



Flat Roof Pre-access Hazard Identification Report

01.220 - 01.336 WHITEFIELDS 1 - 17

Date undertaken 28th November 2023

Prepared for

University of Warwick,
Coventry,
CV4 7AL

Prepared by

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On behalf of University of Warwick
Estates

Executive Summary

Buildings 01.220, 01.221, 01.222, 01.223, 01.224, 01.225, 01.226, 01.227, 01.228, 01.229, 01.330, 01.331, 01.332, 01.333, 01.334, 01.335, 01.336, Whitefields 1 – 17, Central Campus

Key Hazards

- Slips, trips, and falls around the site and changes in levels of the roof; flat lower and upper roof divided by pitched roof with dormer window.
- Falls from height; there is **no edge protection in place**, consideration should be given to the potential for falls from height in terms of operatives, materials, and tools, especially in high winds.
- Access to the roof is via contractor's own ladder. Eyebolts are available for fixing ladders.

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1.0	28/11/2023	First Issue	SA/TM	JC

1. BRIEF

This report is provided as a record of our inspection of access routes and identification of hazards in accessing and being on the flat roof sections of buildings 01.220, 01.221, 01.222, 01.223, 01.224, 01.225, 01.226, 01.227, 01.228, 01.229, 01.330, 01.331, 01.332, 01.333, 01.334, 01.335, 01.336, Whitefields 1 – 17, Central Campus. Site specific risk assessments for access to the work area and the work to be undertaken are the responsibility of those undertaking the work. This report is not a risk assessment, it is intended to provide a helpful guide to access and identify known hazards associated with accessing and attendance on the roof. The list of hazards is not exhaustive and is not a substitute for anyone undertaking their own assessment. Contractors are expected to comply with current Health and Safety Legislation and to have met all other requirements of the University in working on Campus (read and signed the Code of Conduct, watched the University Code of Conduct video, received local induction etc) under separate cover.

2. DATE OF INSPECTION

28th November 2023

3. ACCESS

3.1 A roof access permit will need to be requested with suitable RAMS at least 72 hours before it is required for any planned work. If approved, the permit is issued to the permit requester via email, usually the day before it is required. If a roof access card is required, the Permit Office issues instructions to the permit requester to say how this should be collected. Contractors should sign in on site as agreed with their Contract Supervisor. For this roof you will require, a permit, a Salto fob for access and a ladder.

3.2 These are residential blocks so need to respect privacy and quiet etc. especially around exam time.

3.3 Before accessing roofs at Whitefields you will need to sign in at the Rootes Residence Hub Block H.

3.4 There are some fixed eyebolts on the wall on the left-hand side of the building from the entrance door to tie your portable ladder to access the roof.

4. PARKING

4.1 Parking is very limited on campus. The nearest car park is Health Centre car park 6 which is a cashless, pay on arrival system.

4.2 Specialist contractor parking may be pre-booked with your University Contact/Project Manager if you are eligible.

5. WELFARE

5.1 Please check with the Residence Manager for welfare facilities that you may use.

5.2 There are various shops & coffee shops near by the site for food, drink and toilet facilities.

5.3 There must be at least one first aider on site at all times which should be organised by the Competent Person. Lone working on roofs is prohibited.

5.4 There must be an adequate provision of first aid kits provided by the Competent Person.

5.5 Waste must be collected and disposed of appropriately by the Competent Person. If the Competent Person is an external contractor, they should remove any waste from the site and dispose of it according to their company policy. University employees should remove any waste or redundant equipment from the roof area and dispose of it according to University policy and guidance.

6. SEASONAL INFORMATION

6.1 The site is in its best condition from May to September in which it is typically mostly dry.

6.2 It must be taken into consideration by the user that in wet or freezing conditions throughout the year the ground and roofs may present an additional risk of slips, trips, and falls.

6.3 In the autumn and winter months, it will be dark at the extremes of the working day and low light conditions may occur throughout the day. The Competent Person will need to assess if temporary lighting may be required.

6.4 Operatives should wear appropriate clothing for the weather conditions and in spring, summer and early autumn, operatives should ensure to protect against UV skin damage.

6.5 In spring, summer and early autumn operatives should ensure to protect against UV skin damage.

7. GENERAL HAZARDS

7.1 Slips, trips, and falls around the site.

7.2 High winds and gusts: your permit may be cancelled if winds are forecast to be above the UoW action level at the time of the permit, but you must always adequately risk assess weather hazards for your own purposes.

8. OVERHEAD CABLES/PIPEWORK

8.1 There are no overhead cables.

9. SITE SPECIFIC HAZARDS

9.1 Slips, trips and falls – there are upper and lower levels of roofs separated by a pitched roof with dormer window.

9.2 Falls from height; there is **no edge protection in place**, consideration should be given to the potential for falls from height in terms of operatives, materials, and tools, especially in high winds.

9.3 Access to the roof is via contractor's own ladder fixed into place with eyebolts so adequate consideration must be made for tools, equipment, and materials to be moved to the roof internally or externally.

10. APPENDIX A: SITE PICTURES



Whitefields roof view front elevation



Whitefields roof view front elevation



Whitefields roof view side elevation



Whitefields roof view front elevation

11. CAMPUS ORIENTATION

I Red Triangle = Parking I Red Circle = Whitefields Residences

