



EXTERNAL SPACES HEALTH & SAFETY INFORMATION SHEET

BENEFACTORS PLACE AND THE PIAZZA

Date survey undertaken: Monday 13th February 2023 11am

Prepared for
University of Warwick
Coventry
CV4 7AL

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VERSION	DATE	DESCRIPTION	CREATED BY	REVIEWED BY
1.0	10/08/2018	First Issue	TWW	SA
20	15/03/2023	First Issue	TM	SA

2. BRIEF

2.1 This report is provided as a record of our site inspection, document review and Hazard Identification of the site known as: Benefactors Place and The Piazza.

3. GENERAL UPDATE

3.1 Site is generally kept in a good condition. Stone paving ground and stone steps in good condition and maintained regularly.

4. DATE OF INSPECTION

Wednesday 13th March 2023 at 11am

5. ACCESS

5.1 Access will be provided from all directions. There are various paths and routes which people can take around the campus to get to the site. The area around the site receives some of the highest footfall on the campus with a bus stop next to the site and a drop off point for goods.

5.2 Arrangements can be made for vehicles to drop off equipment and stalls off at the loading area next to the student union which can be located on a map on page 5 of this report. However, once the drop off is completed vehicles must be parked in alternative car parks.

6. PARKING

6.1 Various general car parks are in the area which are within walking distance. The nearest car parks available are CP2, CP6, CP8 & CP8a.

6.2 There is a service road next to the location which can accommodate short stay (20 minutes) deliveries, drop off/pick up and long stay accessible parking.

6.3 Car parks operate using cashless payment options; please visit the following link for further information: <https://warwick.ac.uk/services/carparks>

6.4 There is also an option for alternative forms of transport across the University. Please visit the following link for more information <https://warwick.ac.uk/services/estates/transport/>

7. WELFARE

7.1 The site is surrounded by several university buildings, the student union and Rootes building will be available for use as a toilet facility.

7.2 Inclusive welfare facilities should also be provided under this provision.

7.3 There are various shops & coffee shops near by the site for food and drink.

7.4 There must be provisions for first aider(s) on site as required at all times which should be provided by the user. In the event of an emergency, you can contact Community Safety on 024765

22222. It is important to bear in mind however, ultimately the responsibility of the health of visitors on the site lie with the organiser.

7.5 Along with responsibility to provide First aiders by the user, similarly, adequate provision of First Aid Kits is also the responsibility of the event organiser.

8. ENVIRONMENT

8.1 The Benefactors place site has a stone slab ground which is well maintained and cleaned. The site is formed as a triangular space with steps on two sides of the site. The Piazza is made up of a stone slab ground and tiered stone which is well maintained.

8.2 The land should be left in the same state as it was upon the user’s arrival onto the site. There should be minimal damage to the grass and the environment, the user will be responsible in preserving the state of the site.

8.3 Vehicles/motorised/mechanically propelled equipment should have drip/spill trays under and for smaller generators used by stall holders to be in bunds.

8.4 Refuelling should be carried out in a controlled environment to prevent fuel/oil spills on site.

8.5 Event Organisers/Contracts must consider the weight bearing of the Ground vehicles go on. To discuss

9. SEASONAL INFORMATION

9.1 The site should be available throughout the year; however, it must be taken into consideration by the user that in wet conditions throughout the year the ground may become muddy.

9.2 Please be aware of busy periods of the academic year. Information regarding Arrivals week, Graduation and Open days can be found by using the following link. <https://warwick.ac.uk/>

10. GENERAL HAZARDS

10.1 Slips, trips, and falls around the site. Take precautions when walking around site. There will be uneven ground, steps and slopes which may cause falls.

10.2 Precautions must be taken when picking up and disposing of rubbish. Unknown or sharp objects must be dealt with by using the appropriate tools and waste disposal following Safe Systems of Work and Risk Assessments.

10.3 There is not any lighting provided for the site. In the winter months from October to March task lighting/temporary lighting may be required.

