

# UNIVERSITY OF WARWICK

## BUILDING COMMITTEE

There will be a meeting of the Building Committee on Thursday, 31 May 2007 at 2.15 p.m. in the Council Chamber, University House

C. E. Charlton  
UNIVERSITY SECRETARY

**Note: Questions on agendum items or apologies for this meeting should be directed to the Secretary of the Committee, R. B. Wilson, telephone 024 7652 3433, or [R.B.Wilson@warwick.ac.uk](mailto:R.B.Wilson@warwick.ac.uk)**

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### AGENDA

1. Minutes of the Last Meeting

TO CONSIDER:

The minutes of the meeting held on 9 March 2007 (previously circulated)

2. Matters arising

3. Change of Membership of the Committee

TO REPORT:

That Dr Gerard Lyons has been appointed as one of the three lay members of the Council on the Building Committee in place of Paul Varney.

4. Chair's Business

5. Performance Measurements

TO CONSIDER:

(a) A good practice report from HEFCE on the Performance in Higher Education Estates published April 2007 (Paper BC.32/06-07, attached).

(b) A report on the Warwick's performance in the latest Estates Management Statistics covering the year 2005-06 (Paper BC.33/06-07, attached).

(c) A presentation on the use of space by the Director of Estates reflecting on issues from minutes 19/06-07(b)(i) and (ii) from the last Building Committee meeting:

- (i) the introduction of measures to improve utilisation of locally timetabled teaching rooms and meeting increasing demand for central teaching space

- (ii) making departments aware of indicative costs for making a booking which is not actually used, as well as the opportunity costs of the availability of teaching space
- (d) A report from the Head of Estates Services on the performance of the Operations and Maintenance Section for the year 2006-07 and on the means for improving performance for next year (Paper BC.34/06-07, attached).

6. Update on the Campus Development Plan

TO CONSIDER:

A report from the Director of Estates on the likely timescale for the consideration of and decision on the masterplan planning application and a proposal for the development of an Estates Strategy using that timescale (Paper BC.35/06-07, attached).

7. Reports from the Sub-Committees of the Building Committee

TO CONSIDER:

(a) Environment and Amenities Committee

A report on the meeting of the Environment and Amenities Committee held since the last Building Committee (Paper BC.36/06-07, attached).

(b) Space Management Group

A report on the meetings of the Space Management Group held since the last Building Committee giving an overview of capital development priorities arising from space needs and pressures identified through the annual accommodation round (Paper BC.37/06-07, attached).

8. Updates on Financial Plans 2007-08

TO CONSIDER:

(a) Update on Draft Capital Plan

A report from the Head of Finance (Estates) on the forecast costs of capital expenditure against approved expenditure (Paper BC.38/06-07, attached).

(b) Reduction in Planned Major Maintenance Expenditure

A report from the Head of Estates Services on the reduction in planned major maintenance expenditure and subsequent deferral of some works (Paper BC.39/06-07, attached).

9. Reports on the Progress of Major Projects

TO RECEIVE:

Reports summarising progress on the following major projects since the last Building Committee meeting:

- (a) Millburn House (Paper BC.40/06-07, attached), noting that plans of the next phase of development will be displayed at the meeting
- (b) Warwick HRI Refurbishment and Consolidation of Laboratories (Paper BC.41/06-07, attached)
- (c) Warwick Digital Laboratory (Paper BC.42/06-07, attached)
- (d) Library Refurbishment (Paper BC.43/06-07, attached)
- (e) Westwood - Indoor Tennis Centre (Paper BC.44/06-07, attached)
- (f) Students' Union South (Paper BC.45/06-07, attached)
- (g) Zeeman Building Extension (Paper BC.46/06-07, attached).

10. Any Other Business

11. Provisional Dates of Meetings in 2007-08

Thursday 22 November 2007 2.15pm  
Thursday 6 March 2008 2.15pm  
Thursday 29 May 2008 2.15pm