

## **JOB DESCRIPTION**

<b>POST TITLE:</b>	Senior Groundsperson
<b>DEPARTMENT:</b>	Estates Office – Campus Infrastructure
<b>SUB-DEPARTMENT:</b>	Facilities/ Grounds and Gardens
<b>POST RESPONSIBLE TO:</b>	Head Groundsperson, Deputy Head Groundsperson
<b>SALARY:</b>	£19,202 - £21,414 pa

### **Job Purpose:**

To maintain the exterior sports facility including natural turf, synthetic pitches /courts, athletics track facility.

### **Duties and Responsibilities:**

1. Setting out and regular over-marking of various sports pitches including football, rugby union league, lacrosse, Frisbee, American football, croquet and special preparation of pitches for professional bodies and international organizations, resulting in raising income for the University.  
Maintain athletics running track and field event facility at Westwood campus. Set up equipment for competitions.
2. To be responsible for the safe driving, use and maintenance of heavy and light machinery and various power-driven tractor mounted implements including tractors, trailers, grass cutting implements, strimmer's, mowers and hedge cutters.
3. To carry out regular pitch maintenance to the highest standard, including fertilizing, mowing, brushing, rolling and aeration and seasonal renovation work to include scarifying, seeding and top dressing.
4. Accountable to the Grounds Foreman for the maintenance and development of high profile sports pitches, adhering to the high standards expected by the university and professional bodies.
5. The setting out and concreting of sockets and regular erection and dismantling of various posts in accordance with Health & Safety legislation.
6. To assist generally with any other job in connection with sportsgrounds and general areas e.g. clearance of scrubland, ditching, hedging and tree planting. Also the clearance of litter.

7. To participate in the supervision and training of sports groundspersons and trainees as appropriate. (Trainees require 100% shared supervision, high grade staff need less supervision).
8. To recognize pests, disease and weeds and having necessary Certificate of Competence to ensure full weed control at all times using correct materials and equipment.
9. To assist in the salting and snow clearance of paths and roads to ensure the safety of students and the general public.
10. Other duties commensurate with the grade, as required by the Head groundsperson or a more senior manager.

## PERSON SPECIFICATION

**POST TITLE:** Senior Groundsperson

**DEPARTMENT:** Estates Office – Campus Infrastructure

The Person Specification focuses on the knowledge, skills, experience and qualifications required to undertake the role effectively.

<b>REQUIREMENTS</b> The post holder must be able to demonstrate:	<b>ESSENTIAL (E) OR DESIRABLE (D) REQUIREMENTS</b>	<b>MEASURED BY:</b> a) Application Form b) Test/Exercise c) Interview d) Presentation
GCSE	(E)	(a) (c)
Candidate holds one of the following:  Level 2 Institute of Groundsperson, National Intermediate Diploma,  National Proficiency Test Council Certificate of Competence for additional machinery as appropriate  To hold National Proficient Test Council PA1/PA6/PA2 would be advantageous	(E)	(a) (c)
Experience in multigame sports facility essential.	(E)	(a) (c)
Experience of maintaining synthetic pitches desirable.	(D)	(a) (c)
Supervisory experience	(D)	(a) (c)
Ability to drive.	(E)	(a) (c)
Ability to undertake manual handling tasks.	(E)	(a) (c)
Ability to work in all weathers, including snow and ice.	(E)	(a) (c)
Must be able to work flexibly when sports fixtures require out of normal hours or weekend work.	(E)	(a) (c)
Ability to liaise with colleagues, supervisors and external contractors regarding sharing of best practice and work schedules.	(E)	(a) (c)