11. BELOW GROUND INFORMATION

Types of pipework	Depth
Electric	500-850mm
Water	1000-1450mm
Gas	400-2200mm

Please note that the following pipework is located beneath the site. For the exact locations of these pipes please see the underground drawings that can be provided by the University. Any requirement to dig or penetrate the surface of the site will require a permit to dig, which will need to be applied for and managed by the member of University staff who is overseeing the work. Please use the following number to contact the University's Permit Office if advice is needed:

Permit Office: (024 765) 23652 or email permitrequest@warwick.ac.uk

12. OVERHEAD CABLES

12.1 There are no overhead cables on site.

13. SITE SPECIFIC HAZARDS

13.1 There are large tiered stone and steps located around the site which may become slippery in wet conditions resulting in slips and falls.

13.2 The drop off point for goods next to the site can become a very busy and an active area with various heavy duty vehicles operating in the vicinity. Precautions must be made to avoid people going into the area, especially children. When leaving the drop off point, all vehicles can only turn left.

13.3 The site does back onto a road but with good visibility for drivers to be aware of pedestrians.

13.4 All stalls must be a minimum of 2 metres away from all buildings.

13.5 There are two high voltage maintenance boxes located on the corner of the site. Stalls must not be placed in this area with enough room provided for them to be easily accessed.

14. APPENDIX- SITE PICTURES



Photo of entire site.



Photo of entire site.



High voltage maintenance boxes.



Photo of entire site.



Large steps around two thirds of the site.



Drop-off point next to the site.



Large steps/slop leading to bus stop located next to the site.



Student union building with toilet facilities

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Photo Facing Pret a Manger and Terrace Bar



Photo of entire site.

