

UNIVERSITY OF WARWICK
ACADEMIC RESOURCING COMMITTEE
OPEN MINUTES OF THE MEETING HELD FROM 2.00PM – 4.00PM, THURSDAY, 10 OCTOBER 2024 IN CMR 1.0,
UNIVERSITY HOUSE & ON MS TEAMS

Present	Professor Emma Flynn	Provost (Chair)
	Professor Lorenzo Frigerio	Pro-Vice-Chancellor (Education)
	Professor James Hayton	Vice-Provost & Chair of the Faculty of Social Sciences
	Professor Rachel Moseley	Vice-Provost & Chair of the Faculty of Arts
	Professor Michael Scott	Pro-Vice-Chancellor (International)
	Professor Yulia Timofeeva	Faculty Representative for the Faculty of Science, Engineering and Medicine
	Professor Michael Ward	Vice-Provost & Chair of the Faculty of Science, Engineering and Medicine
	Professor Derrick Watson	Faculty Representative for the Faculty of Science, Engineering and Medicine
Attending	Dr Navdeep Bains	Director of Research & Impact Services
	Adam Child	Academic Registrar (Secretary)
	Dr Liz Hough	Head of Admissions (item 006 only)
	Rebekah Leadley	Head of Finance (ARC)
	Helen Mead	Chief Financial Officer (PSG, Arts, Social Sciences (excluding WBS))
	Geraldine Mills	HR Director
	Gemma Richardson	Head of Strategic Planning (Education Group)
	Claire Wightman	Planning Coordinator (Education Group) (Assistant Secretary)
	Teng Zhang	Chief Financial Officer (SEM (excluding WMG & WMS))

Protected items are denoted by a * in the minutes.

NOTE: Some items are noted as '*Exempt information not included*' as they contain information that is restricted to Members and Attendees of the Academic Resourcing Committee.

Ref	Item
001	<p>Apologies for absence and welcome</p> <ul style="list-style-type: none"> • The Chair welcomed all to the first Academic Resourcing Committee of the 2024/25 academic year, noting that apologies had been received from: Caroline Meyer, Ruth Hewston and Jane Webb. • The Chair noted that Dr Jane Webb, Head of the School for Cross-faculty Studies was a new Faculty Representative member of ARC, and that there were new attendees in the forms of Nicola Constant who replaced Group Finance Director Rosie Drinkwater on the Committee, Helen Mead, who, from 1 October 2024, became the CFO responsible for the consolidation of ARC as well as Arts, Social Sciences and PSG and Teng Zhang who, from 7 October 2024 became the CFO responsible for SEM (excluding WMG and WMS). • Helen Mead and Teng Zhang had replaced Sam McClenaghan on ARC as Sam moved to Group Accounting and the Chair expressed thanks, on behalf of the Committee, to Rosie Drinkwater and Sam McClenaghan for their very valued input into ARC over many years. • There were no requests to bring any below-the-line (information only) items above the line. • The Chair read the following statement: '<i>All members are encouraged to actively engage in the committee conversation and activity, whether online or in person. If members would like to discuss any changing needs, they have that would support access and participation in the meeting, please do reconnect with the Chair and/or Secretariat.</i>'

002	<p>Declarations of Interest</p> <p>No new declarations were made.</p>
003	<p>Minutes of last meeting on 12 June 2024</p> <p>The minutes of the meeting held on 12 June 2024 (003-ARC101024, Protected) were approved.</p>
004	<p>Matters arising from last meeting on 12 June 2024</p> <p>Terms of reference and membership of the Academic Resourcing Committee for 2024-25. (minute 032-ARC120624 refers)</p> <ul style="list-style-type: none"> • At its meeting on 26 June 2024, the Senate approved the terms of reference for, and membership of, the Academic Resourcing Committee for 2024-25 as recommended by ARC at its June 2024 meeting. • The subsequent changes to the Finance representation had been provided to Senate Secretariat.
005	<p>*Chair's Business</p> <p>The Committee received and noted an update from the Chair:</p> <p>1. Update on OPM <i>Exempt information not included.</i></p> <p>2. Agenda for ARC-Academic HoDs meeting on 6 November 2024 <i>Exempt information not included.</i></p>
006	<p>*Update on 2024 Admissions Outcomes</p> <p>The Committee received the report (006-ARC101024, Protected) accompanied by a presentation from the Director of Admissions and key points and discussions were as follows: <i>Exempt information not included.</i></p>
007	<p>*ARC Financial Year End Report - Q4 Actual 2023/24</p> <p>The Committee received the report (007-ARC101024, Protected) from the Head of Finance (ARC) and key points and discussions were as follows: <i>Exempt information not included.</i></p>
008	<p>*Quarterly Review of Departments Requiring a Greater Level of Financial Scrutiny</p> <p>The Committee received the report (008-ARC101024, Protected) from the Head of Finance (ARC) and key points and discussions were as follows: <i>Exempt information not included.</i></p>
009	<p>*Draft Key Performance Indicators</p> <p>The Committee received a presentation from the Chief Data Officer and key points and discussions were as follows: <i>Exempt information not included.</i></p>
010	<p>*Integrated Planning Cycle</p> <p>The Committee received the report (010-ARC101024, Protected) from the Head of Strategic Planning and key points and discussions were as follows: <i>Exempt information not included.</i></p>
011	<p>*Draft Agenda for ARC Autumn Review 2024</p> <p>The Committee received the report (011-ARC101024, Protected) from the Head of Strategic Planning and key points and discussions were as follows: <i>Exempt information not included.</i></p>
<i>Items below this line were for receipt and/or approval, without discussion</i>	
012	<p>*Academic Equipment Fund (AEF) Report</p> <p>The Committee received and noted the report (012-ARC101024, Protected).</p>

013	*Departmental Strategy Development Update The Committee received and noted the report (013-ARC101024, Protected).
Other	
014	Any other business There was no other business.
Next meeting: Next meeting: 3.00pm - 5.00pm, Wednesday 26 February 2025, on MS Teams	