

UNIVERSITY OF WARWICK

Academic Quality and Standards Committee

There will be a meeting of the Academic Quality and Standards Committee on Tuesday 2 November 2010 at **9.00am** in the Council Chamber, University House.

Note: Questions on agenda items or apologies for this meeting should be directed to the Secretary of the Committee, Katharine Gray, ext 22707, email k.gray@warwick.ac.uk or to the Assistant Secretary, Rory McIntyre, ext 74464, email r.j.mcintyre@warwick.ac.uk

J F Baldwin
Registrar

A G E N D A

1. Terms of Reference, Constitution and Membership

(a) Academic Quality and Standards Committee

TO CONSIDER:

The terms of reference, constitution and membership of the Committee for 2010-11 (paper AQSC 1/10-11, copy attached).

(b) Board of Graduate Studies

TO REPORT:

That, at its meeting on 13 October 2010, the Board of Graduate Studies recommended that the terms of reference of the Board be amended as set out below.

TO CONSIDER:

The following amendments to the terms of reference for the Board of Graduate Studies (insertions underlined, deletions ~~struck through~~):

- (i) To regulate the admission of all graduate students and, subject to the Regulations Governing Taught Postgraduate Degrees and the Regulations Governing Research Degrees, the initial conditions of registration and any change of these conditions;
- (ii) To make recommendations to the Senate, via the Academic Quality and Standards Committee, after consultation with the Faculty Boards, Departments and Graduate Studies Committees, if appropriate, on all matters to do with graduate study in the University;
- (iii) To make recommendations on the appropriate provision of academic resources and social facilities for postgraduate students in the University;

- (iv) To make awards partly or wholly established from University funds to graduate students and to nominate students for postgraduate awards made by external bodies;
- (v) To advise the Senate, via the Academic Quality and Standards Committee, on any general or specific strategic considerations regarding postgraduate study or research in the University;
- (vi) To review ~~periodically~~ all postgraduate courses in the University as required;
- (vii) To scrutinise all new postgraduate degree and course proposals and recommend approval to the Senate via the Academic Quality and Standards Committee;
- (viii) To advise the Academic Quality and Standards Committee on matters relating to examinations for postgraduate degrees;
- (ix) To advise the Academic Quality and Standards Committee on the role of internal and external examiners for postgraduate degrees;
- (x) ~~To report to the Academic Quality and Standards Committee annually on the issues raised in reports by external examiners~~ To consider external examiner's reports, annual course reviews, strategic departmental review reports and Student Staff Liaison Committee reports, to intervene with departments where issues arise and to advise the Academic Quality and Standards Committee on substantive issues of concern;
- ~~(xi) To consider requests for variations to the AP(C/E)L policy, referring to the Academic Quality and Standards Committee where matters of principle arise.~~

2. Freedom of information

TO REPORT:

- (a) That the Steering Committee at its meeting on 29 October 2007 considered a paper outlining how the Freedom of Information Act 2000 applies to the publication of minutes of University bodies together with the University Publication Scheme adopted by the Steering Committee in December 2003, paper SC 60/07-08, and resolved that a standard item be included on the agenda of the first meeting of each University Committee at the start of each academic year to inform new members and to remind continuing members of the University policy on the publication of minutes.
- (b) That all non-reserved minutes and agenda of the Committee are published on the University's Governance website at:
<http://www2.warwick.ac.uk/services/gov/atoz/agsc/minutes/>
- (c) That copies of paper SC 60/07-08 are available from the Secretary on request.

3. Minutes of the last meeting

TO CONSIDER:

Minutes of the meeting held on 23 June 2010, previously circulated and available on the Governance website at:

<http://www2.warwick.ac.uk/services/gov/atoz/aqsc/minutes/>

4. Chair's action

(a) Masters in International Performance Research

TO REPORT:

That the Chair of the Committee, acting on its behalf, had taken action to approve an application to the European Commission to add a new partner, University of the Arts in Belgrade, to the existing Erasmus Mundus MA in International Performance Research, noting that the proposal had also been approved by the Chairs of the Graduate Studies Committee of the Faculty of Arts, the Collaborative, Flexible and Distributed-Learning Sub-Committee and the Board of Graduate Studies, acting on behalf of their Committees.

