



EXTERNAL SPACES HEALTH & SAFETY INFORMATION SHEET

WINDMILL HILL

Date survey undertaken: Monday 15th February 2023 11am

Prepared for
University of Warwick
Coventry
CV4 7AL

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VERSION	DATE	DESCRIPTION	CREATED BY	REVIEWED BY
1.0	10/08/2018	First Issue	TWW	SA
2.0	15/03/2023	First Issue	TM	SA

2. BRIEF

2.1 This report is provided as a record of our site inspection, document review and Hazard Identification of the site known as: Windmill Hill

3. GENERAL UPDATE

3.1 Site generally kept in a good condition. Grass has been recently cut and in reasonable condition. The field is generally in a good condition, however there are various deep holes and small excavations around the site.

4. DATE OF INSPECTION

Wednesday 15th March 2023 at 11am

5. ACCESS

5.1 Vehicle access is from a controlled gate from the West that come from main campus. It is located off Gibbet Hill Road and the student union area. This will be the most common means of access onto the site as people will walk from the car park and main area of the campus. There is a long path from the East from the Cryfield Sports Pavilion.

5.2 Access may become difficult for moving heavier stalls or equipment as the path is long and stalls will most likely be set up at the other side of the field.

5.3 There are hedges around the North and East side of the site which line the boundary. There is a gap in one of the hedges in which students from the Cryfield accommodation blocks are likely to use as an access point.

6. PARKING

6.1 Parking can be found at car park 8 and the Cryfield carpark. This is a pay and display cashless car park. Please visit the following link for more information <https://warwick.ac.uk/services/estates/transport/>

7. WELFARE

7.1 Inclusive welfare facilities should be provided under this provision.

7.2 There are various shops & coffee shops near by the site for food and drink.

7.3 There must be provisions for first aider(s) on site as required at all times which should be provided by the user. In the event of an emergency, you can contact Community Safety on 024765

22222. It is important to bear in mind however, ultimately the responsibility of the health of visitors on the site lie with the organiser.

7.4 Along with responsibility to provide First aiders by the user, similarly, adequate provision of First Aid Kits is also the responsibility of the event organiser

7.5 Rubbish bins will also be required around site as well as an arrangement of their disposal, these will be decided on variable basis.

8. ENVIRONMENT

8.1 The area is popular for students and is used as a casual area for them to relax. Around half of the site is situated on a steep hill which runs down to the West of the site. The remainder of the site is relatively flat.

8.2 There are various holes and small potholes around the site which have been partially filled in.

8.3 Due to the steepness of the hill there is a risk of run of water to flow down towards the west of the site in wet conditions and become muddy in severe wet conditions.

8.4 There is a deep lake within the site, it is surrounded by hedges with gaps. It may be advisable to sign post or supervise the site during arranged events to avoid access to the lake.

8.5

8.6 The area is very open and on higher ground there is a high exposure to wind and rain.

8.7 In dry conditions, the land should typically have the load bearing capacity to facilitate heavy off-road vehicles and small vans.

8.8 In adverse weather conditions and winter months it is reasonable to suggest that heavy loaded vehicles will have the potential to get stuck on site and may require adequate provision to be made to prevent churning of the ground and vehicles becoming stuck, i.e. Bog Mats

8.9 The land should be left in the same state as it was upon the user's arrival onto the site. There should be minimal damage to the grass and the environment, the user will be responsible in preserving the state of the site.

8.10 Vehicles should not enter the site if there is the potential for them to get stuck or damage the state of the site. Users should act reasonably and consider the weather conditions.

8.11 Vehicles/motorised/mechanically propelled equipment should have drip/spill trays under and for smaller generators used by stall holders to be in bunds.

8.12 Refuelling should be carried out in a controlled environment to prevent fuel/oil spills on site.

8.13 The user has the responsibility to preserve the nature of the site and ensure its general condition.

9. SEASONAL INFORMATION

9.1 The site is in its best condition from March to November in which it is typically very dry, however, it must be taken into consideration by the user that in wet conditions throughout the year the ground may become muddy.

9.2 Please be aware of busy periods of the academic year. Information regarding Arrivals week, Graduation and Open days can be found by using the following link. <https://warwick.ac.uk/>

10. GENERAL HAZARDS

10.1 Slips, trips and falls around the site. Take precautions when walking around site. There will be abnormal holes and uneven ground which may cause falls.

