

UNIVERSITY OF WARWICK

**BUILDING COMMITTEE**

A meeting of the Building Committee will be held on Thursday, 20 November 2003 at 2.15 p.m. in the Council Chamber, Senate House

Dr. J. W. Nicholls  
**REGISTRAR**

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**AGENDA**

1. Membership & Terms of Reference  
(Paper BC.1-03/04 attached)
2. Minutes of meeting held on 29 May 2003 (previously circulated, copy attached for new members)
3. Matters Arising
4. Chair's Business

- (a) Naming of Buildings

**TO REPORT:-**

That Steering Committee, at its meeting on 7 July 2003, recommended (to Building Committee):-

- (i) The renaming of the Advanced Technology Centre as the 'International Automotive Research Centre' in recognition of the grant recently received from the Premier Automotive Group.
- (ii) The naming of the new student residential development on the Warwickshire land, currently referred to as Lakeside 2, as 'Heronbank'.

The recommendations were approved by Chair's action.

- (b) Appointment of Landscape Architect

**TO REPORT:-**

The appointment of Chris Churchman of Churchman Landscape Architects as the University's new Landscape Architect.

5. Vice-Chancellor's Business
6. Development Plan and National Grid House

**TO CONSIDER:-**

Proposals from the Development Plan Architect for:

- (a) National Grid House Refurbishment and External Works (Minute 35(a).02/03 refers).
- (b) Links to Westwood (Minute 35(b).02/03 refers).
- (c) The Development Plan.

7. Disability Discrimination Act

Paper BC.2-03/04 attached.

8. Lease of IARC

Paper BC.3-03/04 attached.

9. Tendering and Tender Opening Procedures**TO CONSIDER:-**(a) Tender Limits

A proposal from the Estates Officer to amend current practice to permit works with an estimated value of upto £25k to be let on the strength of obtaining 3 written quotations, rather than a full tender process, as is required at present for work valued in excess of £1k.

(b) Tender Opening Procedures

A proposal from the Estates Officer that tenders with an estimated value in the range £100k to £500k be opened in the presence of three members of Estates Office staff, including the Estates Office Accountant or Estates Officer, in place of current practice that requires a member of Building Committee to be present for the opening of any tender estimated to be in excess of £150k.

**Items for Report**10. Condition Survey

Paper BC.4-03/04 attached.

11. Report from Accommodation Review Group

Paper BC.5-03/04 attached.

12. Reports on Capital Projects

- (a) Biotechnology Phase IV (Paper BC.6-03/04 attached).
- (b) Mathematics and Statistics (Paper BC.7-03/04 attached).
- (c) Heronbank (Lakeside Residences 2) (Paper BC.8-03/04 attached).
- (d) National Grid House - Refurbishment and External Works (Paper BC.9-03/04 attached).
- (e) IARC Projects (Paper BC.10-03/04 attached).

13. SRIF Programme/Project Capital 3 Programme

Paper BC.11-03/04 attached.

14. Report from Landscape Working Group

Report from meeting held on 31 October 2003 (Paper BC.12-03/04 attached).

15. Report from Environment Committee

Report from meeting held on 6 November 2003 (Paper BC.13-03/04 to be tabled).

16. Facilities Report

Section One: EMS Report (Paper BC.14-03/04 attached).

Section Two: Maintenance Report (Paper BC.15-03/04 attached).

Section Three: Energy Report (Paper BC.16-03/04 attached).

17. Report from Building Programme Steering Group

Report from meeting held on 29 October 2003 (Paper BC.17-03/04 to be tabled).

18. Report on West Midlands Regional Planning Guidance Review

Oral report.

19. Review of the Estates Strategy

Paper BC.18-03/04 attached.

20. Major Maintenance

The Financial Report 2002/03 (Paper BC.19-03/04 attached).

21. Appointment of Contractors and Consultants

Paper BC.20-03/04 attached.

22. Building Progress and Financial Report up to 31 October 2003

Paper BC.21-03/04 attached.

23. Any Other Business

**Reserved Area Business**

IGB/VER/BC

14.11.03