(b) Appeals against final degree classification: Regulation 8.12 (minutes 40(b)/09-10 and 34/09-10 refer)

TO REPORT:

(i) That at the meeting of the Committee held on 25 November 2009:

(A) It was reported that, at its meeting on 18 November 2009, the Board of Undergraduate Studies considered a proposal from the Academic Office regarding the process by which appeals against final degree classification under Regulation 8.12 are administered (paper BUGS 10/09-10) and recommended:

(1) That the proposal set out in paper BUGS 10/09-10 be approved, subject to the inclusion of a requirement that, in cases where mitigating evidence presented at appeal has already been considered by Boards of Examiners, the latter should provide a written record demonstrating this, such as a minute from the Board of Examiners or from a Mitigating Circumstances Sub-committee;

(2) That a statement be added to Regulation 8.12 referring to the provision proposed in paper BUGS 10/09-10.

(B) The Committee considered a proposal from the Academic Office regarding the process by which appeals against final degree classification under Regulation 8.12 are administered, paper BUGS 10/09-10, together with the recommendations of the Board of Undergraduate Studies, and resolved:

(1) That the proposal from the Academic Office regarding the process by which appeals against final degree classification under Regulation 8.12 are administered,

as set out in paper BUGS 10/09-10, be approved, subject to the addition recommended by the Board of Undergraduate Studies (draft unconfirmed BUGS minute 8(a)/09-10 referred);

- (2) That the Assistant Registrar (Examinations) submit for the consideration of the Committee proposed amendments to Regulation 8.12.
 - (ii) That, at its meeting on 4 February 2010, the Committee recommended (to the Senate) that the proposed amendments to Regulation 8.12 concerning the process by which appeals against final degree classification are administered be approved, as set out in paper AQSC 37/09-10;
 - (iii) That, since its meeting on 4 February 2010, the Chair of the Committee, acting on its behalf, had taken action to approve an amendment to the recommendation set out in (ii) above to clarify that the change should be implemented with effect from 2010/11 academic year.
- (c) BA Early Childhood Education Studies (minute 110(b)/09-10 refers)

TO REPORT:

- (i) That, at its meeting on 7 June 2010, the Assessment Conventions Working Group considered a proposal that departments which deliver Foundation Degrees and 120 FHEQ level 6 credit Honours top up courses be consulted on a proposal that students who complete the Honours top up course be classified on the basis of module marks contributing to the Honours top up course only, and resolved that the Institute of Education be consulted further [on the proposal] and that this apply to students commencing Foundation Degrees from 2011/12;
- (ii) That, at its meeting on 23 June 2010, it was reported to the Committee that the Board of Undergraduate Studies, at its meeting on 9 June 2010, had considered a proposal from the Institute of Education for a new degree course BA Early Childhood Education Studies (papers UFSS 65/09-10 (revised)) for introduction in September 2010 and which replaces an existing degree course of the same name, and resolved that the proposal from the Institute of Education for a new degree course BA Early Childhood Education Studies be approved, subject to the consultation currently being carried out by the Assessment Conventions Working Group with regard to the exam weightings listed under Section 7;
- (iii) That it had subsequently come to light that the Institute of Education, in putting together the proposal for the BA Early Childhood Education Studies as set out in (ii) above, had been working on the assumption that the proposal set out in (i) above would take effect from 2010/11, and that students and tutors had already been briefed to this effect;
- (iv) That the Chair of the Committee, acting on its behalf, had taken action to approve a proposal that students who complete the Honours top up course be classified on the basis of module marks contributing to the

Honours top up course only to take effect from 2010/11 for the BA Early Childhood Education Studies, noting that this new BA offered by the Institute will be out of line with practice in the Centre for Lifelong Learning for an interim period until the proposed new conventions are implemented across the University.

