

UNIVERSITY OF WARWICK
ACADEMIC RESOURCING COMMITTEE
OPEN MINUTES OF THE MEETING HELD FROM 2.00PM - 4.00PM ON WEDNESDAY, 11 MAY 2023, IN CMR 1.0,
UNIVERSITY HOUSE

Present	Professor Chris Ennew	Provost (Chair)
	Professor Kate Astbury	Faculty Representative for the Faculty of Arts
	Professor Lorenzo Frigerio	Vice-Provost & Chair of the Faculty of Science, Engineering and Medicine
	Professor Ruth Hewston	Faculty Representative for the Faculty of Social Sciences
	Professor Chris Hughes	Pro-Vice-Chancellor (Education)
	Professor Rachel Moseley	Vice-Provost & Chair of the Faculty of Arts
	Professor Mike Shipman	Pro-Vice-Chancellor (International)
	Professor Yulia Timofeeva	Faculty Representative for the Faculty of Science, Engineering and Medicine
	Professor Nick Vaughan-Williams	Vice-Provost & Chair of the Faculty of Social Sciences
	Professor Derrick Watson	Faculty Representative for the Faculty of Science, Engineering and Medicine
Attending	Adam Child	Academic Registrar (Secretary)
	Dr Liz Hough	Head of Admissions (item 059 only)
	Helen Mead	Head of Finance, Departmental Services Team (ARC)
	Sam McClenaghan	Deputy Finance Director
	Sarah Summerill	Head of Talent Management
	Carol Walker	Senior Assistant Registrar (SP&A Group)
	Claire Wightman	Assistant Registrar (SP&A Group) (Assistant Secretary)

Protected items are denoted by a * in the minutes.

NOTE: Some items are noted as '*Exempt information not included*' as they contain information that is restricted to Members and Attendees of the Academic Resourcing Committee.

Ref	Item
054	<p>Apologies for absence and welcome</p> <ul style="list-style-type: none"> The Chair welcomed all ARC members and attendees and noted that Sarah Summerill, Head of Talent Management, HR, was representing HR in place of Helen Grover. Apologies were received from Professor Caroline Meyer and Professor Gwen Van der Velden.
055	<p>Declarations of Interest</p> <p>No new declarations were made.</p>
056	<p>Minutes of last meeting on 22 March 2023</p> <p>The minutes of the meeting held on 22 March 2023 (056-ARC110523, Protected) were approved, subject to a minor amendment to page 10, where 'adverse variance' should be changed to 'favourable variance'.</p>
057	<p>*Matters arising from meeting held on 22 March 2023</p> <p><i>Exempt information not included.</i></p>
Chair's Update	
058	<p>*Chair's Business</p> <p>The Committee received and noted a verbal update from the Chair.</p> <p>(a) Annual Planning Round (APR)</p> <p><i>Exempt information not included.</i></p>

(b) Appointment of new Pro-Vice-Chancellor (Education)

- The Chair offered the congratulations of the Committee to the Vice-Provost/Chair of Faculty of Science, Engineering and Medicine, Professor Lorenzo Frigerio, who would succeed Professor Chris Hughes as PVC (Education) and would remain on ARC in this capacity in 2023/24.
- Interviews would take place on 6 June 2023 for a replacement Vice-Provost/Chair of Faculty of Science, Engineering and Medicine.

(c) Appointment of new Provost

- The Chair noted that Professor Emma Flynn from Queen's University, Belfast, had been appointed as the new Provost at the University of Warwick and would begin her new role on August 15, 2023.

(d) Head of Department in the Centre for Lifelong Learning

The Chair offered the congratulations of the Committee to Professor Ruth Hewston who would continue as the HoD in the Centre for Lifelong Learning (CLL) for a further 2-year period (and remain on ARC as a FSS Faculty Representative).

(e) Teaching Space Planning Tool

SMTT had developed a Teaching Space Planning Tool to look at student numbers, type of teaching, distribution of rooms, which buildings would be renewed and demolished etc, to get a better idea of teaching space needs through to 2030, noting that this would be useful for CSAG and ARC.

