

UNIVERSITY OF WARWICK

Board of the Faculty of Social Studies

There will be a meeting of the Board of the Faculty of Social Studies at 10am on Wednesday 27th May 2009 in the Council Chamber, University House.

J Baldwin
Registrar

Note: Questions on agendum items or apologies for this meeting should be directed to the Secretary to the Board, Alison Bell: BFSS@warwick.ac.uk

AGENDA

MATTERS FOR CONSIDERATION BY THE BOARD

Note: The following items and reports are for consideration at the meeting.

1. Minutes

TO CONSIDER:

The minutes of the meeting held on 11th February 2009.

2. Matters Arising

(a) Research Ethics (minute BFSS.30/08-9(a) refers)

TO CONSIDER:

A written report from Professor Lindsay analysing past proposals that were not submitted to the Humanities and Social Studies Research Ethics Committee to decide on whether they should have been, as set out in papers BFSS.28/08-09 (cover paper) and BFSS.44-45/08-09 (appendices 1 and 2) (copies attached).

(b) Warwick Festival of Social Sciences (minute BFSS.29/08-09(b) refers)

TO CONSIDER:

An oral report from the Chair of the working party on the progress made relating to the 2009 Festival of Social Sciences scheduled to take place from 15-19 June 2009.

3. Chair of the Board of the Faculty of Social Studies

TO REPORT:

That Professor Lindley has served two years in office to date as Chair of the Board of the Faculty of Social Studies and is not wishing to seek reappointment.

TO CONSIDER:

The election of a new Chair of the Board of the Faculty of Social Studies for the 2009/10 academic year.

4. Committee Membership and Nominations

(a) Board of the Faculty of Social Studies Committees

TO CONSIDER:

Elections to membership of the Board of the Faculty of Social Studies and its sub-committees for the academic year 2009-10, paper BFSS.29/08-09 (copy attached), together with a proposal for appointment to any vacancies in the Board's Committees to be approved by the Chair on behalf of the Board during the summer months.

(b) Other Committees

TO CONSIDER:

Nominations to membership of Senate committees and other committees for the 2009-10 Academic Year, paper BFSS.29/08-09, together with a proposal for appointment or recommendation to any vacancies in these Committees to be approved by the Chair on behalf of the Board during the summer months.

(c) Election of Board Members to the Senate

TO REPORT:

- (i) That there are 2 vacancies for members of the Board of the Faculty of Social Studies to represent the Board on the Senate for the period from 1 August 2009 to 31 July 2012 arising from the end of the term of office of Professor C Aubrey (Institute of Education) and Professor P Edwards (WBS).
- (ii) That there will be 1 vacancy for a member of the Board of the Faculty of Social Studies to represent the Board on the Senate for the period from 1 February 2010 to 31 January 2013 arising from the announcement of Professor H Thomas's intention to resign as Dean of WBS with effect from February 2010, and that the election for this vacancy will be carried out at the Autumn 2009 Board meeting.
- (iii) That the continuing members of the Senate appointed by the Board of the Faculty of Social Studies are as follows:

Professor C Hughes (2010)	Sociology
Professor B Rosamond (2011)	PAIS
Professor H Thomas	WBS
Dr C Harrison (2011)	SHSS

TO CONSIDER:

In accordance with University Regulation 2.2 on Annual Elections, the election of two members of the Senate from the membership of the Board of the Faculty of Social Studies for 2009/10 to serve for the period from 1 August 2009 to 31 July 2012, noting that four of the six representatives appointed by the Board must be Professors and Heads of Departments.

