and is a very important part of maintaining wellbeing and continuing to be productive. Some people are equipped with a natural sense of how to maintain resilience but for others those same skills can be learned. This experiential workshop will give you the opportunity to learn about stress and its effects as well as a range of techniques for maintaining your personal resilience, including where to find help when it is needed.

## [Goal setting & Beating Self-sabotage](#) (14/07 – 14.00-15.30)

Are you procrastinating; getting distracted; obsessing over the standard of your work? Did you realise that you could be sabotaging your own success? From procrastination to perfectionism, this workshop explores the many forms of self-sabotage and offers practical strategies to help you be more productive. The session will use guided reflective thinking to help you identify your personal self-sabotaging behaviours. It will also consider a range of practical strategies to change those behaviours through individual and small group experiential exercises.

# Researcher Support

## [Facing your Fears in Academia](#) (12/07 – 9.30 – 11.00)

We don't like to admit to it but doing a PhD / Research degree can be a real challenge; and yes we are all feeling it – we just might not be saying it. This session, supported by a Mental Health practitioner, will explore graded exposure; this is breaking your fears down into small steps in order to face up to them, deal with them and hopefully overcome them. There will be no need to disclose private or confidential information; we will just be discussing a practice which you can apply in your own time.

## [Imposter Syndrome](#) (13/07 – 10.30-12.00)

Worried that they might find out that you're not as bright and capable as they thought you were? Think that they meant to give someone else the research funding and they sent the email to you incorrectly? You're not alone! Learn to banish your fears so you can enjoy your research with confidence. The session will be mostly experiential with small group discussions and individual reflective activities.

## **Support on Understanding and Managing Research**

(Click on the titles to book on Skills Forge) 

## [Time Management](#) (29/06 – 13.00-14.30)

Do you think that you're procrastinating; avoiding work; rubbish at keeping your multiple projects on track? This session will help you identify what are causing your time management challenges and how to deal with them. Hear and apply some hints and tips that can work for you; come up with an action plan for the next stage, understand how stress can have an impact on your ability to manage multiple tasks and get back on track with new confidence.

## [Increase your productivity](#) (15/06 – 13.30-15.00)

How do you fit the diverse demands on your time into your day? Find out how to snack manage your tasks, find extra time in the day, improve your planning, and achieve your objectives.

# Researcher Support

## [Active listening for interviewing, for work, for life](#) (27/06 – 9.30-11.00)

Interviewing for your research? Being interviewed? Want to make sure that you clearly communicating? The way to improve your listening skills is to practice "active listening." This is where you make a conscious effort to hear not only the words that another person is saying but, more importantly, the complete message being communicated. In order to do this you must pay attention to the other person very carefully. Active listening is an important research skill, but also supports you as a team member, leader, teacher and mentor. See more on <https://www.youtube.com/watch?v=2D-eQOHcPXA>

## [Reflexivity for Researchers – Unconscious about your bias?](#) (28/06 – 9.00-10.30 & 13/07 18.00 – 19.30)

Reflective practice, analytical reflection and (particularly) reflexivity, are generally recognised as the core characteristics of research and teaching practice. Reflexivity is a strategy to question our own attitudes, thought processes, values, assumptions, prejudices, and habitual actions, to try to understand our complex roles in relation to others. Reflexivity involves thinking from within experiences 'turned or reflected back upon the mind itself'. Reflective practice and reflexivity are therefore a valuable developmental process for any professional or researcher. In this session, we will examine key features of reflection, introduce several models of reflective practice (Such as the Gibbs model) and understand how reflective practice can help you learn and the tools you can use to support reflective learning. Reflective Practice can enable practitioners to learn from the experience of themselves, their work, and how they relate to home and work, significant others and wider society and culture.

## [Research Integrity & Ethics](#) (06/07 – 11.00-12.30)

Are you clear what is meant by ethics? By integrity? Are you sure when they should be applied to your research practice? Sometimes the answer is not as clear cut as we would like so it is worth having the discussions early in your research career. Using real life case studies we examine what we mean by integrity, what we mean by ethics making sure that we are following best research practice.

# Researcher Support

## [Understanding your upgrade](#) (13/06 – 11.30-13.00)

Many of us are asked to go through an upgrade process after our first year. This takes us from MPhil to PhD study process. It allows us and colleagues to reflect on the previous year, research knowledge gained, and plans for the next stages. The session will inform you of the University's criteria for a successful upgrade process and help prepare you for it. The facilitators will share their own experiences of passing upgrade process and provide you with particular tips and advice that will be useful for you to understand what your need to do and how to successfully pass your own upgrade. More info <https://www.youtube.com/watch?v=RFIP7cYeNyE>

## [Literature Review](#) (08/06 – 18.00-19.30)

We all need to write our Literature review but how do we start, what do we really need to cover and how? Get some hint, tips, ideas and your questions answered.

