

JOB DESCRIPTION

POST TITLE:	Assistant Gardener
DEPARTMENT:	Estates
SUB-DEPARTMENT	Grounds and Gardens
POST RESPONSIBLE TO:	Grounds Supervisor
SALARY	£15,976 - £16,289 pa

Job Purpose:

Assist in the maintenance and development of the grounds and gardens of the University campus.

Duties and Responsibilities:

1. Assist in the maintenance of amenity plantings, amenity turf and natural grassland.
2. Assist in the construction of minor hard landscape works.
3. Assist in the planting of soft landscape schemes.
4. Removal of litter, leaves and other detritus from the landscape.
5. Assist in the presentation of a safe outside environment during snow and icy conditions.
6. Comply with relevant health and safety legislation.

PERSON SPECIFICATION

POST TITLE: Assistant Gardener

DEPARTMENT: Estates Office – Campus Infrastructure

The Person Specification focuses on the knowledge, skills, experience and qualifications required to undertake the role effectively.

REQUIREMENTS The post holder must be able to demonstrate:	ESSENTIAL (E) OR DESIRABLE (D) REQUIREMENTS	MEASURED BY: a) Application Form b) Test/Exercise c) Interview d) Presentation
Educated to GCSE standard	(E)	(a) (c)
Ability to communicate effectively and appropriately with colleagues.	(E)	(a) (c)
Ability to work in all weather conditions throughout the year.	(E)	(a) (c)
Ability to work as part of a team.	(E)	(a) (c)
Ability to undertake manual handling tasks.	(E)	(a) (c)
Full UK or EU equivalent driving licence with no serious driving convictions (any period of disqualification must have expired by at least 1 year).	(E)	(a) (c)
Level 1 Horticultural City and Guilds or Royal Horticultural Society.	(D)	(a) (c)
Experience of general gardening, the maintenance of trees, shrubs and turf.	(D)	(a) (c)
Ability to use powered tools and machinery	(D)	(a) (c)

Please note: this role will involve driving University vehicles. In order to be covered by the University Vehicle Insurance Policy, you must be in possession of a full UK or EU equivalent licence, which has been in force for at least 1 year and have no serious driving convictions (any period of disqualification must have expired by at least 1 year).