**Biomedical Engineering Institute (BMEI) Constitution**

1. **Aims and activities**

The BMEI is a Centre that brings together broad research capabilities in the School of Engineering (SoE), and beyond, in the field of biomedical engineering. Staff at BMEI work on a breadth of cross-cutting problems underpinning real-world applications in the field of biomedicine, across a spectrum of perspectives from fundamental science to technological device development. Whilst primarily concerned with basic research the work also crosses into applications and products in certain application domains.

BMEI staff from the SoE collaborate across the University (with existing contacts and projects joint with WMS, SLS, Psychology, WMG, Chemistry, Physics, Maths, Computer Science and Social Sciences). Much of the BMEI work also reaches out to Hospital based research groups across the Midlands, in particular UHCW, UHB and Nottingham, and beyond whilst also encompassing strong and close collaborations with industry.

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The BMEI aims to:

* create a focus for BME research in the SoE and then – (once the BMEI is established) – across the University and link existing strengths within the SoE;
* create a base for BME current and future research taking place with clinical and industrial partners;
* forge new external collaborations with regional, national and international partners across the varied areas of research within the field of BME;
* create a base from whence to apply for strategic funding to National Research Councils as well as EU funding and beyond;
* create a base from whence to apply for future Centres for Doctoral Training (CDT) in BME, as well as the potential for apprenticeships a the postgraduate level.

1. **Membership**

* Members of BMEI are faculty members of the School of Engineering’s existing biomedical engineering research.
* Permanent faculty of other academic departments/institutions can be appointed as Associate Fellows by decision of the Management Committee.
* Research students and post-doctoral fellows can be appointed as Research Fellows by decision of the Management Committee.

1. **Management Committee**

Everyday management of the BMEI is the responsibility of the Management Committee. In particular, the Committee will:

* coordinate funding initiatives;
* review the progress of research projects; and
* monitor the allocation of the funds (where applicable).

The Management Committee consists of the Director, a Deputy Director; and two members of the BMEI, one of whom shall be an early career member of BMEI. The latter two members will be appointed but nominations will be accepted.

1. **Director and Deputy Director of the Centre**

* The Management Committee is chaired by the Director of the BMEI, who is responsible for the planning, execution and coordination of the activities of the centre. The Director is the official representative of the BMEI to the academic authorities.
* The Deputy Director assists the Director and deputises for the Director in his/her absence.
* The Director and Deputy Director are appointed by the School of Engineering, upon recommendation of the members of the centre, for a renewable period of four years.