## [Preparing for your Viva](#) (06/07 – 18.00 – 19.30 & 12/07 – 14.00-15.30)

Join us to learn how to prepare for your viva, understand the types of questions you might be asked and where to get the details for examination logistics at the University of Warwick.

## [Making the Most of Conferences](#) (15/06 – 15.00-16.30)

Whether you are attending or presenting at your first conference – it is worthwhile planning a strategy to make the most of the event. How to network, what to expect, how does it work online/ in person.

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# Next Step Careers (NSC)

# Next Step Careers (NSC)

NSC is a brand-new series that blends both in person and online events to support you through your decision making when it comes to career choices.

Sessions will be theme-based and run through all eight weeks of the Summer Term:

- Week one (30 May) - **Get your career discussions started**
- Week two (7 June) - **Post PhD - Staying in academia**
- Week three (14 June) - **Managing your Career**
- Week four (21 June) - **Preparing for Leadership**
- Week five (28 June) - **Teaching in HE, FE & Schools**
- Week six (4 July) - **Post-PhD: Moving out of academia**
- Week seven (11 July) - **Maintaining Momentum & Motivation**
- Week eight (19 July) - **Wider academic Challenges**

For the full timetable, follow up resources, podcasts and speaker information check out: [Next Steps Careers Handbook](#). 

For all workshops you will need to book via [Skills Forge](#). 

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# Creative Sessions

# Creative Sessions

Creativity plays a central role in the PhD process. For example, we are expected to piece together information from various sources, formulate our own views on the topic, practice 'divergent thinking' to come up with solutions for potential problems, push boundaries, present our research to different audiences, etc. Developing a creative mindset may support us in navigating all this and make the connections that are needed for the research to flow and flourish.

The sessions that follow were designed to draw on creative means to approach research processes. They are also aimed to support you in further developing your ideas and use innovative ways to present your work.

## Creative Sessions

(Click on the titles to book on Skills Forge)



[Research Poster Design](#) (11/06 – 9.15-10.45)

A good poster allows us to communicate our research quickly and clearly. A poor poster will put off our intended audience. So how do we make our poster clear, impactful AND tell everyone what we know? To start we will evaluate a series of posters in order to decide what works; which of them are clear, engage us with their research and memorable. We will also examine two major design styles to see what will work for us and our research. We will look at further techniques for poster design and presentation and discuss how to tailor this to your research area. PowerPoint is one of the simpler methods of Poster design and is therefore the package that we will be suggesting you use. If you are unfamiliar with PowerPoint or want to use another software package, then you will need to attend an IT Services training course.

# Creative Sessions

[Design for Academics 1](#) (NSC – in person session - 28/06 – 13.30-15.00)

This workshop introduces the participants to ideas that can help them think about designing their slides, social media posts, banners, posters, etc. The workshop focuses on some broad and easy issues of fonts, colour, and layouts that can improve design. The goal of this workshop is to help the researcher feel confident in designing visuals and assure them that they are entirely competent to create what they need to communicate their work, and already have the tools to do so. No prior knowledge of any design software is needed. (The workshop is the first in the series but not a pre-requisite for the second design workshop that focuses on how to think of designing posters and flyers and more specific issues of graphic design in academia).

[Design for Academics 2: Application of design elements](#) (NSC – in person session - 05/07 – 15.15-16.45)

This workshop will help participants think of applications of design concepts to materials they may need during their academic career, like posters, conference flyers, etc. The participants are encouraged to bring to the workshop any work they may have designed, like conference posters, if they would like to discuss improvements or troubleshoot any issues they have come up against. The workshop will focus on what “good” design is, acknowledging that this is subjective. It will also demonstrate how software like PowerPoint can be used to manipulate and edit images. The goal of this workshop is to create a space for open discussion about the problems faced in academia, as well as to provide a thoughtful critique. Additionally, the goal is to direct the participants towards helpful practices and resources that can make graphic design an easier task and assure them that they are entirely competent to create what they need to communicate their work, and already have the tools to do so.