(d) Review of Constitution and Terms of Reference (minute 73/09-10 refers)

TO REPORT:

- (i) That, at its meeting on 20 May 2010, the Committee considered a report on the meeting of the Working Group to consider the role, terms of reference and constitution of the Academic Quality and Standards Committee and its sub-committees held on 10 May 2010, as set out in Paper AQSC.58/09-10, and recommended (to the Senate) (*inter alia*) that the draft revised terms of reference for the Committee be approved;
- (ii) That, subsequent to the meeting on 20 May 2010, the Chair of the Committee, acting on its behalf, had taken action to approve a clarification to the Senate recommendation that the revised AQSC Terms of Reference should continue to include the clause set out below:
 - “(b) To develop and monitor policies for the enhancement of quality and standards in learning and teaching in co-ordination with relevant University committees, departments and centres”.

(e) Joint Degrees Good Practice Guide (minute 81/09-10 refers)

TO REPORT:

- (i) That, at its meeting on 20 May 2010, the Committee considered the ‘Undergraduate Joint and Cross-Departmental Courses: A Good Practice Guide’, as set out in QEWG 9/09-10 Appendix 2, for implementation in 2010-11 and resolved (*inter alia*) that the ‘Undergraduate Joint and Cross-Departmental Courses: A Good Practice Guide’ be approved for implementation in 2010-11, subject to the revision agreed in minute 74/09-10(f) being made

Note: Minute AQSC 74(f)/09-10 reads as follows:

“That the responsibilities of the ‘home’ department for joint degrees as set out in the draft ‘Undergraduate Joint and Cross-Departmental Courses: A Good Practice Guide’ be amended to include appropriate consultation with partner departments on any changes to modules.”

- (ii) That, subsequent to the meeting on 20 May 2010, the Chair of the Committee, acting on its behalf, had taken action to approve a proposal that the amendment to the Good Practice Guide set out in minute AQSC 74(f)/09-10, as above, not be incorporated in the Good Practice Guide until after the conclusion of the consultation and implementation of the new module approval processes.

(f) 2008 Degree Classification Conventions: Joint Degrees

TO REPORT:

- (i) That the Chair of the Committee, acting on its behalf, had taken action to approve a recommendation (to the Senate) from the Assessment Conventions Working Group that the 2008 Degree Classification Convention be amended as set out in paper AQSC 90/09-10 (copy attached), noting that the proposed amendments had been put together following consultation with departments involved in the delivery of joint degrees in collaboration with departments in the Faculty of Science, and a meeting on 16 July 2010 between those Science departments and representatives of the Warwick Business School;
- (ii) That the Chair of the Committee, acting on its behalf and on behalf of the Assessment Conventions Working Group, had taken action to approve a proposal from the School of Law for an addition to List A to the 2008 Degree Classification Convention with regard to the BA in Law and Sociology.

(g) Accreditation of Prior Learning Policy

TO REPORT:

That the Chair of the Committee, acting on its behalf, had taken action to approve an amendment to the APL policy with regard to the Postgraduate Award in Strategic Leadership (Network Rail) as set out in paper GFSS 315/08-09 (revised), noting that the Committee had already approved the proposal at its meeting on 3 March 2010, but that this had subsequently been incorrectly communicated in the AQSC report to Senate.

