

**UNIVERSITY OF WARWICK  
ACADEMIC RESOURCING COMMITTEE**

**OPEN MINUTES OF THE MEETING HELD ON THURSDAY 14 OCTOBER 2021 FROM 10.00AM - 12.00PM ON  
MS TEAMS**

<b>Present</b>	Professor Chris Ennew	CE	Provost (Chair)
	Professor Lorenzo Frigerio	LF	Chair of the Faculty of Science, Engineering and Medicine/Vice-Provost
	Professor Ruth Hewston	RH	Faculty Representative for the Faculty of Social Sciences
	Professor Caroline Meyer (to item 24)	CM	Pro-Vice-Chancellor (Research)
	Professor Rachel Moseley	RM	Faculty Representative for the Faculty of Arts
	Professor Penny Roberts	PR	Chair of the Faculty of Arts/Vice-Provost
	Professor Mike Shipman	MS	Pro-Vice-Chancellor (International)
	Professor Yulia Timofeeva	YT	Faculty Representative for the Faculty of Science, Engineering and Medicine
	Professor Gwen Van der Velden	GVdV	Deputy Pro-Vice-Chancellor (Education)
	Professor Nick Vaughan-Williams	NV-W	Chair of the Faculty of Social Sciences/Vice-Provost
<b>Attending</b>	Gareth Bennett (for item 026)	GB	Chief Operating Officer, WBS
	Jackie Clarke (for item 026)	JCI	Faculty Director of Administration - Social Sciences
	Jane Coleman	JCo	Chief Operating Officer, WMG
	Ruth Cooper (for item 026)	RC	Faculty Director of Administration – Science, Engineering & Medicine
	Kimberly Jebson-Hambly (for item 026)	KJH	Risk & Resilience Manager
	Chris Griffin (for item 026)	CG	Head of Risk & Resilience
	Lesley Houfe	LH	HR Engagement Director
	Dr Liz Hough (for item 022)	Dr LH	Head of Admissions Service
	James Hutchinson	JH	Head of Finance, Departmental Services Team (ARC)
	Sam McClenaghan	SM	Deputy Finance Director, Departmental Services
	Faye Murray	FM	Director of Strategic Planning and Analytics (SP&A Group)
	Andrew Smith	AS	Finance Director
	Diana Stonefield (for item 026)	DS	Faculty Director of Administration - Arts
	Dr Chris Twine	CT	Academic Registrar (Secretary)
	Carol Walker	CaW	Assistant Registrar (SP&A Group)
	Claire Wightman	CIW	Administrative Officer (SP&A Group) (Assistant Secretary)
	<b>Protected items are denoted by a * in the minutes</b> <b>NOTE:</b> Some items are noted as ' <i>Exempt information not included</i> ' as they contain information that is restricted to Members and Attendees of the Academic Resourcing Committee.		
<b>Ref</b>	<b>Item</b>		
017	<b>Apologies for absence</b> Apologies had been received from Professor Chris Hughes.		
018	<b>Declarations of Interest</b> No new declarations were made.		

019	<b>Minutes of last meeting on 15 September 2021</b> The minutes of the meeting held on 15 September 2021 were received and approved.
020	<b>*Matters arising from last meeting on 15 September 2021</b> The matters arising were as follows: <b>(a) STEM Grand Challenge Number Planning (minute 080/ARC230621 refers)</b> <i>Exempt information not included.</i>
<b>Chair's Update</b>	
021	<b>*Chair's Business</b> The Committee received and noted an update from the Chair. <b>1. <u>Format of the ARC Autumn Review (AR) on 7 December 2021</u></b> <ul style="list-style-type: none"> <li>• At the ARC Executive meeting on 11 October 2021, it was agreed that the format/structure/timings of the 2021 AR would be the same as for the 2020 AR, with the meeting being face-to-face at Radcliffe.</li> <li>• Academic Equipment Fund (AEF) bids would be dealt with prior to the AR.</li> <li>• Expressions of interest in Strategic Investment Fund (SIF) would be dealt with through ARC Executive or via correspondence.</li> </ul> <b>2. <u>ARC with HoDs Meeting 10 November 2021</u></b> Confirmed items for ARC-HoDs meeting on 10 November 2021 were: Inclusive Education Framework (with a focus on the practicalities of implementation); and workload management principles. <b>3. <u>Departmental Scheme of Financial Delegation</u></b> <i>Exempt information not included.</i>
<b>Student Recruitment</b>	
022	<b>*Student Recruitment Update</b> The Committee received a verbal report from the Head of Admissions Service, SROAS and key points and discussions were as follows: <i>Exempt information not included.</i>
<b>Finance &amp; Resources</b>	
023	<b>*Workload Modelling Update</b> The Committee received a verbal report from the Chair and key points and discussions were as follows: <i>Exempt information not included.</i>
024	<b>*Capital/Academic Equipment Fund Report and AEF/SIF Approach to Budgeting &amp; Approvals</b> The Committee received reports (024a and 024b-ARC141021 {protected}) and key points and discussions were as follows: <i>Exempt information not included.</i>
025	<b>*League Tables Summary Report</b> The Committee received the report (025-ARC141021 {protected}) and key points and discussions were as follows: <i>Exempt information not included.</i>
026	<b>*Faculty-Level and WBS, WMG and WMS Risk Registers</b> The Committee received the registers (026-ARC141021 {protected}) and key points and discussions were as follows: <i>Exempt information not included.</i>
027	<b>Departmental Strategy Development Update</b> <i>Exempt information not included.</i>
<b><i>Items below this line were for receipt and/or approval, without discussion</i></b>	
028	<b>*Annual turnover report for University of Warwick - rolling 12 Months</b> The Committee received and noted the report (028-ARC141021 {protected}).
029	<b>* Minutes of ARC Executive meeting on 13 September 2021</b> The Committee received and noted the report (029-ARC111021 {protected}).
030	<b>*Applied Linguistics Final Strategy Document</b>

	The Committee received and noted the report (030-ARC111021 {protected}).
<b>Other</b>	
031	<b>Any other business</b> There was no other business.
<b>Next meeting: ARC Autumn Review: 7 December 2021, Radcliffe Space 12</b> <b>Next ARC Committee meeting: Wednesday 23 March 2022, from 2.00pm - 4.00pm, format tbc.</b>	