

UNIVERSITY OF WARWICK

Academic Quality and Standards Committee

Minutes of the meeting of the Academic Quality and Standards Committee
held on Monday 23 February 2015

Present: Professor C Hughes (Chair), Ms S Bennett (Director of Student Careers and Skills), Dr C Constable (Representative of Senate (Arts)), Professor A Dowd (Academic Director of the Graduate School), Professor C Jenainati (SSLC Coordinator (Arts and Social Science)), Mr S Lamb (Senior Tutor), Professor D Lamburn (Chair of the Collaborative, Flexible and Distributed Learning Sub-Committee), Professor R Leng (Chair of the Board of Undergraduate Studies), Dr N Monk (Acting Director of IATL), Professor J Palmowski (Chair of the Board of Graduate Studies), Professor A Reeve (Representative of Senate (Social Sciences)), Professor L Roberts (Representative of Senate (Medicine)), Dr J Robinson (SSLC Coordinator (Science and Medicine)), Ms A Thomas (Service Owner (Academic Technology)), Professor P Thomas (Chair of the Faculty of Science), Professor P Winstanley (Chair of the Faculty of Medicine)

Apologies: Mr M Conaghan (Learning and Development Manager (Academic)), Professor M Freely (Chair of the Faculty of Arts), Professor C Hughes (Chair of the Faculty of Social Science), Professor S Jacka (Representative of Senate (Science)), Ms M Mirza, (Student Representative (Education Officer)), Mr A Thompson (Student Representative (Postgraduate Officer)).

In Attendance: Ms K Gray (Secretary), Ms C Smith (Assistant Secretary), Professor P Corvi (Warwick Business School, for item AQSC.60/14-15).

59/14-15 Membership of the Committee

RESOLVED:

That thanks be extended to Professor Pam Thomas (out-going Chair of the Faculty of Science) as well as Professor Cathia Jenainati (out-going SSLC Coordinator (Arts and Social Science)) for their service and commitment to the work of the Academic Quality and Standards Committee and related sub-groups over recent years.

60/14-15 Widening Participation

CONSIDERED:

- (a) A report by the Senior Assistant Registrar (Outreach) as set out in paper AQSC.33.14-15;
- (b) An oral report by Professor P. Corvi (Warwick Business School) on the BSc in Management (with Foundation Year) and the BSc in Accounting and Finance (with Foundation Year);

REPORTED: (by Professor P Corvi)

- (c) That students would have personal tutors who would also act as academic supervisors for their final year module;
- (d) That the market for this course was exclusively home/EU, noting that the Warwick International Foundation Programme (WIFP) had been consulted from an early state in developmental discussions;
- (e) That a current challenge for the WBS Foundation Year Programme was to allow students to stay in campus-based accommodation for both the Foundation and first years of the programme, noting that this would be critical to the aim for seamless student assimilation into the first year of the honours degrees.

(by the Chair of the Faculty of Science):

- (f) That the Faculty of Science Widening Participation Forum was currently working on a Foundation Year focusing on the development of the mathematical abilities required for entry to science degrees at the University of Warwick;

RESOLVED:

- (g) That the widening participation agenda had produced strong networks of colleagues with initiatives across the institution;
- (h) That the Committee note a number of new developments, including
 - (i) The introduction of an evaluation framework for widening participation;
 - (ii) Realising Opportunities;
 - (iii) Leadership of the Coventry and Warwickshire Collaborative Outreach Network;
 - (iv) Launch of the Warwick Sutton Scholars;
 - (v) Chemistry for All;
 - (vi) The Warwick Business School Degrees with Foundation Year;
- (i) That the Foundation year entry route developed in the Warwick Business School could serve as a model on which other departments could build;

61/14-15

Conflicts of Interest

REPORTED

That, should any members or attendees of the Committee have any conflicts of interest relating to agenda items for the meeting, they should be declared in accordance with the CUC Guide for Members of Higher Education Governing Bodies in the UK.

RESOLVED:

That there were no conflicts of interest to be declared.

62/14-15 Minutes of the last meeting

RESOLVED:

That the minutes of the meeting held on 29 January 2015 be approved.