5. Progress of Committee Recommendations (minute S.107/09-10 refers)

TO REPORT:

- (a) That the Senate, at its meeting on 7 July 2010:
 - (i) resolved that recommendations from the Committee under the following headings be approved:
 - Review of Constitution and Terms of Reference;
 - Course and Module Approval Process;
 - Undergraduate Assessment Conventions;
 - Credit and Module Framework: First Year Credit/Stage 1 Language Modules Taken After the First Year;
 - Proposed Change to Standard Period of Registration for Full-Time PhD students;
 - PGT Grade Descriptors and Award of Merits;
 - Amendments to Good Practice Guide on Placement Learning;
 - Review of the Institute of Education's Collaboration with Kinderland Learning Centre, Singapore;
 - Collaborative Proposals;
 - Approval of UK Higher Education Institutions;
 - Quality Enhancement Working Group: Joint Degrees;

National Student Survey;
Monitoring Student Attendance Scheme;
Accreditation of Prior Learning Policy;
New and Revised Postgraduate Courses;
New and Revised Undergraduate Courses.

- (ii) recommended (to the Council) that recommendations from the Committee under the following headings be approved:

Amendments to Regulation 8.11 on Part-Time Foundation Degrees;
Amendments to Regulation 8.12 (Regulations Governing Appeals Relating to Decisions of Final-Year Undergraduate Board of Examiners);
Amendments to Regulation 12 on Absence for Medical Reasons from a University Examination for First Degrees;
Regulation on Collaborative Courses;
Regulation for the LLM and Postgraduate Diploma in Law and Development jointly with Mekelle University.

- (b) That the Senate, at its meeting on 6 October 2010:

- (i) resolved that recommendations from the Committee under the following headings be approved:

Assessment Conventions;
Collaborative Proposals;
Accreditation of Prior Learning Policy.

6. Chair's business

- (a) Items from Capital Planning and Accommodation Review Group

TO REPORT:

That, at its meeting on 26 May 2010, the Capital Planning and Accommodation Review Group resolved (*inter alia*):

- (a) That the teaching and learning related comments outlined by the School of Law on their Accommodation Round form be referred to the AQSC for consideration of the key issues highlighted by the School, specifically that:
- (i) Consideration be given to the pedagogical issues around the potential need for an additional large lecture theatre (e.g. capacity 450-500) to address the teaching space requirements of increasing student numbers, noting that the need for further large lecture theatres had been raised by a number of departments on their Annual Accommodation Round forms;
- (ii) Consideration be given to the impact that the recent cuts to the E-Lab might have in relation to the potential for greater reliance on e-learning in the future;
- (iii) Consideration be given to longer-term teaching solutions including the use of new technologies to deliver teaching.

TO CONSIDER:

The issues raised in (i) above relating to teaching spaces, and in particular whether it would be preferable to construct a larger lecture theatre on campus with a capacity of over 400, or to double teach smaller groups, noting that the departments offering modules with student registrations above 400 (the capacity of Ramphal Lecture Theatre without non-fixed seating) in 2009/10 were WBS and Economics.

- (b) Learning and Teaching Strategy 2008-2011 (minute 92/09-10 refers)

TO REPORT:

That, at its meeting on 23 June 2010, the Committee received the University's Learning and Teaching Strategy 2008-11 (Paper AQSC.6/07-08 {revised 5}), it being noted that the University's Learning and Teaching Strategy would need to be reviewed and updated during 2010/11 for implementation in 2011/12.

TO RECEIVE:

An oral update from the Chair outlining a proposed schedule for undertaking a review and update of the Learning and Teaching Strategy for implementation in 2011/12.

- (c) Higher Education Academy Consultation: Future Work and Structure (minutes SC.790/09-10 and SC.729/09-10 refer)

TO RECEIVE:

- (i) The University's response to the Higher Education Academy Consultation: Future Work and Structure (paper SC.523/09-10 (revised), copy attached), noting that the response was composed in consultation with members of the Committee, previous National Teaching Fellowship award winners based at Warwick and the Directors of the History and Law HEA subject-centres, and that the response had been approved by the Steering Committee at its meeting on 6 September 2010 prior to submission to the HEA;
- (ii) An oral report from the Chair on a meeting involving the Chief Executive of the Higher Education Academy and Pro-Vice-Chancellors of Russell Group HEIs with responsibility for Teaching and Learning.
- (d) Erasmus Mundus Applications Submitted in 2009/10

TO REPORT:

- (i) That the following three Erasmus Mundus applications submitted to the European Commission in April had been unsuccessful:
- (a) Warwick Business School: MA in International and European Employment Relations;
 - (b) Complexity Science: PhD in Complex Systems;
 - (c) School of Engineering: PhD in Chemical Engineering.

