



## **Flat Roof Pre-access Hazard Identification Report**

### **WESTWOOD – MUSIC CENTRE**

Date undertaken 11<sup>th</sup> May 2023

Prepared for

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On behalf of University of Warwick  
Estates

## Executive Summary

Building 03.007 Music Centre, Central Campus

### Key Hazards

- Slips, trips and falls around the site. There are no walkways on the roof and the roof consists of many different levels and inclines, making the roof dangerous in places.
- High winds and gusts; your permit may be cancelled if winds are above the UoW action level but you must always adequately risk assess weather hazards for your own purposes.
- Falls from height; there is no edge protection in place, consideration should be given to the potential for falls from height in terms of operatives, materials and tools, especially in high winds.
- Slips, trips and falls from uneven surfaces and onto skylights and vents.

**CONTENTS**

<b>1. BRIEF</b>	<b>4</b>
<b>2. DATE OF INSPECTION</b>	<b>4</b>
<b>3. ACCESS</b>	<b>4</b>
<b>4. PARKING</b>	<b>4</b>
<b>5. WELFARE</b>	<b>4</b>
<b>6. SEASONAL INFORMATION</b>	<b>5</b>
<b>7. GENERAL HAZARDS</b>	<b>5</b>
<b>8. OVERHEAD CABLES</b>	<b>5</b>
<b>9. SITE SPECIFIC HAZARDS</b>	<b>5</b>
<b>10. APPENDIX A: SITE PICTURES</b>	<b>6</b>
<b>11. CAMPUS ORIENTATION</b>	<b>7</b>

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## **1. BRIEF**

This report is provided as a record of our inspection of access routes and identification of hazards in accessing and being on the flat roof sections of Music, Building Number 03.007. Site specific risk assessments for access to the work area and the work to be undertaken are the responsibility of those undertaking the work. This report is not a risk assessment, it is intended to provide a helpful guide to access and identify known hazards associated with accessing and attendance on the roof. The list of hazards is not exhaustive and is not a substitute for anyone undertaking their own assessment. Contractors are expected to comply with current Health and Safety Legislation and to have met all other requirements of the University in working on Campus (read and signed the Code of Conduct, watched the University Code of Conduct video, received local induction etc) under separate cover.

## **2. DATE OF INSPECTION**

11<sup>th</sup> May 2023

## **3. ACCESS**

3.1 A 'Working at height' permit must be arranged for by the responsible person before attempting access. The permit should be collected from the permit office in Westwood house (the responsible person can inform you where this is situated on campus). There is no permanent/fixed access route to gain access to roof of this building. Access may be facilitated via a scaffold or other means i.e. MEWP etc.

## **4. PARKING**

Parking is very limited on campus. The nearest car park is car park 14 which is payable. Specialist contractor parking may be pre-booked with your University Contact/Project Manager if you are eligible.

## **5. WELFARE**

5.1 Access to the welfare facilities in Music are available for your use. Other University buildings are prohibited.

5.2 There are various shops & coffee shops near by the site for food and drink.

5.3 There must be at least one first aider on site at all times which should be organised by the Competent Person. Lone working on roofs is prohibited.

5.4 There must be an adequate provision of first aid kits provided by the Competent Person.

5.5 Waste must be collected and disposed of appropriately by the Competent Person. If the Competent Person is an external contractor, they should remove any waste from the site and dispose of it according to their company policy. University employees should remove any waste or redundant equipment from the roof area and dispose of it according to University policy and guidance.

## **6. SEASONAL INFORMATION**

6.1 The site is in its best condition from May to September in which it is typically mostly dry.

6.2 It must be taken into consideration by the user that in wet or freezing conditions throughout the year the ground and roofs may present an additional risk of slips, trips, and falls.

6.3 In the autumn and winter months, it will be dark at the extremes of the working day and low light conditions may occur throughout the day. The Competent Person will need to assess if temporary lighting may be required.

6.4 Operatives should wear appropriate clothing for the weather conditions and in spring, summer and early autumn, operatives should ensure to protect against UV skin damage.

## **7. GENERAL HAZARDS**

7.1 Slips, trips and falls around the site. There are roof protrusions; roof light upstands, vegetation and SVP exhausts/vents. Pitched roofs have an increased likelihood of causing falls. Extra care should be taken.

7.2 High winds and gusts: your permit may be cancelled if winds are forecast to be above the UoW action level at the time of the permit, but you must always adequately risk assess weather hazards for your own purposes.

7.3 Falls from height: There is no edge protection in place, consideration should be given to the potential for falls from height in terms of operatives, materials and tools, especially in high winds.

## **8. OVERHEAD CABLES**

8.1. There are no overhead cables on this site.

## **9. SITE SPECIFIC HAZARDS**

9.1. There is no permanent edge protection to the roof, if works are being undertaken on the roof, within m of the edge temporary edge protection must be installed. Consideration should be given to the potential for falls from height in terms of operatives, materials and tools, especially in high winds. There are also pitched section of the roof which creates an increased risk of slips and falls.

10. APPENDIX A: SITE PICTURES



Roof protrusions (Sky light and exhausts/vents)



No edge protection



Pitched roof

## 11. CAMPUS ORIENTATION

| Red Triangle = Parking | Red Circle = Music Centre