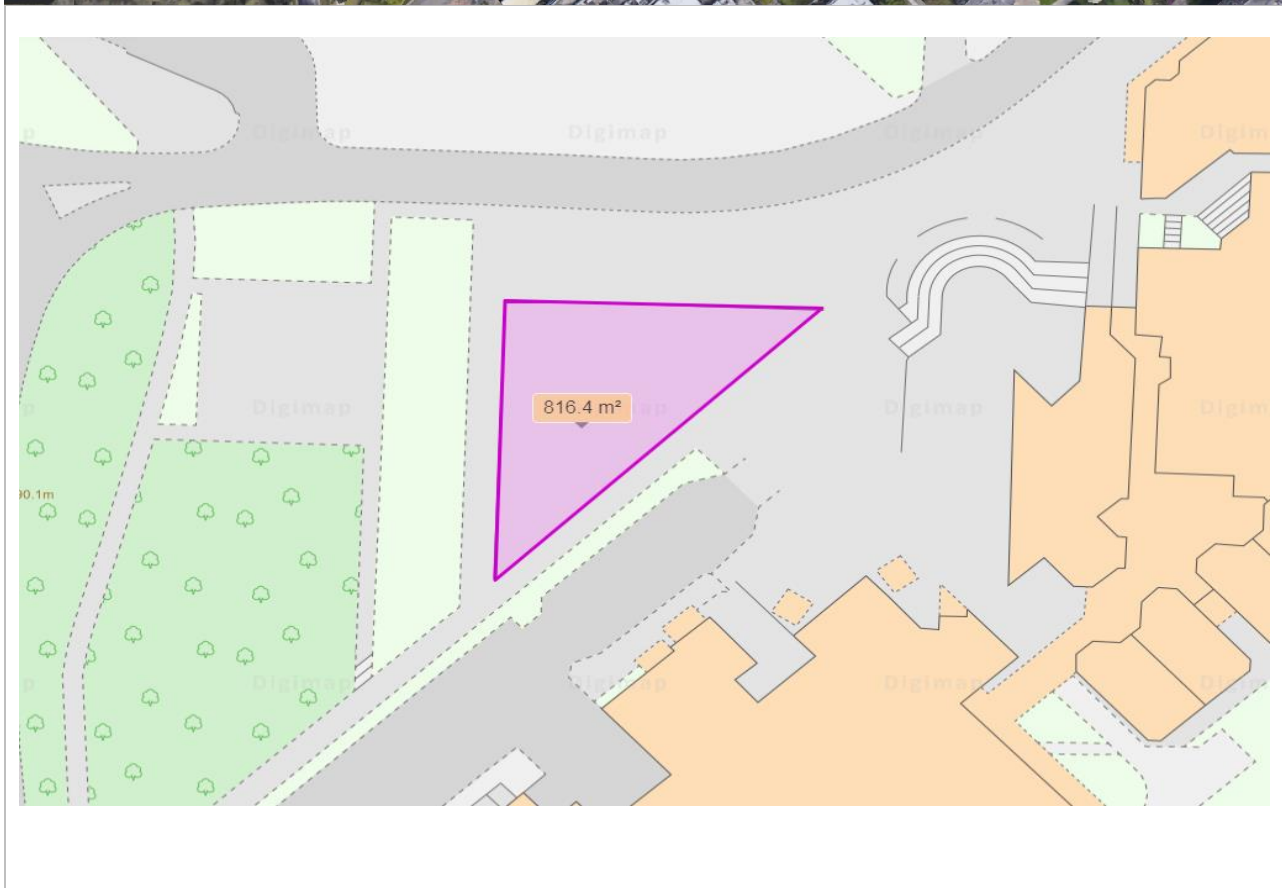
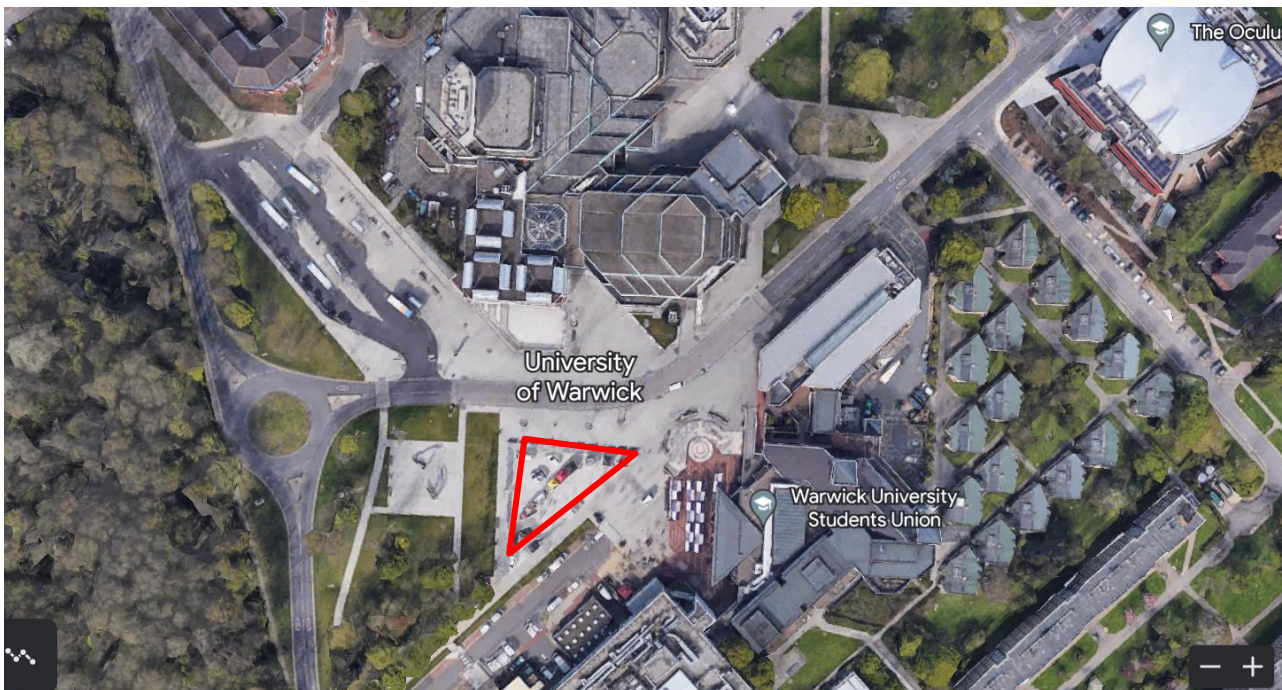