- (ii) That the European Commission are consulting on a successor to the Erasmus Mundus programme from 2014 onwards, as set out in paper SC.22/10-11 (copy attached), noting that the Steering Committee considered this at its meeting on 18 October 2010, and resolved that the Pro Vice-Chancellor for Research (Arts and Social Sciences) and the Director of the International Office compile a response, to be considered by the Steering Committee prior to the deadline for submission of 30 November 2010 (draft minute).

(e) QAA WMG-Singapore Audit

TO RECEIVE:

An oral update from the Chair.

7. Sector Update on TQ Related Issues

(a) UUK/GuidHE/QAA Review of the External Examiner System (minutes SC.829/09-10 and SC.748/09-10 refer)

TO RECEIVE:

The UUK/GuidHE/QAA Review of the External Examiner System (paper AQSC 2/10-11, copy attached), and the University's response (paper SC.553/09-10 (revised), copy attached), noting that the response had been approved by the Steering Committee at its meeting on 27 September 2010 prior to submission.

(b) Institutional Review of Higher Education Institutions in England and Northern Ireland

TO CONSIDER:

- (i) A draft operational description from the QAA on the new Institutional Review process for Higher Education in England and Northern Ireland (paper AQSC 3/10-11, copy attached), noting that only the main report, without annexes, is being circulated to members of the Committee, but that the full report is available to download on the Committee file-store or from:

<http://www.qaa.ac.uk/news/consultation/reviewconsultation.asp>

- (ii) A copy of the University's draft response to the consultation (paper AQSC 22/10-11, to follow).

(c) Understanding the Information Needs of Users of Public Information about Higher Education

TO RECEIVE:

A report to HEFCE by Oakleigh Consulting and Staffordshire University entitled "Understanding the Information Needs of Users of Public Information about Higher Education" (paper AQSC 4/10-11, copy attached), noting that only the Executive Summary is circulated here, but that the full report is available for download on the Committee file-store or from:

http://www.hefce.ac.uk/pubs/rdreports/2010/rd12_10/

- (d) Enhancing and Developing the National Student Survey

TO RECEIVE:

A report to HEFCE entitled “Enhancing and Developing the National Student Survey” (paper AQSC 5/10-11, copy attached), noting that only the Executive Summary is circulated here, but that the full report is available for download on the Committee file-store or from:

http://www.hefce.ac.uk/pubs/rdreports/2010/rd12_10/

- (e) Securing a Sustainable Future for Higher Education in England

TO RECEIVE:

A copy of the independent report (the “Browne report”) Securing a Sustainable Future for Higher Education in England (paper AQSC 6/10-11, copy attached), noting that only the Executive Summary is circulated here but that the full report is available for download on the Committee file-store or from:

<http://hereview.independent.gov.uk/hereview/report/>

8. Contact Hours Statement and Student Feedback

TO REPORT:

That, at its meeting on 23 June 2010, it was reported to the Committee:

- (a) That departments would soon be asked to confirm that the minimum number of contact hours on their taught courses was the same or higher than the minimum number set out in the University’s draft statement on contact hours, that the definition of contact hours needed to be explicit, and that, once finalised, the statement on contact hours would be published;
- (b) That departments would also be asked to confirm the timescales within which students on their taught courses could expect feedback on their assessed work, for publication.

TO RECEIVE:

- (c) A paper setting out departmental responses to the consultation on normal assessment feedback times (paper AQSC 7/10-11, to follow).