10.2 Precautions must be made when picking up and disposing of rubbish. Unknown or sharp objects must be dealt with by using the appropriate tools using Safe Systems of Work and Risk Assessments.

10.3 There isn't any provided lighting for the site. In the winter months from October to March temporary/task lighting may be required.

11. BELOW GROUND INFORMATION

Please note there is no known pipework located beneath the site. Any requirement to dig or penetrate the surface of the site will require a permit to dig, which will need to be applied for and managed by the member of University staff who is overseeing the work. Please use the following number to contact the University's Permit Office if advice is needed:

Permit Office: (024 765) 23652 or email permitrequest@warwick.ac.uk

12. OVERHEAD CABLES

12.1- There are no overhead cables on site.

13. MISCELLANEOUS HAZARDS

13.1 There are various weeds and stinging plants on site that either need to be removed or avoided. These are predominantly located on the sloped side of the site.

13.2 There are several deep holes on site which haven't been filled in properly. These are severe trip hazards and need to be filled in properly before any events can take place. They must also be monitored to ensure that they don't return to their original state.

13.3 There are several inspection chambers around the site which may be protruding from the ground. Please take care around these areas. These covers should not be lifted by users at any time, nor should heavy equipment or stall legs be placed on them.

13.4 There are various inspection chambers and underground pipes that need to be checked to ensure the suitability of the ground. Heavy equipment and stall legs must not be placed on these covers.

13.5 A clear boundary needs to be formed to make it clear of where people can walk. Entry to adjacent fields will not come under university responsibility.

13.6 There are two large sculpture to the East of the site. Supervision or signage should be advised to avoid damage or accidents.

14. APPENDIX- SITE PICTURES

	
<p>South side of the site</p>	<p>Path leading to the site</p>
	
<p>Wide and deep holes- trip hazard and raised manhole</p>	<p>Boundary edge to the West.</p>
	
<p>Manhole covers and holes on site</p>	<p>Path from the main road, car park and Wellness Hub</p>
	
<p>Gap in the hedges to Cryfield accommodation.</p>	<p>Site boundary to the West and adjacent Cryfield Carpark</p>



