

UNIVERSITY OF WARWICK

Academic Quality and Standards Committee

There will be a meeting of the Academic Quality and Standards Committee on Thursday 28 January 2016 at **9.00am** in room CMR 1.0, University House.

**Note: Questions on agenda items or apologies for this meeting** should be directed to the Secretary of the Committee, Katharine Gray, ext 22707, email [k.gray@warwick.ac.uk](mailto:k.gray@warwick.ac.uk) or to the Assistant Secretary, Cara Smith, ext 74464, email [c.l.smith@warwick.ac.uk](mailto:c.l.smith@warwick.ac.uk)

K Sloan  
Registrar and Chief Operating Officer

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New items added to this agenda are marked in **bold** typeface.  
We will work from this agenda at the meeting

*Note: Restricted business (denoted by an asterisk{\*}) is confidential to members and attendees of the Academic Quality and Standards Committee*

**STRATEGIC ITEM FOR DISCUSSION**

1. Teaching Excellence Strategy

TO REPORT:

- (a) That at its meeting on 2 December 2015, the Committee considered (*inter alia*) the BIS consultation on the Higher Education Green Paper 'Fulfilling our Potential: Teaching Excellence, Social Mobility and Student Choice' (AQSC.10/15-16) and resolved:
- (i) That the University undertake a mock TEF once further details of the Framework were published;
  - (ii) That further consideration be given to defining the nature of research led teaching at the University;
  - (iii) That further harmonisation of provision and processes be explored;
  - (iv) That the strengths of the University's current taught provision be defined and articulated more clearly.

TO RECEIVE:

An oral report from the Chair on progress in relation to the resolutions of the Committee.

TO CONSIDER:

- (b) **A briefing paper on the remit and membership of the Surveys Working Group (AQSC.19/15-16, copy attached).**
  - (c) \* NSS 2015 Upper Quartile Differences by Subject (AQSC.20/15-16 {restricted}, circulated previously)
  - (d) \* Departmental NSS Action Plans (Paper AQSC.21/15-16 {restricted}, available online).
  - (e) \* DLHE results 2011/12 to 2013/14 by Department (Paper AQSC.22/15-16 {restricted}, circulated previously).
  - (f) \* Report on DLHE results for 13/14 graduates (Paper SC.24/15-16 {restricted}, circulated previously).
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## A G E N D A

2. Minutes of the last meeting

TO CONSIDER:

Minutes of the meeting held on 2 December 2015 (circulated previously).

3. Conflicts of Interest

TO REPORT:

That, should any members or attendees of the Committee have any conflicts of interest relating to agenda items for the meeting, they should be declared in accordance with the CUC Guide for Members of Higher Education Governing Bodies in the UK.

4. Chair's Business

5. Students' Union Update

TO RECEIVE:

An oral report from the Education and Postgraduate Officers of the Students' Union.

6. Update Report on Accreditation of Placement Years

TO CONSIDER:

An update report on accreditation of placement years from the Senior Assistant Registrar (Teaching Quality) and the Director of Strategic Programme Delivery (Paper AQSC.23/15-16, circulated previously).

7. Marks Conversion Tables

TO CONSIDER:

**A paper proposing draft mark conversion tables for study abroad by the Pro-Vice-Chancellor (Postgraduate and Transnational Education) (Paper AQSC.25/15-16, copy attached)**

8. Terms of Reference of the International Sub-Group

TO REPORT:

That at its meeting on 17 November 2015, the International Sub-Group considered a proposal that a fourth point be added to the Terms of Reference of the ISG, extending the Group's remit to oversee the implementation of an academic framework for study and work abroad, making recommendations to AQSC on policy and regulations as appropriate (Membership and Terms of Reference 2015-16 ISG 1/15-16) and recommended to the Committee that the extended remit of the ISG's Terms of Reference be submitted to AQSC for consideration and approval.

TO CONSIDER:

Proposed amendments to the Terms of Reference of the International Sub-Group as set out in Paper ISG 1/15-16 (circulated previously).

9. \* Academic Statistics 2015

TO CONSIDER:

A report on student-related data from the Academic Statistics 2015 by the Assistant Registrar (Teaching Quality) (Paper AQSC.17/15-16, circulated previously)

10. Retention of Examination Scripts

TO CONSIDER:

A proposal to amend guidance on retention of examination scripts (Paper AQSC.18/15-16, circulated previously)

11. \* Education Report

TO RECEIVE:

The Education Report by the Deputy Academic Registrar considered by the Steering Committee at its meeting on 14 December 2015 (Paper SC.47/15-16 {Restricted}, circulated previously).

12. Any other business

**ITEMS TO REPORT AND APPROVE WITHOUT FURTHER DISCUSSION**

The Chair and Secretary consider that the following items are non-controversial and/or can be accepted with a minimum of explanation. Members of the Committee may, however, ask for any of the following items to be transferred to the agenda for discussion, by contacting the Secretary in advance of the meeting, or by raising the item at the commencement of the meeting. These papers are available online at the Committee's file space here: <https://files.warwick.ac.uk/tqcomm/browse#AQSC/2016.01.28>

13. Chair's Action

TO REPORT:

- (a) That the Committee, at its meeting on 2 December 2015, granted authority to the Chair to recommend the proposal from Warwick Medical School to deliver the existing Certificate in Diabetes Care (level 4, 30 Credits) with new partner Diabetacare India, to the Senate for approval, subject to the receipt of satisfactory remaining items of due diligence, as set out in the Papers CFDLSC.07(a)/15-16; CFDLSC.07(b)/15-16 (revised) and CFDLSC.07(c)/15-16 revised.
- (b) That, following the receipt of satisfactory remaining items of due diligence the Chair took action on behalf of the Committee to recommend the proposal to the Senate for approval, as set out in Papers CFDLSC.07(a)/15-16; CFDLSC.07(b)/15-16 (revised) and CFDLSC.07(c)/15-16 revised.

14. BIS Consultation on the Higher Education Green Paper 'Fulfilling our Potential: Teaching Excellence, Social Mobility and Student Choice'

TO REPORT:

That at its meeting on 2 December 2015, the Committee considered (*inter alia*) the BIS consultation on the Higher Education Green Paper 'Fulfilling our Potential: Teaching Excellence, Social Mobility and Student Choice' (AQSC.10/15-16).

TO RECEIVE:

- (a) The University's response to the BIS consultation (Paper AQSC.23/15-16, available online).

- (b) The Students' Union's response to the BIS consultation (Paper AQSC.24/15-16, available online).

15. HEFCE Consultation on a Review of Information about Learning and Teaching, and the Student Experience

TO REPORT:

That at its meeting on 2 December 2015 the Committee received The HEFCE Consultation on a Review of Information about Learning and Teaching, and the Student Experience (AQSC.14/15-16).

TO RECEIVE:

The University's response to the HEFCE Consultation on a Review of Information about Learning and Teaching, and the Student Experience (SC.34/15-16, available online).

16. Next meeting

TO REPORT:

That the next meeting of the Committee is scheduled to be held on Monday 22 January 2015 at 2.00pm in room CMR 1.0, University House.

CH/KG 26/01/16