# Creative Sessions

## [Confident presentations \(online and in person\)](#) (27/06 – 12.30-14.00)

Conference presentation, upgrade, seminar? Join us to learn how to structure your presentations to get maximum impact. Whether you are presenting online or in person we will discuss how you can write, prepare and deliver a presentation that leaves your audience feeling informed and engaged with your research.

## [Beating Writers Block with Creative Writing](#) (29/06 11.00-12.30)

Are you still staring at the blank screen/ blank page? Finding it difficult to focus or know where to start? Sometimes we need to just start writing; writing anything, writing without restriction; writing without the internal voice or critic. Starting each of your writing sessions with some free writing/ creative writing will warm up your 'writers' muscle', and will help you to populate that blank page. Be prepared to think laterally, creatively and have some fun. Find out more: <http://https://youtu.be/nXdd6oEmxqo>

## [Creativity in Research](#) (06/07 – 14.00-15.30)

In this session we will be addressing the role of creativity in research and explore ways in which you can use creative inputs not only to help develop your ideas, but also to support your personal journey through the PhD process. Find out more: <https://youtu.be/W6-vhPR27-c>

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# Full Schedule

## Week 1

	Times	Sessions
MON 30/05	10.00-11.00	Coaching for your Career 1-1 (NSC)
	11.30-12.30	Coaching for your Career 1-1 (NSC)
	15.00-16.00	Coaching for your Career 1-1 (NSC)
TUE 31/05	10.30-11.30	Finding a Career that Fits You (NSC)
	11.30-13.00	Knowing and Growing your Strengths and Self-Awareness (NSC)
	13.30-14.30	Successful CVs & Applications (NSC)
WED 01/06	10.00-11.00	Coaching for your Career 1-1 (NSC)
	11.30-12.30	Coaching for your Career 1-1 (NSC)
	13.30-14.30	Coaching for your Career 1-1 (NSC)

## Week 2

	Times	Sessions
MON 06/06	09.30-11.00	Getting Your Writing Organized Stage 1 - Storyboards
	12.30-14.00	Getting Your Writing Organized Stage 2 - Signposting & Mapping
	15.00-16.30	PSL: Navigating Speaking and Listening Difficulties
TUE 07/06	09.00-10.30	1: Quantitative data collection and analysis (RMS)
	10.00-11.30	What is academia like, and should I stay in it? (NSC)
	12.00-13.15	What can I expect from a Post-Doc (and how can I get one)? (NSC)
	14.00-15.30	Finding Funding and Bid Writing (NSC)
WED 08/06	10.30-12.00	Perfectionism: It doesn't have to be perfect - it just needs to be done!
	14.30-16.30	1. Introduction to Academic Writing (WP)
	18.00-19.30	Literature Review
THU 09/06	09.30-11.30	1. Introduction to Academic Writing (WP)
	12.00-13.30	2. Starting to Write: making sure you're fully prepared (WP)
	14.00-15.30	3. From Sentence to Thesis: making every sentence work for you (WP)
	15.30-17.00	PSL Focus Group: Conversation Practice
FRI SAT 11/06	09.15-10.45	Research Posters

## Week 3

	Times	Sessions
MON 13/06	11.30-13.00	Understanding your Upgrade
	14.30-16.00	How to Have Difficult Conversations
TUE 14/06	09.30-11.00	PhD in a Second Language: Navigating Writing and Reading Difficulties
	10.00-16.00	Managing my Career (NSC)
	14.30-16.00	4. Paragraphs: the building blocks of your thesis (WP)
WED 15/06	13.30-15.00	Increasing your Productivity
	15.00-16.30	Making the Most of Conferences
	18.00-19.30	2. Advance Quantitative data analysis: Regression, Anova, and Manova (RMS)
THU 16/06	09.30-11.00	5. Engaging with Scholarship 1: putting your thesis in context (WP)
	10.00-11.30	Deconstructing Job Adverts (NSC)
	11.30-13.00	6. Engaging with scholarship 2: becoming part of the research community (WP)
	14.30-16.00	7. Bringing it all Together: structure, signposting, and working with long documents (WP)
	16.00-17.30	PSL : Presenting in Another Language

Abbreviations: NSC - Next Steps Careers/ RMS - Research Methods Series/ WP - Writing Programme/ PSL - PhD in a Second Language Series