Foliage and hedges surrounding lake



Lake in the south of the site

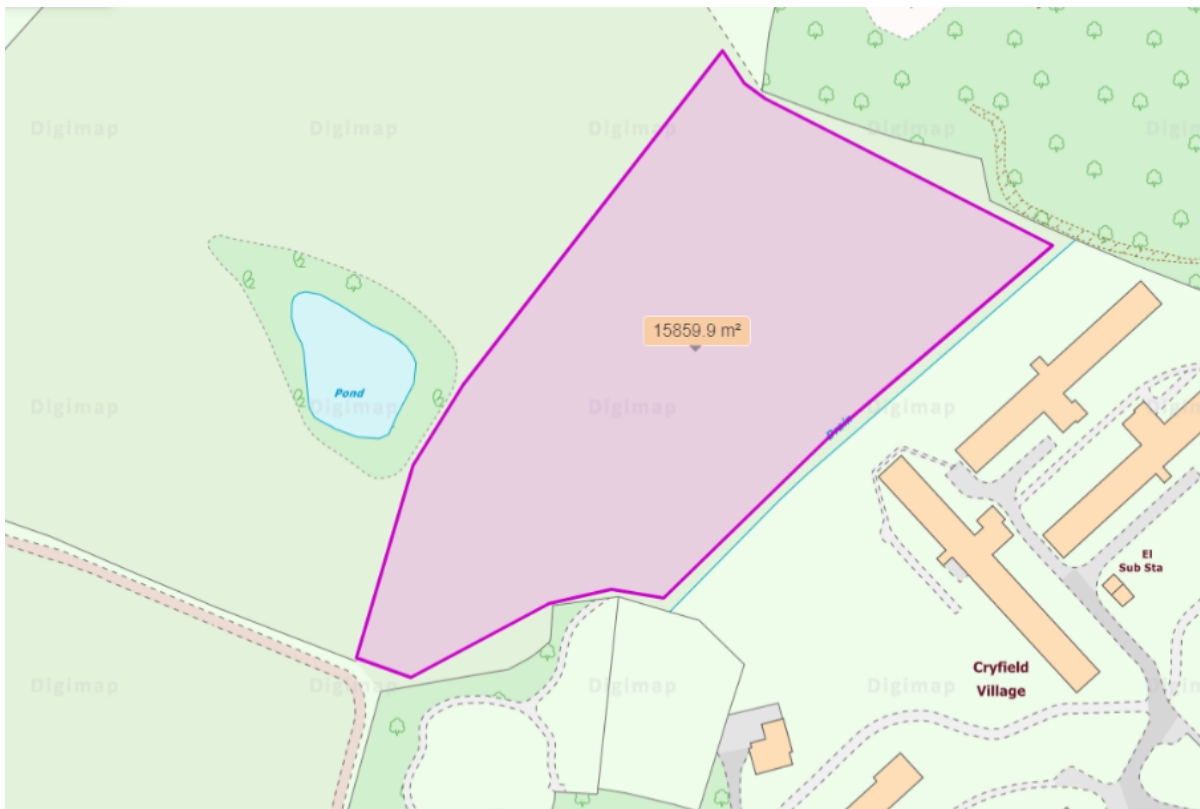
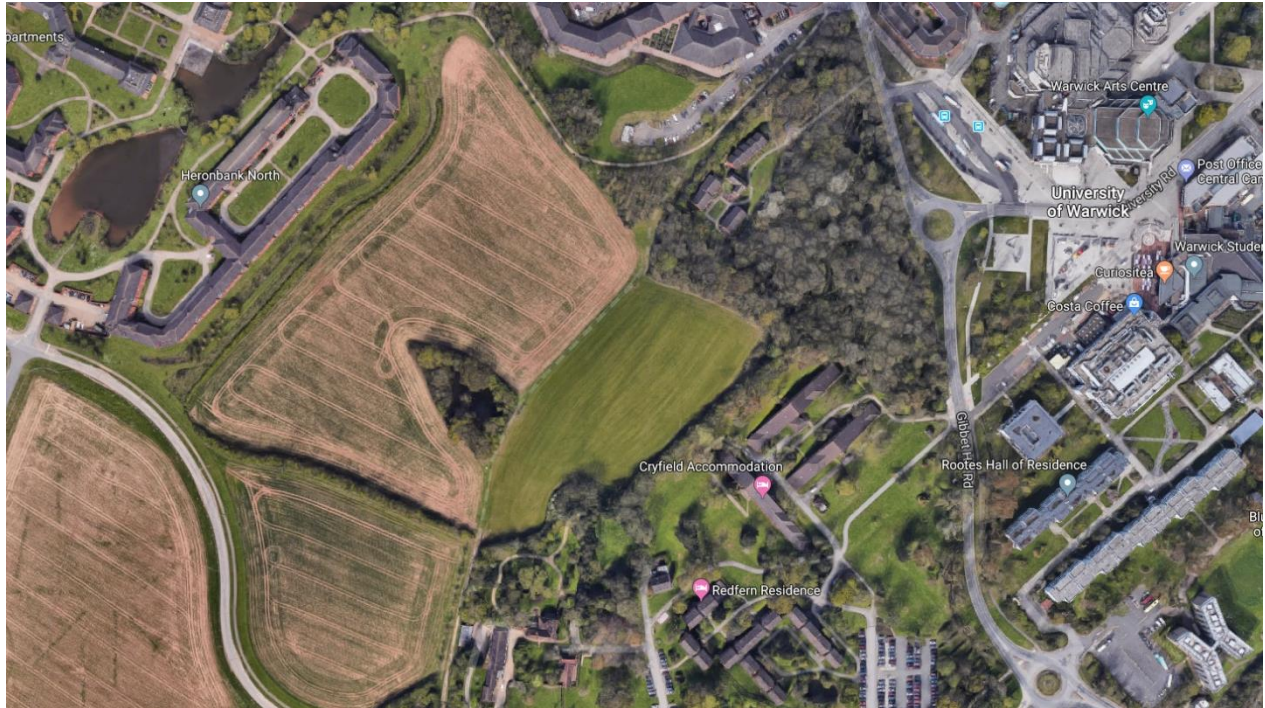