63/14-15 Matters arising

(a) Process for the Approval of Pass Lists (minute 30/14-15 referred)

REPORTED:

- (i) That at its meeting on 3 December 2014 the Committee considered a paper from the Director of the Academic Office on the process for the approval of pass lists (paper AQSC.25/14-15) and resolved:
 - (A) That the Director of the Academic Office meet with the Chair of the Collaborative, Flexible and Distributed Learning Sub-Committee and the Representative of Senate (Science) to discuss amendments to the paper;
 - (B) That, pending amendments as in (vi), the Committee review the final proposal by circulation, ahead of the meeting of Senate on 28 January 2015;
- (ii) That the Director of the Academic Office had met with the Chair of the Collaborative, Flexible and Distributed Learning Sub-Committee, the Representative of Senate (Science) and the Deputy Academic Registrar;
- (iii) That the Group had concurred that the current process did not in fact offer an independent check, thus the revised process did not diminish the robustness of the current model;
- (iv) That the Group were unable to identify a proportionate model which mitigated any risks associated with delegation of responsibility to approve passlists from Senate;
- (v) That the Chair of the Committee and the Director of the Academic Office subsequently agreed that it would be appropriate to put making any changes to the current process on hold, pending the outcome of wider discussions on the development of an strategy for delivery of student and academic facing IT services as well as discussions on examinations and assessment processing.

REPORTED: (by the Chair)

- (vi) That the Director of the Academic Office had proposed that the change in process be applied to pass lists for postgraduate research degrees only, noting that the Senate's concerns over quality assurance and validation of pass list content were limited to taught courses;

RESOLVED:

That the proposal be considered further by the Chair of Board of Graduate Studies.

- (b) Feedback to Students on Dissertations Examinations (draft minute 53/14-15 referred)

REPORTED:

- (i) That at its meeting on 29 January 2015, the Committee considered a paper setting out proposals on feedback to students on dissertations and examinations (paper AQSC.30/14-15, available online) and resolved:
- (A) That the provision of individual feedback should not obviate the need for cohort feedback, which provided a different perspective on students' performance;
 - (B) That feedback on overall individual performance be made available to students, noting that this could be provided by personal tutors;
 - (C) That feedback be provided by the Faculty of Arts Undergraduate Studies Committee on what types of cohort examination feedback would be feasible;
 - (D) That the 20 day feedback rule would not apply where formative work was submitted late with no explanation or extension granted.

REPORTED: (By the SSLC Coordinator (Arts and Social Science) and Chair of the Faculty of Arts Undergraduate Studies Committee):

- (ii) That feedback had been collated from departmental staff and SSLC meetings and represented a range of views;
- (iii) That broadly, the introduction of generic feedback would not be desirable;

RESOLVED:

- (iv) That the introduction of a standard set of cohort-level feedback did not intend to override practice where individual feedback is given but rather provide a minimum standard set of examination information, similar to that which is made available to examination boards, with minimal burden imposed on the department.
- (v) That the Teaching Quality Office develop a template for a minimum standard of cohort-level feedback, noting that departments who do not provide individual feedback should be asked to provide further qualitative content.

64/14-15

Chair's Action

- (a) Double MA in Politics and International Studies (with Pompeu Fabra University, Spain)

REPORTED:

That the Chair of the Committee, acting on its behalf, had taken action to recommend to Senate the approval of a collaborative proposal from the Department of Politics and International Studies, as set out in papers GFSS.164,166 and 170/11-12;

- (b) MA in Professional Education

REPORTED:

That the Chair of the Committee, acting on its behalf, had taken action to grant "in principle approval" for a proposal by the Centre for Professional Education for a new MA in Professional Education in collaboration with existing partners Bilton, President Kennedy and Shireland Schools (paper CFDLSC.70/14-15);

- (c) Amendments to Regulation 38.12 Regulations for the Degree of Doctor of Clinical Psychology (DClinPsych)

REPORTED:

That the Chair of the Committee, acting on its behalf, has taken action to approve a proposal for amendments to Regulation 38.12 Regulations for the Degree of Doctor of Clinical Psychology (DClinPsych) for recommendation to the Senate (Paper AQSC.34/14-15).

65/14-15

Warwick International Education Academy

REPORTED: (by the Chair)

- (a) That the Warwick International Education Academy (WIHEA) would be publicised through a variety of events in the remainder of the Spring Term, including Faculty Teaching and Learning Showcases before being formally launched early in the Summer Term at the University Teaching and Learning Showcase;
- (b) That the WIHEA business plan would be considered by the Academic Resourcing Committee at its meeting on the 5 March 2015.
- (c) That the current proposal for membership was that this be open to all administrative and academic staff but that this would have progression structures embedded within it for specific fixed-term periods.

66/14-15

National Student Survey

REPORTED: (by the Chair)

That the National Student Survey was in its third week and that the institutional response rate had been very good so far.

