

JOB DESCRIPTION

POST TITLE:	Gardener
DEPARTMENT:	Estates
SUB-DEPARTMENT	Grounds and Gardens
POST RESPONSIBLE TO:	Grounds Supervisor
POST RESPONSIBLE FOR:	Assistant Gardener
SALARY	£16,983 pa

Job Purpose:

To maintain and develop the grounds and gardens of the University campus and supervise staff.

Duties and Responsibilities:

1. Maintain amenity plantings, amenity turf, small trees and natural grassland.
2. Construction of minor hard landscape works.
3. Plant soft landscape schemes.
4. Removal of litter, leaves and other detritus from the landscape.
5. Maintain a safe outside environment during snow and icy conditions.
6. Comply with relevant health and safety legislation.
7. Other duties commensurate with the grade, as required and when requested by the Assistant Gardener or a more senior manager.

PERSON SPECIFICATION

POST TITLE: Gardener

DEPARTMENT: Estates Office – Campus Infrastructure

The Person Specification focuses on the knowledge, skills, experience and qualifications required to undertake the role effectively.

REQUIREMENTS The post holder must be able to demonstrate:	ESSENTIAL (E) OR DESIRABLE (D) REQUIREMENTS	MEASURED BY: a) Application Form b) Test/Exercise c) Interview d) Presentation
Literate and numerate	(E)	(a) (c)
Educated to GCSE standard	(E)	(a) (c)
Level 2 Horticultural City and Guilds or Royal Horticultural Society.	(E)	(a) (c)
Experience of working in a public garden or for a grounds maintenance company for a minimum of 4 growing seasons.	(E)	(a) (c)
The ability to use powered tools, pedestrian mowers and associated equipment.	(E)	(a) (c)
A comprehensive knowledge of gardening and the ability to use practical horticultural skills.	(E)	(a) (c)
Full UK or EU equivalent driving license with no serious driving convictions (any period of disqualification must have expired by at least 1 year).	(E)	(a) (c)
Ability to undertake manual handling tasks	(E)	(a) (c)
Able to work as part of a team	(E)	(a) (c)
Ability to plan work, organise and prioritise tasks	(E)	(a) (c)
Ability to communicate effectively and appropriately with colleagues.	(E)	(a) (c)
Ability to work in all weather conditions throughout the year.	(E)	(a) (c)
National Proficiency Tests Council Pesticide Application PA1/PA6.	(D)	(a) (c)
Ability to identify common garden plants and weeds desirable	(D)	(a) (c)

Please note: this role will involve driving University vehicles. In order to be covered by the University Vehicle Insurance Policy, you must be in possession of a full UK or EU equivalent licence, which has been in force for at least 1 year and have no serious driving convictions (any period of disqualification must have expired by at least 1 year).

Date Created/Version:	Amended March 2018
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