(f) Update on tender process for an Online Programme Management (OPM) partner

Exempt information not included.

(g) Financial Plan Sub-Committee-approved fee inflation decisions for 2024/25 fees – 6% rather than the usual 5%

Exempt information not included.

(h) ARC Executive feedback on STEM Grand Challenge (GC) Business Case

- In mid-April 2023 ARC Executive was asked to review, and provide feedback on, the STEM GC business case.
- The case was supported and would now be presented to Council.

(i) Review of Academic Governance

- In March 2022 Senate approved a review of academic governance for 2023/24 implementation overseen by a small Senate Working Group.
- As a result of the level of interest and engagement shown for this review, the remit for the review had been extended in terms of timeline and scope/ambition to enable it to be more than a light touch review, with implementation of recommendations now intended for 2024/25.
- The Chair of the Senate Working Group was Dan Branch, and the Review asked each Committee covered to undertake reflection activities, reflecting on:
 - its remit
 - its effectiveness
 - its relationship with other committees and the Senate
 - the impact of changes to its context in the last five years (such as the merger of faculties, the introduction of various Executive Teams)
- Committees' reflection would be supported by a project team from the Education Policy and Quality and the Governance teams and completion of the committee reflection report was requested for the end of July 2023, in order to capture the valuable contributions of committee Chairs and members reaching the end of their period on a committee.

	<ul style="list-style-type: none"> • The Working Group recognised that this may require Chairs and committees to meet/engage outside of the normal committee schedule and so left the mechanisms for this to the discretion of Chairs. • In addition, drawing on successful instruments deployed in the recent Governance Effectiveness review, an anonymised questionnaire for surveying committee members would be distributed by the project team who would collate and share findings to the Chair and Secretariat for committee reflection to inform feedback from each committee to the Senate Working Group. • The survey would be distributed at the end of May 2023 via the Academic Governance Review Team folder. • Finally, in respect of Terms of Reference – Committee Business Mapping, secretariats would be asked to map committee business for the last 2 years against the current approved Terms of Reference (ToR) for committee reflection and feedback to the Senate Working Group. • There would be periodic updates to ARC. <p>(j) ARC-HoDs meeting on 7 June 2023 ACTION: Members and attendees to advise the Chair and ARC Administrators by the end of May 2023 of any proposed agenda items.</p>
059	<p>*Update on Admissions and Early Forecast for Outcomes</p> <p>The Committee received a verbal update accompanied by slides, from the Director of Admissions. Key points and discussions were as follows: <i>Exempt information not included.</i></p>
060	<p>*Academic Resourcing Committee Plan Outline 2023</p> <p>The Committee received the report (060-ARC110523, Protected) and key points and discussions were as follows: <i>Exempt information not included.</i></p>
061	<p>Summary 2023 Financial Plan for the Central Scholarships and Awards budget (BGTS-AW) and an Analysis of Grants, Scholarships and Awards Expenditure</p> <p>The Committee received the report (061-ARC110523, Protected) and key points and discussions were as follows: <i>Exempt information not included.</i></p>
062	<p>Capital/Academic Equipment Fund report</p> <p>The Committee received the report (062-ARC110523, Protected) and key points and discussions were as follows: <i>Exempt information not included.</i></p>
<i>Items below this line were for receipt and/or approval, without discussion</i>	
063	<p>Departmental Strategy Development Update The Committee received and noted the report (063-ARC110523, Protected).</p>
064	<p>University of Warwick Annual Turnover Report - rolling 12 months The Committee received and noted the report (064-ARC110523, Protected).</p>
065	<p>Minutes of ARC Executive meeting in April 2023 The Committee received and noted the report (065-ARC110523, Protected).</p>
066	<p>Minutes of Student Recruitment Strategy Steering Group meeting in March 2023. The Committee received and noted the report (066-ARC110523, Protected).</p>
Other	

067	Any other business There was no other business.
Next meeting: Monday 26 June 2023, from 1.00pm - 3.00pm, on MS Teams	