

UNIVERSITY OF WARWICK ACADEMIC RESOURCING COMMITTEE OPEN MINUTES OF THE MEETING HELD ON WEDNESDAY 15 SEPTEMBER 2021 FROM 2.00PM - 4.00PM ON MS TEAMS			
Present	Professor Chris Ennew	CE	Provost (Chair)
	Professor Lorenzo Frigerio	LF	Chair of the Faculty of Science, Engineering and Medicine/Vice-Provost
	Professor Ruth Hewston	RH	Faculty Representative for the Faculty of Social Sciences
	Professor Chris Hughes	CH	Pro-Vice-Chancellor (Education)
	Professor Rachel Moseley	RM	Faculty Representative for the Faculty of Arts
	Professor Penny Roberts	PR	Chair of the Faculty of Arts/Vice-Provost
	Professor Mike Shipman	MS	Pro-Vice-Chancellor (International)
	Professor Yulia Timofeeva	YT	Faculty representative for the Faculty of Science, Engineering and Medicine
	Professor Gwen Van der Velden	GVdV	Deputy Pro-Vice-Chancellor (Education)
	Professor Nick Vaughan-Williams	NV-W	Chair of the Faculty of Social Sciences/Vice-Provost
Attending	Catherine Cochrane	CC	Director of Research & Impact Services
	Rosie Drinkwater	RD	Group Finance Director
	Lesley Houfe (to item 006)	LH	HR Engagement Director
	Dr Liz Hough (for item 007)	Dr LH	Head of Admissions Service, SROAS
	James Hutchinson	JH	Head of Finance, Departmental Services Team (ARC)
	Sam McClenaghan	SM	Deputy Finance Director, Departmental Services
	Faye Murray (to item 008)	FM	Director of Strategic Planning and Analytics (SP&A Group)
	Andrew Smith (to item 008)	AS	Finance Director
	Dr Chris Twine	CT	Academic Registrar (Secretary)
	Carol Walker	CaW	Assistant Registrar (SP&A Group)
	Claire Wightman	CIW	Administrative Officer (SP&A Group) (Assistant Secretary)
		Protected items are denoted by a * in the minutes NOTE: Some items are noted as ' <i>Exempt information not included</i> ' as they contain information that is restricted to Members and Attendees of the Academic Resourcing Committee.	
Ref	Item		
001	Apologies for absence and welcome <ul style="list-style-type: none"> The Chair welcome members and attendees to the first ARC meeting of the 2021-22 academic year. Apologies had been received from Professor Sudhesh Kumar and Professor Caroline Meyer. The Chair welcomed new Faculty representatives Professor Yulia Timofeeva and Professor Ruth Hewston and noted that Professor Caroline Meyer, Professor Lorenzo Frigerio and Professor Nick Vaughan-Williams were now operating on ARC in their new capacities. 		
002	Declarations of Interest No new declarations were made.		
003	Minutes of last meeting on 23 June 2021 The minutes of the meeting held on 23 June 2021 were received and approved.		

004	<p>Matters arising from last meeting on 23 June 2021</p> <p>The matters arising were as follows:</p> <p>(a) Update on Academic Resourcing Committee Membership and Terms of Reference 2021-22 (minute 076-ARC230621 refers)</p> <ul style="list-style-type: none"> At its meeting on 7 July 2021 Senate approved the ARC 2021-22 Membership and Terms of Reference. <p>(b) Faculty-Level Risk Registers (and WBS, WMG, WMS) (minute 083-ARC230621 refers)</p> <ul style="list-style-type: none"> Risk registers and updates would now come to the October 2021 ARC meeting rather than the September 2021 meeting, noting that the Head of Risk & Resilience and the Risk & Resilience Manager would also attend in October 2021 to answer any queries around the escalation of risks by ARC to SRAB.
Chair's Update	
005	<p>*Chair's Business</p> <p>The Committee received and noted an update from the Chair.</p> <p><i>Exempt information not included.</i></p>
006	<p>*Warwick Workload Allocation Framework</p> <p>The Committee received the report (006-ARC150921 {protected}) and key points and discussions were as follows:</p> <p><i>Exempt information not included.</i></p>
Student Recruitment	
007	<p>*Student Recruitment Update</p> <p>The Committee received a verbal report from the Head of Admissions Service, SROAS and key points and discussions were as follows:</p> <p><i>Exempt information not included.</i></p>
Finance & Resources	
008	<p>*Financial performance of academic departments: Quarter 4 2020/21 highlights</p> <p>The Committee received the report (008-ARC150921 {protected}) and key points and discussions were as follows:</p> <p><i>Exempt information not included.</i></p>
009	<p>*Capital/Academic Equipment Fund report</p> <p>The Committee received the report (009-ARC150921 {protected}) and key points and discussions were as follows:</p> <p><i>Exempt information not included.</i></p>
Items below this line were for receipt and/or approval, without discussion	
010	<p>*Departmental Strategy Development update</p> <p>The Committee received and noted the report (010-ARC150921 {protected}).</p>
011	<p>*ARC Schedule of Business for 2020/21 mapped against Terms of Reference</p> <p>The Committee received and noted the report (011-ARC150921 {protected}).</p>
012	<p>*Annual turnover report for University of Warwick - rolling 12 Months</p> <p>The Committee received and noted the report (012-ARC150921 {protected}).</p>

013	<p>*Minutes of ARC Executive meetings on 5 July and 2 August</p> <p>The Committee received and noted the report (013-ARC150921 {protected}) noting that the Chair's Action and Delegated Authority Report had not been included again as work was ongoing to ensure the completeness of the SuccessFactors' data.</p>
014	<p>*Minutes of Student Recruitment Strategy Steering Group (SRSSG) meetings on 24 May, 28 June and 19 July 2021</p> <p>The Committee received and noted the report (014-ARC150921 {protected}).</p>
015	<p>*Minutes of Fees Working Group meeting on 12 July 2021</p> <p>The Committee received and noted the report (015-ARC150921 {protected}).</p>
Other	
016	<p>Any other business</p> <p>There was no other business.</p>
Next meeting: Thursday 14 October 2021, from 10.00am - 12.00pm on MS Teams	