67/14-15

Sub-Groups of AQSC

(a) Interdisciplinary Sub-Group

CONSIDERED:

Revised Terms of Reference for the Interdisciplinary Sub-Group of AQSC (paper AQSC.35/14-15).

RESOLVED:

That the revised Terms of Reference for the Interdisciplinary Sub-Group of AQSC be approved.

(b) International Steering Group

CONSIDERED:

Revised Terms of Reference for the International Steering Group of AQSC (paper ISG.15/14-15);

RESOLVED:

That the Terms of Reference for the International Steering Group of AQSC be approved subject to the amendment of the final paragraph to the following:

“The Sub-group serves as the quality assurance body for the approval of international exchange schemes. The Sub-group will also scrutinise and recommend to AQSC for approval schemes for the transfer of marks and academic credit from overseas institutions to the UK and any regulations that may be required to ensure that students can be assessed fairly and transparently.”

(c) Employability Working Group

CONSIDERED:

An update report from the Employability Working Group (paper AQSC.36/14-15).

RESOLVED:

That the Committee note the details of the report.

(d) Quality Assurance Working Group

RECEIVED:

An update report from the Quality Assurance Working Group (paper AQSC.37/14-15).

68/14-15 First Year Board of Examiners' Conventions

REPORTED:

- (a) That at its meeting on 10 February 2015, the Board of Undergraduate Studies considered:
- (i) Proposed amendments to the First Year Board of Examiners' harmonised conventions, as set out in paper BUGS 9/14-15;
 - (ii) The recommendations of the Undergraduate Studies Committees of the Boards of the Faculties of Arts, Science and Social Sciences, at their meetings held on 4th February, 28th January and 20th January respectively, that the proposed amendments be approved (minutes AUSC 37/14-15, SUGS 24/14-15 and UFSS 26(b)/14-15 refer), it being noted that the Undergraduate Studies Committee of the Board of the Faculty of Science recorded the proviso that recommendations from the Committee about the waiving of marks may affect the wording of convention (6) in BUGS 9/14-15 (minute BUGS 28/14-15 referred).
- (b) That at its meeting on 10 February 2015, the Board of Undergraduate Studies recommended to the Academic Quality and Standards Committee that the proposed amendments to the First Year Board of Examiners' harmonised conventions as set out in paper BUGS 9/14-15, be approved with effect from the Summer Term 2015, subject to inclusion of reference to the proposed provision for the waiving of assessed module components of low credit weight, as recorded under draft minute BUGS.28/14-15.

(draft minute BUGS.24/14-15 referred)

CONSIDERED:

- (c) Proposed amendments to the First Year Board of Examiners' harmonised conventions, as set out in paper BUGS 9/14-15 (revised);

REPORTED: (by the Chair of the Board of Undergraduate Studies)

- (d) That the changes intended to reintroduce the ability to exercise an element of discretion at first year examination boards in borderline cases;
- (e) That a critical related issue was how departments specify those modules that need to be passed in order for a student to progress to their next year of study;
- (f) That the Faculty Board Secretaries would be reconfirming these choices with departments shortly;

REPORTED: (by the Chair)

- (g) That there was a requirement for absolute clarity as to what was meant by terminology such as “required core” and the repercussions of designating modules as such;

REPORTED: (by the Chair of the Collaborative, Flexible and Distributed Learning Sub-Committee)

- (h) That students are expected to pass modules defined as “required core” in order to progress to the next year of their degree as these modules contain the learning outcomes required of the programme;

REPORTED: (by the Chair of the Faculty of Science)

- (i) That it should be noted that where discretion is permitted, there is a requirement for exam boards to be consistent in exercising their discretion;

REPORTED: (By the Senior Tutor)

- (j) That in the interests of consistency and transparency a common vocabulary should be adopted throughout the Conventions in relation to mitigating circumstances;

RESOLVED:

- (k) That, when Secretaries to the First Year Board of Examinations contact departments to confirm the required core modules for their courses, that a clear definition is provided of these and that departments are also asked to describe how these have been communicated to students;
- (l) That, First Year exam boards record clear minutes stating where discretion had been exercised and clearly articulating that how the student’s achievements meet the core requirements of the programme as outlined in the course learning objectives;
- (m) That in this case, the Committee deemed it feasible for the amendment to be enacted with immediate effect as the proposed change only had the potential to operate to students’ advantage;
- (n) That terminology used in these Conventions needed to be clear and consistent and that all regulations supplied to departments needed clear definitions embedded within them;
- (o) That the Conventions be amended in light of comments from the Committee.