## Week 4

	Times	Sessions
MON 20/06	14.00-15.30	PSL: Editing and Proofreading
TUE 21/06	09.30-11.00	3: Qualitative Research Part 1 - Epistemologies and data collection (RMS)
	10.00-16.00	Preparing for Leadership (NSC)
WED 22/06	14.00-15.30	PSL Focus Group: Presentation Practice
	18.00-19.30	4: Qualitative Research Part 2 - Methodologies and analysis (RMS)
THU 23/06	14.00-15.30	Perfecting your Writing - Editing and Proofreading
	16.00-17.30	PSL Focus Group: Editing and Proofreading Practice
FRI		
SAT 25/06	09.15-10.45	Creating Positive Working Relations

## Week 5

	Times	Sessions
MON 27/06	09.30-11.00	Active Listening for Interviews and for Life
	12.30-14.00	Confident Presentations (online and in person)
	14.00-15.30	PSL : Conferences and Networking
TUE 28/06	09.00-10.30	Reflexivity for Researchers
	10.00-13.00	Teaching in HE, FE and Schools (NSC)
	13.30-15.00	Design for Academics (NSC)
	15.00-16.30	8. Introductions and Conclusions: beginning and ending well (WP)
WED 29/06	11.00-12.30	Beating Writers' Block with Creative Writing
	13.00-14.30	Time Management
	14.00-15.00	Coaching for your Career (NSC)
	15.00-16.30	PSL Focus Group: Networking Practice
	18.00-19.30	5: Graphical representation of qualitative and quantitative data (RMS)
THU 30/06	09.30-11.00	9. Hypothetically Speaking: writing hypotheses and making projections (WP)
	10.00-11.00	Coaching for your career (NSC)
	11.30-13.00	10. How to Respond to Feedback: redrafting and editing work (WP)
	14.30-16.00	11. Writing for the Public or Writing for Academics (WP)

## Week 6

	Times	Sessions
MON 04/07	14.00-15.30	Intellectual Property (NSC)
	15.30-17.00	PSL: Literature Review
TUE 05/07	09.00-10.30	What Resilience Means for Researchers
	10.00-12.00	Alternative Career Paths (NSC)
	13.30-15.00	Writing for Non-academic Audiences (NSC)
	15.15-16.45	Design for Academics 2 (NSC)
WED 06/07	11.00-12.30	Research Integrity & Ethics
	14.00-15.30	Creativity in Research
	14.30-16.30	13. Writing and Giving Conference Papers (WP)
	18.00-19.30	Preparing for your Viva
THU 07/07	09.30-11.00	12. Proposals and Abstracts (WP)
	11.30-13.00	14. Grants and Job Applications: writing for success (WP)
	14.00-15.00	Deconstructing Job Adverts (NSC)
	14.00-15.30	Goal Setting & Defeating Self-sabotage
	14.30-16.00	15. Different Types of Academic Writing: Reports and Surveys (WP)
FRI		
SAT 09/07	09.15-10.45	6: Mixed- Methods research design, data collection and analysis (RMS)

## Week 7

MON 11/07	Times	Sessions
	10.00-16.00	Meet, Momentum, Motivation (NSC)
TUE 12/07	Times	Sessions
	09.30-11.00	Facing your Fears in Academia
	10.00-16.00	Meet, Momentum, Motivation (NSC)
	14.00-15.30	Preparing for your Viva
	14.30-16.00	Paragraphs: the building blocks of your thesis (WP)
WED 13/07	Times	Sessions
	10.30-12.00	Impostor Syndrome
	13.30-15.00	Proofreading Circle
	14.00-15.00	Coaching for your Career (NSC)
	18.00-19.30	Reflexivity for Researchers
THU 14/07	Times	Sessions
	09.30-11.00	Introductions and Conclusions: beginning and ending well (WP)
	11.00-12.00	Coaching for your Career (NSC)
	11.30-13.00	Writing for the Public or Writing for Academics (WP)
	13.00-14.00	Coaching for your Career (NSC)
	14.30-16.00	How to Respond to Feedback: redrafting and editing work (WP)

## Week 8

MON 18/07	Times	Sessions
	11.00-12.00	Coaching for your Career (NSC)
TUE 19/07	Times	Sessions
	10.00-11.30	Using Drawing in your Research for Planning
	10.00-11.30	Wider Academic Challenges (NSC)
	12.30-14.00	Writing for Social Media (NSC)
	14.15-15.15	Public Engagement (NSC)
WED 20/07	Times	Sessions
	10.00-16.00	Meet, Momentum, Motivation (Early/Mid) (NSC)
THU 21/07	Times	Sessions
	10.00-16.00	Meet, Momentum, Motivation (Mid/Late) (NSC)

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