TO CONSIDER:

- (d) A Draft University Contact Hours Statement (paper AQSC 8/10-11, to follow).

9. Course and Module Approval Process (minute 93/09-10 refers)

TO REPORT:

- (a) That, at its meeting on 23 June 2010, the Committee considered an update report on the review of course and module approval processes, paper AQSC 79/09-10, and recommended (to the Senate), *inter alia*, that the proposed amendments to the course and module approval process be approved as set

out in the minutes of the meeting of 20 May 2010 (minute 74/09-10 referred), subject to the amendment set out [in the minutes], noting that the development of the detailed proposals for the operation of the process would be overseen by a Working Group of the Committee;

TO RECEIVE:

Revised procedures and documentation relating to the new module approval process, noting that the Implementation Group of the Committee had taken action, on behalf of the Committee, to comment on and approve the new procedures and documentation prior to its circulation to Departments and introduction with effect from 4 October 2010:

- (c) Form for new/revised modules (paper AQSC 9/10-11, copy attached), noting that both the old and new versions of the module approval form will be accepted during the transitional period until the end of December 2010;
- (d) Guidance for Staff (paper AQSC 10/10-11, copy attached), to advise staff on how to develop proposals for new/revised modules and complete the proposal form;
- (e) Guidance for Academic Departments (paper AQSC 11/10-11, copy attached), to advise academic departments on the consideration of new/revised module proposals, in addition to the governance and reporting requirements under the new process;
- (f) Approval Checklist (paper AQSC 12/10-11, copy attached), to provide an accessible inventory of items required to be considered when reviewing new/revised module proposals.

TO CONSIDER:

- (g) A proposal for a Faculty audit of departmental module approval processes (paper AQSC 13/10-11, to follow);
- (h) A proposal for the module approval process to be following within the Warwick Medical School (paper AQSC 14/10-11, copy attached).

10. Quality Enhancement Working Group (QEWG) and Institute for Advanced Teaching and Learning (IATL) Steering Group

TO CONSIDER:

Proposals for governance arrangements for quality enhancement activities (paper AQSC 15/10-11, to follow).

11. Student Surveys: NSS (minute 95/09-10 refers)

TO REPORT:

That, at its meeting on 23 June 2010, the Committee considered a summary report of good practice in areas receiving high scores in the National Student Survey, paper AQSC 82/09-10, and resolved:

- (a) That the summary of good practice be approved for circulation to departments;
- (b) That the Secretariat draft a document for distribution to students at the commencement of the 2011 National Student Survey highlighting action taken at a University level in response to issues raised, for consideration by the Committee at its next meeting.

TO CONSIDER:

- (c) The University's results in the 2010 National Student Survey (paper SC.522/09-10, copy attached) noting that individual digests of the results have been sent to departments, together with data on comparator institutions and a report on good practice and actions taken in response to the 2009 NSS results;
- (d) Draft proposed communication to students in advance of NSS 2011 (paper AQSC 16/10-11, to follow).

12. Key performance indicators

TO CONSIDER:

A report from the Assistant Registrar (Deputy Registrar's Office) and the Director of Management Information and Planning concerning key performance indicators for teaching and learning (paper AQSC 17/10-11, to follow).

13. King's Warwick Project

TO RECEIVE:

A summary report of the outcomes and recommendations arising from the King's Warwick report (Paper AQSC 23/10-11 copy attached).

14. Any other business

ITEMS TO REPORT AND APPROVE WITHOUT FURTHER DISCUSSION

The Chair and Secretary consider that the following items are non-controversial and/or can be accepted with a minimum of explanation. Members of the Committee may, however, ask for any of the following items to be transferred to the agenda for discussion, by contacting the Secretary in advance of the meeting, or by raising the item at the commencement of the meeting.