69/14-15

Waiving of assessed module components

REPORTED:

- (a) That at its meeting on 10 February 2015 the Board of Undergraduate Studies considered the proposals from the Undergraduate Studies Committee of the Faculty of Science for the waiving of assessed module

components of low credit weight, as set out in paper SUGS 18/14-15 and recommended that they be approved on the basis of a maximum weighting of 2 CATS for individual pieces of work, subject to a maximum of 4 CATS per module or 20% of the total credit available for the module, whichever is the lesser, and subject to an overall limit of 6 CATS in total per student, per year of study.

CONSIDERED:

- (b) The revised proposal from the Undergraduate Studies Committee of the Faculty of Science for the waiving of assessed module components of low credit weight, as set out in paper SUGS.18/14-15 (revised).

REPORTED: (by the SSLC Coordinator (Science and Medicine))

- (c) That any decision for the waiving of assessed module components based on mitigating circumstances would be formally recorded by a designated member of staff in the department, noting that this would normally be the relevant Director of Studies.

RECOMMENDED (to the Senate):

That the proposal be approved, subject to the consideration by the Board of Graduate Studies, noting that the changes would be applicable to both integrated and standard masters courses.

70/14-15

Regulations Pertaining to Pass Degree Status

REPORTED:

- (a) That at its meeting on 10 February 2015 the Board of Undergraduate Studies considered:
 - (i) Proposed amendments to Regulation 8, Regulations for First Degrees, pertaining to Pass degree status, as set out in paper BUGS 8/14-15;
 - (ii) The recommendations of the Undergraduate Studies Committees of the Boards of the Faculties of Arts, Science and Social Sciences, at their meetings held on 4th February, 28th January and 20th January respectively, that the proposed amendments be approved (minutes AUSC 37/14-15, SUGS 24/14-15 and UFSS 26(b)/14-15 referred).
- (b) That at its meeting on 10 February 2015, the Board of Undergraduate Studies recommended to the Academic Quality and Standards Committee that the proposed amendments to Regulation 8, Regulations for First Degrees, as set out in paper BUGS 8/14-15, be approved with effect from the Summer Term 2015 (minute BUGS.25/14-15 referred)

CONSIDERED:

Proposed amendments to Regulation 8, Regulations for First Degrees, pertaining to Pass degree status, as set out in paper BUGS 8/14-15.

RESOLVED:

That further changes would be required Intermediate Year Progression Requirements to ensure that they were consistent with the proposed revisions.

RECOMMENDED (to the Senate):

That the proposed changes be approved with immediate effect but only for the current cohort which commenced their studies in 14/15, noting that amendments would need to be made to intermediate year conventions in advance of examination boards in the 2015/16 academic year.

71/14-15

Report from the Seymour Replacement Working Group

REPORTED:

- (a) That at its meeting on 10 February 2015 the Board of Undergraduate Studies considered:
 - (i) A report from the Seymour Replacement Working Group, paper SUGS 15/14-15.
 - (ii) The recommendations of the Undergraduate Studies Committee of Board of the Faculty of Science, from its meeting on 28th January 2015, that:
 - (A) The proposal in the report (SUGS 15/14-15) regarding the wording of the current “overcatted” convention be approved;
 - (B) That the Board [of Undergraduate Studies] be asked to consider the issue of resourcing for departments to run exam board grids which can calculate end-of-year averages for students who have “overcatted”;
 - (C) That the Board [of Undergraduate Studies] be asked to consider the implications for students of an “overcatted” convention that often results in a calculation that is too complex for the students to be able to calculate their own average marks.
- (b) That at its meeting on 10 February 2015 the Board of Undergraduate Studies recommended to the Academic Quality and Standards Committee that that the change in wording to the additional credit convention proposal by the Undergraduate Studies Committee of the Board of the Faculty of Science, as detailed in paper SUGS 15/14-15, be approved;
- (c) That at its meeting on 10 February 2015 the Board of Undergraduate Studies resolved:
 - (i) That the Undergraduate Studies Committee of the Board of the Faculty of Science be asked to discuss the resourcing of the

required calculations with the appropriate team(s) in IT Services and to keep the convention and its practicality under review;

- (ii) That, in the view of the Board, the matter of the convention often resulting in a calculation too complex for students to be able to calculate their own average marks was a matter for departments within the Faculty to consider.