Sculptures in the South of the Site



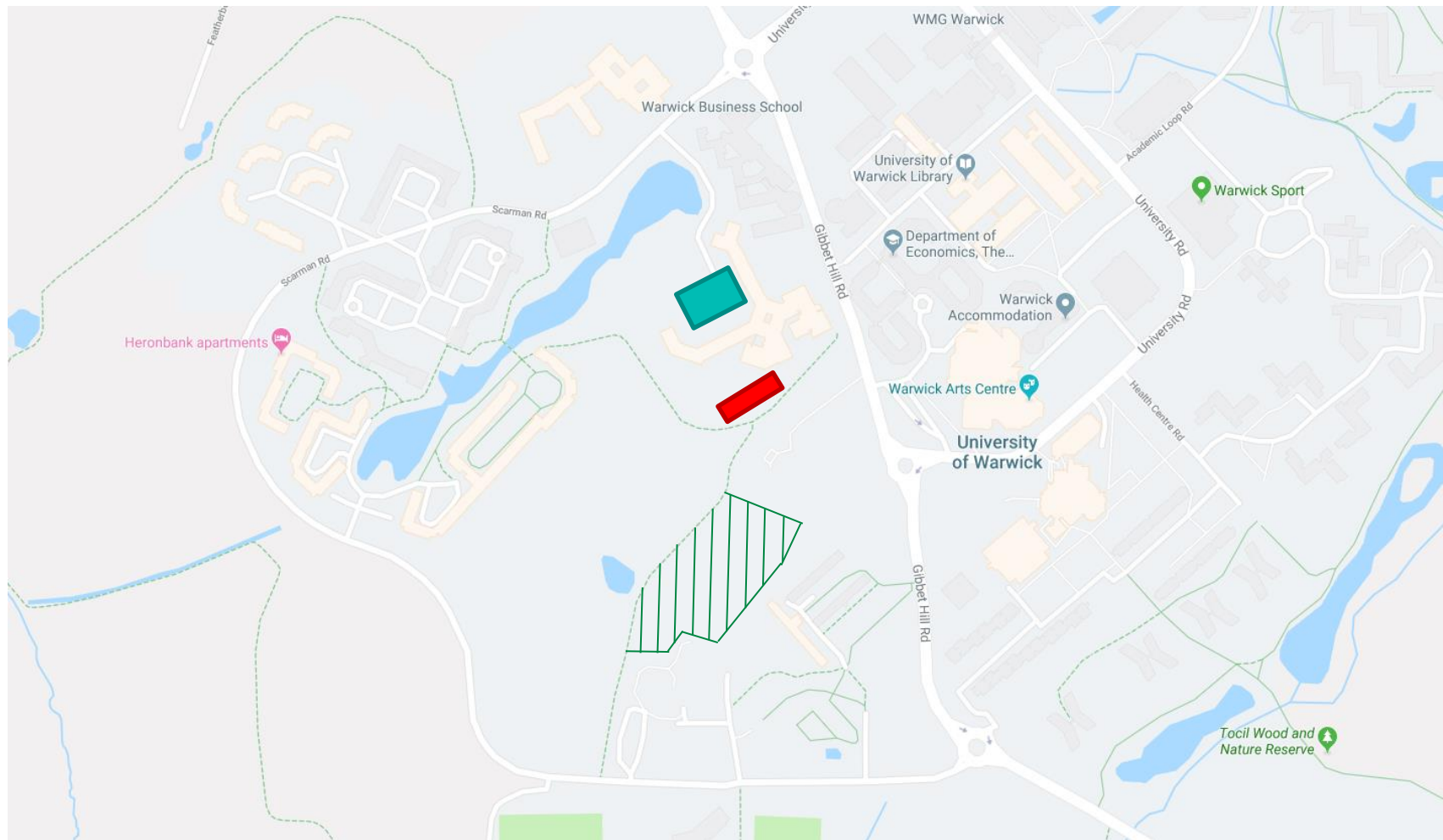
Sculpture at the highest point of the hill in the North East

15. SITE BOUNDARY



EXTERNAL SPACES H&S INFORMATION SHEET

16. LOCATION ON CAMPUS



	Site Boundary		Drop-off Point		Car Parks
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