View of the West facing the Faculty Of Arts



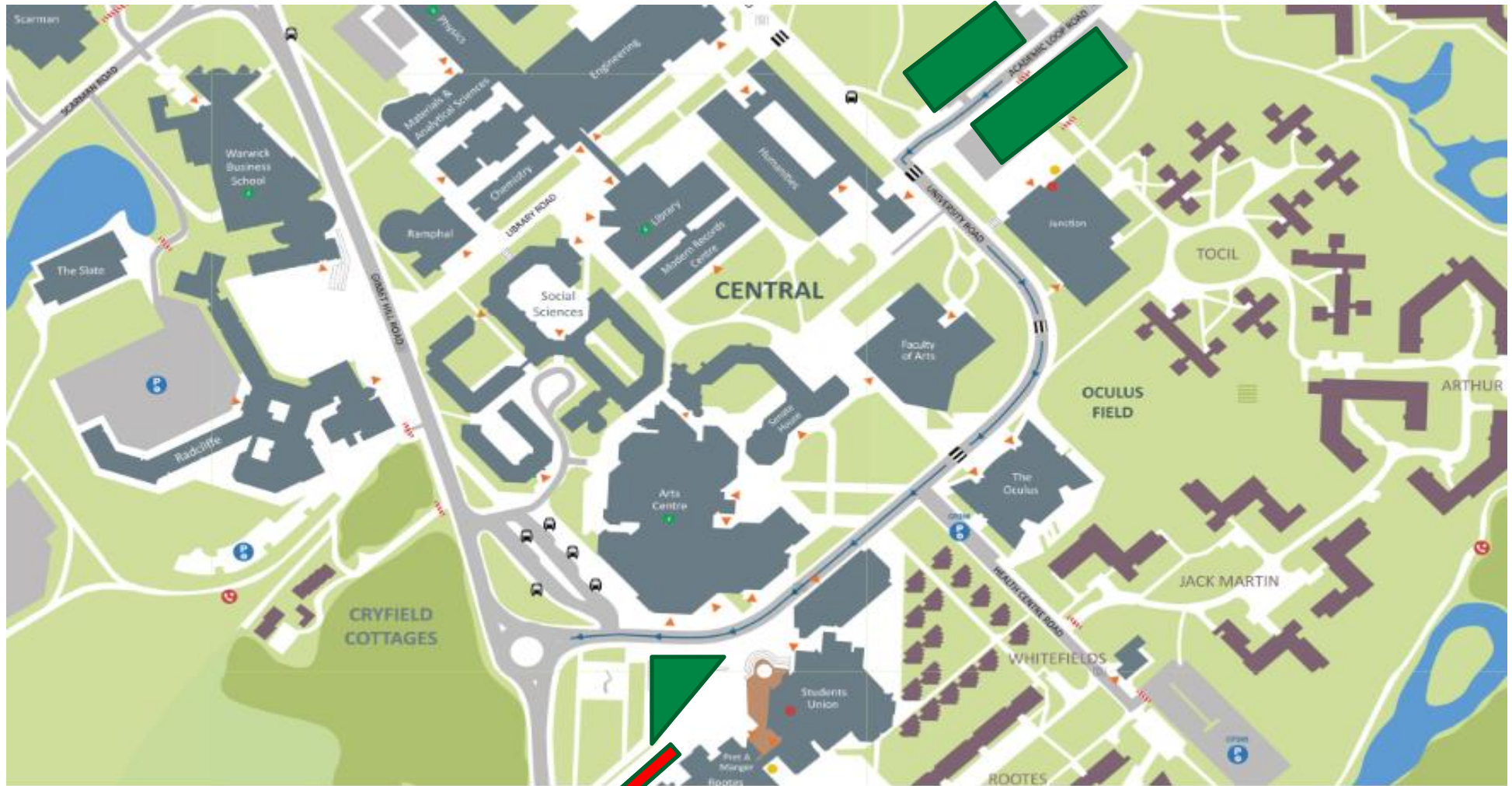
Photo of entire site.

15. SITE BOUNDARY



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16. LOCATION ON CAMPUS



	Site Boundary		Drop-off Point		Car Parks
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