CONSIDERED:

A report from the Seymour Replacement Working Group, paper SUGS 15/14-15.

REPORTED (by the Chair of the Faculty of Science):

- (e) That the proposal had also been considered by the Board of the Faculty of Science at its meeting on 11 February 2015.
- (f) That, while complex to calculate, the replacement for the Seymour formula was more transparent than the Seymour formula had been.

RECOMMENDED: (to the Head of Service Development, Information Technology Services)

- (c) That the work undertaken to support the development of examination grids be aligned across all departments

RECOMMENDED: (to the Senate)

- (d) That the proposed changes by the Science Undergraduate Studies Committee relating to overcutting as set out in paper SUGS.15/14-15 be approved, noting that the changes proposed relating to undercutting (in points 16, 19 and 20) had not been supported by the Board of Undergraduate Studies.

72/14-15 Academic Statistics

CONSIDERED:

A paper on current teaching and learning related statistics and metrics as set out in paper AQSC.38/14-15.

73/14-15 Mock Audit Report from the University of Warwick Immigration Service

RECEIVED:

A report by the Compliance Officer (Student Immigration) on the outcomes of a mock audit exercise of the University undertaken by the Immigration Service as set out in paper AQSC.32/14-15;

Collaborative Courses(a) MSCA ITN European Joint Doctorate Scheme: Chemistry

REPORTED:

- (i) That at its meeting on 9 February 2015, the Collaborative, Flexible and Distributed Learning Sub-Committee considered a proposal from the Department of Chemistry for new Joint Doctorates in Chemistry to be delivered in collaboration with the Universidad del Pais Vasco, Université du Mons and Université Bordeaux 1 and recommended that the proposal be approved;
- (ii) That at its meeting on 9 February 2015, the Board of Graduate Studies considered a proposal from the department of Chemistry to introduce a new PhD in Chemistry with European Collaboration as set out in papers SGS.12 (a-d)/14-15 and resolved that the proposal be approved, subject to the following conditions:
 - (A) Confirmation of the process by which examination arrangements are to be made with partner institutions, noting that all awards made by the University of Warwick must meet the institutional requirements;
 - (B) Clarification of the arrangements for monitoring those students with Warwick as a primary institution and who are studying at a secondary institution.

CONSIDERED:

- (iii) A proposal for three new Joint Doctorates in Chemistry as set out in the following paperwork:
 - (A) CA1 Course Proposal form CFDLSC.65.b.14-15;
 - (B) External supporting statement CFDLSC.65.c.14-;
 - (C) Collaborative Risk Assessment CFDLSC.65.d.14-15;
 - (D) CA1 Part4 Collaborative approval form CFDLSC.65.h.14-15;

RECOMMENDED: (to the Senate)

That the proposal for a new PhD in Chemistry with European Collaboration be approved subject to confirmation of approval by the Board of Graduate Studies, as set out in papers CFDLSC.65 (b-d and h)/14-15.

(b) The Department of Politics and International Studies

REPORTED:

- (i) That at its meeting on 5 June 2014 the Board of Graduate Studies resolved that a proposal to introduce a new Double MA in Politics and International Service at American University, Washington DC based at the School of International Service and the University of Warwick, Department of Politics and International Studies, as set out in

papers GFSS.84a-b/13-14, be approved, subject to the following, noting that a number of the conditions have already been satisfied but that the remainder would need to be met in order for the proposal to be fully approved:

- Confirmation that existing students will transfer onto the course;
 - Receipt of the external examiner's report;
 - Clarification of the entry requirements for the course, in particular whether all students would need to satisfy the GMAT requirements;
 - Clarification regarding which institution's regulations would apply where a student fails the dissertation element;
 - Confirmation that the dissertation length will be increased to a minimum of 18,000 words;
 - Clarification as to whether the proposed modules will be introduced as new modules, or align with existing PAIS modules, noting the similarity with the latter.
- (ii) That at its meeting on 9 February 2015, it was reported to the Board of Graduate Studies that the conditions above had been satisfied and the Chair of the Board, acting on its behalf, had subsequently taken action to approve the proposal to introduce a new Double MA in Politics and International Service at American University, Washington DC with the University of Warwick;

CONSIDERED:

- (iii) The proposal from the Department of Politics and International Studies to deliver a Double MA in Politics and International Service in conjunction with American University, Washington, DC as set out in papers GFSS.84a-d/13-14.