5. Chair's Business

6. Review of the University Regulations and enhancements to monitoring arrangements

TO REPORT:

- (a) That the Steering Committee, at its meeting on 11 May 2009, considered a paper outlining the proposed approach to manage the implementation of the new Points Based System legislation within the University (SC.442/08-09) and resolved that the proposed approach be approved as set out in SC.442/08-09, subject to revisions as discussed in the meeting to be made prior to consideration by the Boards of the Faculties.
- (b) That at the meeting of the Steering Committee it was reported:
- (by the Academic Registrar)
- (i) That the higher education sector had successfully negotiated with the UK Border Agency to establish greater clarity and flexibility in the reporting requirements regarding students' academic progression.
- (ii) That the University needed to consider carefully the message that any approach might send to overseas students, noting that the monitoring system could enhance the student experience in the longer term.
- (by the Chair of the Board of Graduate Studies)
- (iii) That it should be explicit in the revised Regulation 13 on Student Registration, Attendance and Progress and the related Good Practice Guide that students failing to comply with the monitoring standards would not be reported to the UK Border Agency until the University's internal investigation procedures had been completed including the opportunity for students to present their case within the appropriate appeals process.
- (by the President of the Students' Union)
- (iv) That the process detailed in SC.442/08-09 was a sensible and fair approach building on current practices.

TO RECEIVE:

A set of principles for the implementation of the Points Based System (PBS) at the University, as approved by the Steering Committee (paper SC.442/08-09, copy attached).

TO CONSIDER:

Papers BFSS.30/08-09 (cover sheet) and BFSS.39-43 (Annexes 1-5) (copies attached) setting out:

- (c) Proposed amendments to University Regulations affecting student registration, attendance and progress, incorporating changes to support the implementation of PBS.
- (d) A new Good Practice Guide on Monitoring Student Attendance and Progress
- (e) Guidelines for international students on the implications of changes to their registration for their visa.

7. Items for Strategic Discussion

- (a) Effectiveness Review of Non-Departmental Governance (minute BFSS.29/08-09(a) refers)

TO CONSIDER:

A report on the progress of the review from the representatives of the Faculty of Social Studies who are on the review group, as set out in paper BFSS.31/08-09 (to follow).

- (b) School of Life Sciences

TO CONSIDER:

A proposal to establish a School of Life Sciences within the Faculty of Science, as set out in paper BFS.12/08-09(revised) (copy attached) noting that:

- (i) The proposal has been developed by an Academic Planning Group and an Operational Planning Group established by the Steering Committee;
- (ii) The membership of the Planning Groups is as follows:

Academic Planning Group

- Professor Koen Lamberts, Chair of the Board of the Faculty of Science (Chair)
- Professor Simon Bright, Director, WHRI
- Professor Andrew Easton, Head of the Department of Biological Sciences
- Professor David Rand, Director, Warwick Systems Biology Centre
- Professor Mark Smith, Pro Vice-Chancellor for Research (Science and Medicine)
- Professor Colin Sparrow, Head of the Department of Mathematics
- Professor John Davey, Associate Dean (Biomedical Research), Warwick Medical School
- Secretary: Jenny Hughes, Assistant Registrar

Operational Planning Group

- Professor Koen Lamberts, Chair of the Board of the Faculty of Science (Chair)
- Rosie Drinkwater, Finance Director
- Richard Grain, Head of Finance (TRAC & Projects)
- Chris McClelland, HR Operations Director
- Nicola Owen, Academic Registrar
- Ian Rowley, Director of Development, Communication and Strategy
- Ken Sloan, Deputy Registrar
- Professor Mark Smith, Pro Vice-Chancellor for Research (Science and Medicine)
- Secretary: Jenny Hughes, Assistant Registrar

- (ii) The proposal will be discussed further by the Planning Groups at their joint meeting on Friday 22 May.

8. Faculty Research Forum

TO RECEIVE:

The minutes of the meeting of the Faculty Research Forum, which took place on 13th May 2009, paper BFSS.32/08-09 (copy attached).

9. Faculty Forum on Teaching and Learning

TO RECEIVE:

The minutes of the meeting of the Faculty Forum on Teaching and Learning, which took place on 3rd March 2009, paper BFSS.33/08-09 (copy attached).

10. Undergraduate Studies Committee

TO RECEIVE:

The unconfirmed minutes of the meeting of the Faculty Undergraduate Studies Committee held on 6th May 2008, paper BFSS.34/08-09 (copy attached).