15. Monitoring student progress and attendance (minute 105/09-10 refers)

TO REPORT:

- (a) That, at its meeting on 23 June 2010, it was reported (*inter alia*) to the Committee that a review of the implementation of the [student monitoring] scheme would be undertaken this term, with a view to reporting the outcomes to the Committee at its next meeting, the Committee considered a report on a

review of the first year of operation of the monitoring student attendance scheme (paper AQSC.88/09-10), and resolved:

- (i) That the development of a University-wide electronic system for staff to report missed monitoring points at departmental level be supported, noting that departments were currently developing their own systems where they had the resources to do so;
 - (ii) That the report also be referred to the PBS Working Group for consideration.
- (b) That the Good Practice Guide on Monitoring Student Attendance and Progress, implemented at the start of the 2009/10 academic year, sets out a requirement that “Departments are required to report to the Teaching Quality section of the Academic Office annually setting out how they monitor student attendance and progression. A summary report will be considered by the Academic Quality and Standards Committee”;
 - (c) That amended Undergraduate monitoring points for 2010/11 had been received from the Mathematics Institute and approved by the Chair, acting on behalf of the Committee;
 - (d) That the Teaching Quality section continues to work with departments to ensure that appropriate monitoring structures are in place, and to identify new courses commencing in 2010/11 for which monitoring points will be introduced, noting that the Chair will approve these, acting on behalf of the Committee;
 - (e) That departmental monitoring structures are available for members of the Committee to view through the Teaching Quality section of the Academic Office;

TO RECEIVE:

- (f) The Good Practice Guide on Monitoring Student Attendance and Progress (paper AQSC 18/10-11, copy attached), amended in line with the approved recommendations set out and approved in paper AQSC 88/09-10;

16. PSRB Engagements

- (a) Register of courses with PSRB accreditation

TO RECEIVE:

Register of University courses with accreditation, validation or other recognition by professional, statutory and regulatory bodies (paper AQSC 19/10-11, to follow).

- (b) Institute of Education

TO CONSIDER:

The reports of the OFSTED visit held in June 2010 (papers AQSC 20/10-11 and AQSC 21/10-11, copies attached) for the following categories of courses:

- (i) Primary PGCE;
- (ii) Secondary PGCE;
- (iii) Graduate Teacher Programme (GTP);
- (iv) ITE for the Further Education system.

17. New and Revised Postgraduate Courses of Study (draft unconfirmed minute BGS 13/10-11 refers)

(a) New courses

TO REPORT:

That the Board of Graduate Studies at its meeting on 13 October 2010 approved the following new courses:

- Postgraduate Award: Mixed Methods for Health Research
- Certificate in Understanding and Facilitating Health Behaviours for Health Professionals
- Postgraduate Award: Public Mental Health and Wellbeing: Measurement, Determinants and Promotion
- Postgraduate Award: Foundation Research Methods in Education
- Postgraduate Certificate in Innovation in Education (Advanced Teaching Through Peer Coaching)
- MA in Educational Innovation
- MPhil/PhD in the Built Environment, Health and Wellbeing

(b) Revised courses

TO REPORT:

That the Board of Graduate Studies at its meeting on 13 October 2010 approved the following revised courses:

- MA in Applied Social Research with a Specialism in Social Work

(c) Change of Title

TO REPORT:

That the Board of Graduate Studies at its meeting on 13 October 2010 approved the following changes of title:

- A proposal from the Institute of Education to change the name of one of its existing courses to Secondary PGCE: Media
- A proposal from the Institute of Education to change the name of one of its existing courses to Secondary PGCE: Health and Social Care

(d) Discontinued Courses

TO REPORT:

That the Board of Graduate Studies at its meeting on 13 October 2010 approved the following courses be discontinued:

- MA in Humanities (Caribbean Studies)

18. Next meeting

That the next meeting of the Committee will be held at 9.00am on Wednesday, 8 December 2010 in the Council Chamber, University House.

KG/RM, 25.10.10

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