RECOMMENDED: (to the Senate)

- (iv) That the proposal by the Department of Politics and International Studies to deliver a Double MA in Politics and International Service in conjunction with American University, Washington, DC as set out in papers GFSS.84a-d/13-14, be approved.

- (c) Warwick Manufacturing Group

REPORTED:

- (i) That at its meeting on 9 February 2015, the Collaborative, Flexible and Distributed Learning Sub-Committee considered the following collaborative proposals from Warwick Manufacturing Group and recommended that they be approved:
- (A) A proposal for an extension to a current collaborative programme in Thailand as set out in paper CFDLSC.60/14-15;
 - (B) A proposal for an extension to the Hong Kong Polytechnic University Programme as set out in paper CFDLSC.68/14-15;

- (C) A proposal for a franchise variant of Financial Analysis & Control System module in Cyprus, tutor Dr M Besim as set out in paper CFDLSC.69/14-15;

CONSIDERED:

- (ii) The following collaborative proposals from Warwick Manufacturing Group:
 - (A) A proposal for an extension to a current collaborative programme in Thailand as set out in paper CFDLSC.60/14-15;
 - (B) A proposal for an extension to the Hong Kong Polytechnic University Programme as set out in paper CFDLSC.68/14-15;

RECOMMENDED: (to the Senate)

That the proposals for the extensions to collaborative programmes be approved as set out in papers CFDLSC.60/14-15 and CFDLSC.68/14-15.

- (d) Centre for Lifelong Learning

REPORTED:

- (i) That at its meeting on 9 February 2015, the Collaborative, Flexible and Distributed Learning Sub-Committee considered a proposal for the delivery of two existing courses, the BA (Hons) Health and Social Policy (2+2) and the BA (Hons) Social Studies (2+2) with Warwickshire College (an existing partner) as set out in papers CFDLSC.59(a-e)/14-15 and recommended that they be approved.

CONSIDERED:

- (ii) A proposal for the delivery of two existing courses, the BA (Hons) Health and Social Policy (2+2) and the BA (Hons) Social Studies (2+2) with Warwickshire College (an existing partner) as set out in the following papers:
 - (A) Collaborative risk assessment (paper CFDLSC.59(a)/14-15;
 - (B) Part 4 Collaborative Approval form and Site Visit (paper CFDLSC.59(b)/14-15;
 - (C) CA1 form for existing Health and Social Policy course (CFDLSC.59(c)/14-15;
 - (D) CA1 form for existing Social Studies course CFDLSC.59(d)/14-15;

RECOMMENDED: (to the Senate)

- (iii) That the proposal for the delivery of two existing courses, the BA (Hons) Health and Social Policy (2+2) and the BA (Hons) Social Studies (2+2) with Warwickshire College (an existing partner), be approved, as set out in papers CFDLSC.59(a-d)/14-15.

(e) Centre for Education Studies

REPORTED:

- (i) That at its meeting on 9 February 2015, the Collaborative, Flexible and Distributed Learning Sub-Committee considered the following proposals and recommended that they be approved:
- (A) A proposal for a new route (KLC II route) of the Post Graduate Certificate in International Education (PGCIE) with an existing partner, KLC II in Singapore as set out in papers CFDLSC.61a-h/14-15;
 - (B) A proposal for a revision to the Post Graduate Certificate in International Education (PGCIE) delivered in partnership with SSAT in Abu Dhabi as set out in papers CFDLSC62.a-c/14-15.
 - (C) A proposal formally outlining discontinued and withdrawn collaborative provision following the disestablishment of the Institute of Education (paper CFDLSC.63.14-15)

CONSIDERED:

- (ii) A proposal for a new route (KLC II route) of the Post Graduate Certificate in International Education (PGCIE) with an existing partner, KLC II in Singapore as set out in the following papers:
- (A) Covering memo (paper CFDLSC.61a.14-15),
 - (B) Collaborative risk assessment (paper CFDLSC.61b.14-15);
 - (C) Supporting statement (paper CFDLSC.61c.14-15);
 - (D) Revised course proposal (to encompass PGCIE and PGCIE (KLC II route)) (paper CFDLSC.61e.14-15);
 - (E) MA1 Innovation in Education (KLC II) module (paper CFDLSC.61f.14-15);
 - (F) KLC II Part 4 site visit (paper CFDLSC.61g.14-15);
 - (G) Course specification (paper CFDLSC.61h.14-15);
- (iii) A proposal for a revision to the Post Graduate Certificate in International Education (PGCIE) delivered in partnership with SSAT in Abu Dhabi as set out in the following documentation:
- (A) Covering memo - PGCIE (revision for SSAT) (paper CFDLSC.62a.14-15);
 - (B) Revised course specification X144 PGCIE (paper CFDLSC.62b.14-15);
 - (C) Revised MA1 IE9P8 Innovation in Education (SSAT) (Jan 2015) (paper CFDLSC.62c.14-15);
- (iv) A proposal formally outlining discontinued and withdrawn collaborative provision following the disestablishment of the Institute of Education (paper CFDLSC.63.14-15);

RECOMMENDED: (to the Senate)

That the proposals outlined in (ii) to (iv) be approved.

