

UNIVERSITY OF WARWICK

Academic Quality and Standards Committee

There will be a meeting of the Academic Quality and Standards Committee on Thursday 17 May at 9.30am in the Council Chamber, University House.

Note: Questions on agendum items or apologies for this meeting should be directed to the Secretary of the Committee, Julian Moss, ext 22707, email julian.moss@warwick.ac.uk, or the Assistant Secretary, Jenny Bradfield, ext 74464, email j.bradfield@warwick.ac.uk

C E Charlton
University Secretary

Items marked # are for discussion. Other items will not be discussed unless requested by a member of the Committee. Members wishing to mark an item for discussion are asked to notify the Secretary prior to the meeting.

AGENDA

1. Minutes of the previous meeting

TO CONSIDER:

The minutes of the meeting held on 28 February 2007 (previously circulated and available online at <http://www2.warwick.ac.uk/services/gov/atoz/aqsc/minutes/>).

#2. Matters arising

- (a) Warwick Medical School – GMC review response (minute 28/06-07 refers)

TO CONSIDER:

The response submitted by Warwick Medical School to the General Medical Council's review report, paper AQSC 75/06-07 (copy attached).

- (b) National Student Survey (minute 60/06-07 refers)

TO CONSIDER:

A report from the Secretary summarising final response rates across departments and for the University as a whole, paper AQSC 76/06-07 (copy attached).

- (c) Departmental senior tutors (minute 60(g)/06-07 refers)

TO REPORT:

- (i) That the acting University Senior Tutor has confirmed that all departments have appointed a departmental senior tutor or

have made alternative suitable arrangements to oversee the personal tutor system;

- (ii) That the Assistant Secretary will liaise with the new Senior Tutor, once in post, to confirm the arrangements for departmental senior tutors going forward.

(d) Academic Satisfaction Review

TO REPORT:

That the Academic Satisfaction Review 2007 has commenced.

#3. Chair's Business

TO RECEIVE:

An oral report from the Chair on recent activities regarding the HEFCE/QAA Task Group on Quality Assurance and Employer Engagement in HE Learning.

4. Chair's Action

TO REPORT:

That the Chair took action on behalf of the Committee since its last meeting to approve the following new collaborative courses, subject to minor amendments, and that applications have been submitted to the European Commission for Erasmus Mundus support and funding for each course:

- (a) MA in International Performance Research proposed by the School of Theatre, Performance and Cultural Policy, in collaboration with the Universities of Amsterdam and Tampere;
- (b) MA in Economic Development: Growth, Institutions and History proposed by the Department of Economics, in collaboration with Lund University, Universidad Carlos III, Madrid and Sciences-Po, Paris.

5. Progress of Committee Recommendations

TO REPORT:

That the Senate at its meeting on 14 March 2007 resolved that recommendations from the Committee under the following headings be approved (unconfirmed minutes):

- (a) Self-Certification of Student Absence;
- (b) National Quality Assurance Framework: Consideration of External Examiners' Reports;
- (c) Collaborative Course Approval.

#6. Accreditation of Prior Learning Policy

(a) Method of approving requests for blanket exemption

TO CONSIDER:

A paper drafted by the Secretary proposing a process for approving requests by departments for blanket exemptions from the Accreditation of Prior Learning Policy, paper AQSC 77/06-07 (copy attached).

(b) Request for exemption

TO CONSIDER:

Proposal from the School of Health and Social Studies to allow applicants with particular qualifications obtained elsewhere to be exempted from particular modules, paper 79/06-07 (copy attached).

7. TQI/Unistats website (minute 27/06-07 refers)

TO RECEIVE:

Recent newsletters from HEFCE and UCAS updating HEIs on the proposed Unistats website, paper 80/06-07 (copy attached).

#8. Degree classification conventions and marking scales (minute 54/06-07 refers)

TO RECEIVE:

An oral report from the Chair on the work of the Assessment Conventions Working Group.

#9. Periodic Review of Postgraduate Courses in the Institute of Education (BGS minute 70/06-07 refers)

TO REPORT:

That at its meeting on 3 May 2007 the Board of Graduate Studies considered the report on the Periodic Review of Postgraduate Courses in the Institute of Education (paper BGS 26/06-07), together with the departmental response (paper BGS 35/06-07) and resolved that the report and departmental response be approved.

TO CONSIDER:

The report on the Periodic Review of Postgraduate Courses in the Institute of Education, paper BGS 26/06-07 (copy attached), together with the departmental response, paper BGS 35/06-07 (copy attached), noting that the TQI website no longer exists and a TQI summary has therefore not been produced.

10. New and revised postgraduate courses

(a) New courses

TO REPORT:

That at its meeting on 22 February 2007 the Board of Graduate Studies approved the following new course proposals:

- (i) Postgraduate Award entitled 'Developing Young Children in an Educational Context';
- (ii) MSc in Modelling Biological Populations and Interactions;
- (iii) MSc in Statistics;
- (iv) MSc in Computer Science and Applications;
- (v) MSc/PhD in Complexity Science.

That at its meeting on 3 May 2007 the Board of Graduate Studies approved the following new course proposals:

- (vi) PhD in Systems Biology;
- (vii) MA International Security;
- (viii) CPD course entitled 'Contracts and Procurement';
- (ix) PG Cert in Academic and Professional Practice.

(b) Revised courses

TO REPORT:

- (i) That at its meeting on 22 February 2007 the Board of Graduate Studies approved amendments to the following existing course:

MSc Economics

- (ii) That at its meeting on 3 May 2007 the Board of Graduate Studies approved amendments to the following existing course:

MSc in Process Technology and Business Management

(c) Name changes

TO REPORT:

That at its meeting on 22 February 2007 the Board of Graduate Studies approved the following name changes in respect of existing courses:

- (i) from MA/PG Dip and PG Cert in 'British and Comparative Cultural Studies' to MA/PG Dip and PG Cert in 'Comparative Cultural Studies';
- (ii) from an MA degree specialism 'Art and Its Spaces' to an MA degree specialism 'The History and Politics of Display';
- (iii) from LLM Corporate Law and Governance to LLM Corporate Governance and Financial Regulation.

11. Any other business

12. Next meeting

TO REPORT:

That the next meeting of the Committee will be held at 9.30am on **Thursday 14 June 2007** in the Council Chamber, University House, noting that this is a change from the date published in the University Committee Timetable.

JDM/JB, 04.05.07

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