11. Graduate Studies Committee

TO RECEIVE:

The unconfirmed minutes of the meeting of the Faculty Graduate Studies Committee held on 12th May 2009, paper BFSS.35/08-09 (copy attached), noting that Dr Steven Kettell has been nominated as Deputy Chair.

12. Annual Course Review Reports

TO CONSIDER:

Summary reports of the 2007-08 Annual Course Reviews for:

- (a) Undergraduate courses in the Faculty, paper UFSS.167/08-09 (copy attached);
- (b) Taught postgraduate courses in the Faculty, paper GFSS.326/08-09 (copy attached);
- (c) Research postgraduate courses in the Faculty, paper GFSS.83/08-09 (copy attached);

Noting that the report relating to undergraduate courses has been considered by the Undergraduate Committee of the Faculty of Social Studies, the Board of Undergraduate Studies and the Academic Quality and Standards Committee, and that the reports relating to postgraduate courses have been considered by the Postgraduate Committee of the Faculty of Social Studies and will be further considered by the Board of Graduate Studies and the Academic Quality and Standards Committee.

13. Faculty IT Committee

TO RECEIVE:

The unconfirmed minutes of the meeting of the Faculty IT Committee held on 5th May 2009, paper BFSS.36/08-09 (copy attached).

14. Matters Relating to Faculty Research Centres for Consideration

Centre for Human Rights in Practice

TO CONSIDER:

A revised constitution for the proposed Centre for Human Rights in Practice, as set out in paper BFSS.11/08-09 (revised) (copy attached).

15. Any Other Business

16. Date of the Next Meeting

TO REPORT:

That the next meeting of the committee will take place in the Autumn Term 2009, noting that the dates will be confirmed by the Deputy Registrar's Office during the summer months.

MATTERS TO RECEIVE AND APPROVE WITHOUT FURTHER DISCUSSION

The following papers are non-controversial or can be accepted with a minimum of explanation. Members of the Board may, however, ask for any of the following items to be transferred to the Agenda for the day by contacting the Secretary (email Alison.Bell@warwick.ac.uk or ext: 50564) prior to the meeting or by raising the item at the commencement of the meeting.

17. Matters Arising to report

- (a) Change of Faculty Name (minute BFSS.28/08-9(e) refers)

TO REPORT:

That the revisions to the University's Ordinances and Regulations in relation to the adoption of a new Faculty name, as laid out in paper BFSS.23/08-09, and to the Constitutions of the Faculty's Research Centres, as laid out in paper BFSS.24/08-09(revised), were given first approval by the Council in March 2009 and will be considered again at the next meeting of the Council in July 2009.

- (b) Royal College of Nursing Research Institute (BFSS minute 35/08-09 refers)

TO REPORT:

That the Constitution of the Joint Advisory Board of the Royal College of Nursing Research Institute, as set out in paper BFSS.26/08-09, was approved by Senate at its meeting on 11 March 2009.

18. Board of Examiners' Conventions for Faculty First Year Board of Examiners

TO RECEIVE:

- (a) Social Studies departmental conventions for first year assessed courses and resit examinations, as set out in paper BFSS.37/08-09 (copy attached).
- (b) Conventions of the First Year Board of Examiners for Social Studies, as set out in paper BFSS.58/03-04 reserved (revised) (copy attached).

19. Quality Assurance Agency Institutional Audit Results

TO REPORT:

That the results of the latest QAA audit that took place in October 2008 have been published and are available on the web at:
<http://www.qaa.ac.uk/reviews/reports/institutional/Warwick09/RG409Warwick.pdf>

20. Strategic Departmental Review

TO RECEIVE:

A schedule of Strategic Departmental Reviews for the period 2008/09 to 2012/13, paper BFSS.38/08-09 (copy attached), noting that there are no reviews planned in the Faculty of Social Studies during the year 2009/10.

21. Matters Relating to Faculty Research Centres for Report

New Director of the Centre for the Study of Globalisation and Regionalisation

TO REPORT:

That the Chair, acting on behalf of the Board, had approved the appointment of Professor Leonard Seabrooke as Director of the Centre for the Study of Globalisation and Regionalisation for 3 years in the first instance starting March 2009.