(f) Warwick Medical School

REPORTED:

- (i) That at its meeting on 9 February 2015, the Collaborative, Flexible and Distributed Learning Sub-Committee considered a proposal for a collaborative course, the Postgraduate Certificate in Reproductive Health, and recommended that it be approved, subject to receipt of a revised version of paper CFDLSC.66g.14-15;
- (ii) That the Chair has since taken action to recommend the proposal for approval after reviewing the revised paperwork;

CONSIDERED:

- (iii) The proposal for the Postgraduate Certificate in Reproductive Health, which incorporates the previously approved collaborative Postgraduate Award in Assisted Reproductive Therapy, as set out in the following papers:
 - (A) Revised CA1 form for Postgraduate Certificate in Reproductive Health (CFDLSC.66a.14-15);
 - (B) PG Cert Course Specification (CFDLSC.66b.14-15);
 - (C) Original Approval documents for PGA in ART (CFDLSC.66c.14-15);
 - (D) External examiner PG ART reports for 11-12 and 12-13 (CFDLSC.66d.14-15);
 - (E) Collaborative Risk Assessment (CFDLSC.66e.14-15);
 - (F) CA1 part 4 Collaborative Approval form (CFDLSC.66f.14-15);
 - (G) External letter, Dr Coward (CFDLSC.66h.14-15);

RECOMMENDED: (to the Senate)

That the proposal for the Postgraduate Certificate in Reproductive Health, incorporating the Postgraduate Award in Assisted Reproductive Therapy, delivered in collaboration with University Hospitals Coventry and Warwickshire, be approved, as set out in Papers CFDLSC.66 (a-f and h)/14-15.

(g) Warwick Business School

REPORTED:

That at its meeting on 9 February 2015, the Collaborative, Flexible and Distributed Learning Sub-Committee considered a proposal for the extension to a collaborative module delivered by Warwick Business School in conjunction with Tongji University and recommended that it be approved;

CONSIDERED:

A proposal from Warwick Business School for approval to extend the delivery of the existing Strategic Advantage module on the Global Energy Masters in Business Administration for an additional four years as outlined in CFDLSC.58(a-b)/14-15;

RECOMMENDED: (to the Senate)

That the proposal from Warwick Business School for approval to extend the delivery of the existing Strategic Advantage module on the Global Energy Masters Business Administration in collaboration with Tongi University for an additional four years as outlined in CFDLSC.58(a-b)/14-15 be approved.

75/14-15 Changes to Ordinance 13

CONSIDERED:

A proposal by the Assistant Registrar (Learning and Teaching) for an amendment to Ordinance 13 to introduce the Doctor of Business Administration (DBA) as a new award of the University as outlined in paper AQSC.31/14-15.

RECOMMENDED (to the Senate):

That the proposal for an amendment to Ordinance 13 to introduce the Doctor of Business Administration (DBA) as a new award of the University be approved.

76/14-15 QAA Characteristics Statement

REPORTED:

- (a) That at its meeting on 9 February 2015, the Board of Graduate Studies considered the University's draft response to the QAA statement for consultation on both the Master's Degrees Characteristics (as set out in paper BGS.33-34/14-15) and the Doctoral Degrees Characteristics (as set out in papers BGS.35-36/14-15) and recommended to the Academic Quality and Standards Committee that:
- (i) The University's draft response to the Master's Degree Characteristics be approved subject to amendments in light of the outcomes of the MRes Working Group;
 - (ii) The University's draft response to the consultation on Doctoral Degree Characteristics be approved as set out in paper BGS.36/14-15;
- (b) That at its meeting on 9 February 2015 the Collaborative Flexible and Distributed Learning Sub-Committee considered the draft revised version of the Qualifications Awarded by Two or More Degree-Awarding Bodies Characteristics as set out in paper CFDLSC.55/14-15, noting consultation questions on pages 2, 7, 10 and 19.

