

UNIVERSITY OF WARWICK

CDT Management Committee (CDTMC)

A meeting of the CDT Management Committee will be held on Monday 27 January 2020 from 13:00 to 15:00 in CMR1.0, University House.

Questions, agenda items or apologies can be directed to the Secretary of the Committee, Rebecca Vipond at [r.vipond@warwick.ac.uk](mailto:r.vipond@warwick.ac.uk).

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AGENDA:

1/19-20      Terms of Reference

TO CONSIDER:

- (a) To oversee the implementation and management of all centres of doctoral training (CDT) at Warwick, hereafter called CDTs.<sup>1</sup>
- (b) To monitor the progress of all CDTs that are affiliated with Warwick.
- (c) To actively oversee internally funded CDTs.
- (d) To propose strategy for applying for new externally funded CDTs, to ensure quality applications in line with Warwick's and funders' research priorities.
- (e) To make recommendations to the Board of Graduate Studies and Research Committee, regarding provision of externally and internally funded CDTs.

2/19-20      Introduction of New CDT & PG Scholarships Coordination Manager

TO RECEIVE:

Rebecca Vipond has been appointed to the Doctoral College as CDT & PG Scholarships Coordination Manager, as of 1 January 2020. This new role will oversee the operation of all CDTs, DTPs and CTPs at Warwick to:

- (a) Give a single point of contact for CDT staff and act as a liaison between stakeholders;
- (b) ensure that appropriate standards of consistency and compliance are met;
- (c) Recognise and champion the excellent CDTs that Warwick already provide;
- (d) Support successful applications for new initiatives.

3/19-20      Overview of Externally Funded CDTs

TO CONSIDER:

CDTMC recognises 23 CDTs that are supporting current PGRs, with a further five that have now reached completion. These are detailed in the attached paper [3/19-20 – CDTs at Warwick].

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<sup>1</sup> CDTs are defined for this purpose as PGR communities that are recruited, trained and administered in a series of cohorts, including but is not limited to all cohort-based Centres of Doctoral Training (CDT), Doctoral Training Partnerships (DTP), Collaborative Training Partnerships (CTP) and Doctoral Training Centres (DTC), regardless of funding source.

4/19-20 Management of Warwick CDTs

TO CONSIDER:

Warwick has funded five CDTs (\* on [3.19-20]) that are considered to be strategically important but were unfortunately not funded in the last EPSRC CDT call. These new CDTs will report to CDTMC in lieu of reporting to an external funding body. This reporting will take the form of an annual review, and will feed through to Research Committee for review in the behalf of ARC and to approve recruitment of future cohorts. The annual review will include statements on budget and expenditure, recruitment, added value, cohort training and outcomes.

5/19-20 Creation of a Warwick CDT Showcase Document

TO CONSIDER:

The creation of a Warwick CDT Showcase Document that will give an institutional overview of the current landscape of centres of doctoral training at Warwick and highlight success. This will capture any pertinent history or preceding CDTs, timeline and current funders, internal and external partners, recruitment, outputs and outcomes and any future plans.

TO RECEIVE:

The deadline for submitting data for this Showcase will be the next CDTMC meeting (see 10/19-20), with the CDT Showcase Document being created in time for the start of the 20/21 academic year. The CDT Coordination Manager will be arranging to meet with CDTs individually in order to start this process.

6/19-20 Establishing a CDT Administrators Forum

TO RECEIVE:

The CDT Coordination Manager will establish a forum of all CDT Administrators that will report into CDTMC, chaired by the CDT Coordination Manager. This forum will be an opportunity to share best practice and raise any administrative matters for consideration by CDTMC. Dates for future meetings will be circulated by the CDT Coordination Manager.

7/19-20 Upcoming call for Applications: Leverhulme Doctoral Scholarships

TO RECEIVE:

The Leverhulme Trust has announced an open call for 10 Centres of Doctoral Training of £1.35 million each (15 scholarships over 3 cohorts), with a deadline for applications of June 2020. Institutions are able to submit one application and so RIS is coordinating an internal competition, with one page abstracts to be considered in February 2020 by a review panel.

Details of the call: <https://www.leverhulme.ac.uk/leverhulme-doctoral-scholarships>.

8/19-20 Matters Arising

TO CONSIDER:

- (a) The recognition of externally funded CDTs by the university as research grant income.
- (b) The relationship of the University CDTMC to the University Capital Space and Amenities Group (CSAG).
- (c) The relationship of the University CDTMC to the Academic Resource Committee (ARC).
- (d) The funding of studentship extensions to cover maternity, paternity, adoption and extended sick leave following new guidance from UKRI.

9/19-20 Any Other Business

10/19-20 Schedule of CDTMC Meetings

TO CONSIDER:

Identifying representatives to sit on CDTMC going forwards.

TO RECEIVE:

CDTMC will meet once per term. The following will be organised by the CDTMC Secretary:

- (a) Term 3 19-20 meeting
  - (b) Term 1 20-21 meeting
  - (c) Term 2 20-21 meeting
  - (d) Term 3 20-21 meeting
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