

JOB DESCRIPTION

POST TITLE:	Senior Gardener
DEPARTMENT:	Estates Office
SUB-DEPARTMENT	Grounds and Gardens
POST RESPONSIBLE TO:	Grounds Supervisor
POST RESPONSIBLE FOR:	Responsible for a small team of Gardeners, Assistant Gardeners and Trainee Gardeners which may vary in numbers and make-up, dependent on seasonal factors and area of work allocation.
SALARY	£18,412 - £20,624 pa

Job Purpose:

The general maintenance and development of landscaped and garden areas, including university owned outstation houses and university farmland, which comprises lakes, tress, ponds, field margins and hedges, to a high standard in line with the University's expectations.

Duties and Responsibilities:

1. Ensure ornamental borders and lawns are maintained to the required standard to maintain a high quality visually attractive campus, using the ability to identify trees and shrubs, herbaceous and bedding plants and using knowledge of how these, and grassed areas, should be treated.
2. To landscape and develop new and existing areas, using tractors/tractor mounted and hand held powered equipment, undertaking soil preparation, seeding, turfing and planting to plans.
3. Supervising to ensure efficient working of the team (trainees require 100% supervision), higher grades much less. This position is a working supervisor and supervision is across all aspects of the job. Ensuring that all stores are locked and Health & Safety regulations are followed. Training by example more junior staff.
4. Basic tree work – care of young trees, including feeding, watering and pruning with hand saws or chainsaws from the ground or powered platform with appropriate certificates.
5. Recognise pests, diseases and weeds; and control using correct materials and equipment, application timings and understanding following COSHH Regulations and with the necessary certificate of competence.
6. Responsible in icy/snowy weather for salting/gritting of paths, steps, slopes and car parks to help ensure the safety of all university users and to enable the university to keep functioning in times of heavy snow falls by clearance of snow in key areas.

Other duties commensurate with the grade, as required and when requested

PERSON SPECIFICATION

POST TITLE: Senior Gardener

DEPARTMENT: Estates Office – Campus Infrastructure

The Person Specification focuses on the knowledge, skills, experience and qualifications required to undertake the role effectively.

REQUIREMENTS The post holder must be able to demonstrate:	ESSENTIAL (E) OR DESIRABLE (D) REQUIREMENTS	MEASURED BY: a) Application Form b) Test/Exercise c) Interview d) Presentation
Educated to GCSE standard	(E)	(a) (c)
Level 2 Amenity Horticulture or Royal Horticultural Certificate or similar.	(E)	(a) (b) (c)
Previous experience working in a garden/grounds with a diverse range of landscape features, e.g. National Trust property.	(E)	(a) (c)
Ability to manage own workload, prioritise task and retain appropriate records	(E)	(a) (b) (c)
Good interpersonal and people management skills	(E)	(a) (b) (c)
Full UK or EU equivalent driving license with no serious driving convictions (any period of disqualification must have expired by at least 1 year).	(E)	(a) (c)
Knowledge of Health and Safety relevant to grounds and gardens maintenance.	(E)	(a) (b) (c)
City and Guilds Certificate of competency for the use of grounds maintenance equipment desirable	(D)	(a) (c)

Please note: this role will involve driving University vehicles. In order to be covered by the University Vehicle Insurance Policy, you must be in possession of a full UK or EU equivalent licence, which has been in force for at least 1 year and have no serious driving convictions (any period of disqualification must have expired by at least 1 year).