CONSIDERED:

- (c) The University's draft response to the QAA statement for consultation on Master's Degrees Characteristics, (Paper BGS.33-34/14-15,).

- (d) The University's draft response to the QAA statement for consultation on Doctoral Degrees Characteristics (Papers BGS.35-36/14-15,).

RECEIVED:

- (e) The QAA consultation on Foundation Degree Characteristics (Paper AQSC.39/14-15).
(f) The QAA consultation on Qualifications Awarded by Two or More Degree-Awarding Bodies Characteristics (Paper CFDLSC.55/14-15).

77/14-15 New Postgraduate Courses of Study

REPORTED:

- (a) That it was reported to the Board of Graduate Studies at its meeting on 9 February 2015 that the Chair had taken action on behalf of the Board to approve the following new courses:
- MA in Politics and International Studies: Big Data and Quantitative Methods
 - Double MA in Politics and International Service
 - Double MA in Global Governance
 - Postgraduate Certificate in Reproductive Health
- (b) That at its meeting on 9 February 2015, the Board of Graduate Studies approved the following new courses:
- PhD in Chemistry with European Collaboration

78/14-15 Revised Postgraduate Courses of Study

REPORTED:

- (a) That it was reported to the Board of Graduate Studies at its meeting on 9 February 2015 that the Chair had taken action on behalf of the Board to approve the following new courses:
- MSc in Interdisciplinary Biomedical Research
- (b) That at its meeting on 9 February 2015, the Board of Graduate Studies approved the following revised courses:
- EngD (International)
 - MSc Integrative Bioscience and MSc Integrative Bioscience with Business
 - MSc in Health Sciences (Plastic Surgery)

79/14-15

Discontinuation of Courses

REPORTED:

- (a) That it was reported to the Board of Graduate Studies at its meeting on 9 February 2015 that the Chair had taken action on behalf of the Board to approve the discontinuation of the following courses:
- MA in Educational Research Methods;
 - MA in Educational Leadership and Innovation;
 - MA in Educational Leadership (Future Leaders);
 - PG Certificate in Leading Professional Enquiry (CPD);
 - PG Certificate in The Teaching of Shakespeare;
 - PG Certificate in Mathematics Subject Leadership;
 - PG Certificate in Teaching Further Mathematics (MEI);
 - PG Certificate in Learning and Teaching (International);
 - PG Award in Multi-Agency Leadership;
 - PG Award in Exploring Leadership.
- (b) That at its meeting on 9 February 2015, the Board of Graduate Studies approved the discontinuation of the MSc in Health Sciences (Plastic Surgery);

RECOMMENDED: (to the Boards of Undergraduate and Graduate Studies)

- (c) That, when considering the discontinuation of courses, Committees request reassurance that all students have completed a course of study (or will be supported to do so) before it is discontinued, noting that it is possible to suspend admissions to the programme until such a point as it can be formally discontinued.

80/14-15

New Undergraduate Courses of Study

REPORTED:

That at its meeting on 10 February 2015, the Board of Undergraduate Studies approved the following new courses:

- BA Liberal Arts
- BA Linguistics with French (with optional year abroad);
- BA Linguistics with Spanish (with optional year abroad);
- BA Linguistics with German (with optional year abroad);
- BA Linguistics with Italian (with optional year abroad);
- BA Linguistics with Chinese (with optional year abroad);
- BA Linguistics with Arabic (with optional year abroad);
- BA Linguistics with Russian (with optional year abroad);
- BA Linguistics with Portuguese (with optional year abroad);
- BA Linguistics with Japanese (with optional year abroad);
- BA Education Studies (Intercalated Year)
- BA Honours French Studies with Linguistics;
- BA Honours French Studies and Linguistics;

- BA Honours German Studies and Linguistics;
- BA Honours German Studies with Linguistics;
- BA Honours Italian Studies and Linguistics;
- BA Honours Italian Studies with Linguistics;
- BA Honours Hispanic Studies and Linguistics;
- BA Honours Hispanic Studies with Linguistics;
- BA Honours Modern Languages and Linguistics;
- BA Honours Modern Languages with Linguistics;
- GSD with Economic Studies
- GSD and Life Sciences
- GSD and History
- GSD and Philosophy
- GSD and Sociology
- GSD and Business Studies

81/14-15 Next meeting

REPORTED:

That the next meeting of the Committee was scheduled to be held on Thursday 14 May 2015 at 9.00am in room CMR 1.0, University House.