

UNIVERSITY OF WARWICK

BUILDING COMMITTEE

Minutes of the Meeting held on 22 November 2005

Present: Sir John Temple (Chair), The Vice-Chancellor, The Deputy Vice-Chancellor, Professor S. Bassnett, Professor R. Critoph, Mr. A. Dyer, Mr. Z. Hirani, Professor M. Terry

In Attendance: Registrar, Director of Estates, Head of Estates Finance, Head of Estates Projects, Head of Estates Services, Development Plan Architect, Dr. G. Carden

Apologies were received from: Professor J. Jones, Professor M. Luntley, Mr. P. Varney

1. Membership and Terms of Reference

RECEIVED:-

The Membership and Terms of Reference of the Building Committee and its Sub-Committees for the Academic Year 2005/06. (Paper BC.1-05/06.)

2. Minutes of the Meeting held on 26 May 2005

The Minutes of the meeting held on 26 May 2005 were approved.

3. Director of Estates's Report

(a) Staffing

REPORTED (by the Director of Estates):-

That after three advertisements, he was still unable to fill two senior Surveying posts and that it was becoming increasingly difficult to recruit quality staff.

(b) University Development Plan

RECEIVED:-

An update on the University Development Plan. (Paper BC.2-05/06.)

REPORTED (by The Development Plan Architect):-

That at the last meeting with the Local Planning Authorities, they had indicated that they would welcome more mixed development.

RESOLVED:-

That plans 0208D/SK100 and SK101 showing possible mixed development be approved.

(c) Landscape Working Group

RECEIVED:-

A report on the meeting of the Landscape Working Group held on 13 October 2005. (Paper BC.3-05/06.)

RESOLVED:-

That a strategy for the management of memorial trees be developed and that requests for memorial trees needed to be carefully and sensitively handled.

(d) Estates Management Statistics

RECEIVED:-

An update on the 2003/2004 Estates Management Statistics (Paper BC.4-05/06).

REPORTED:-

That the University should consider re-evaluating its building insurance replacement value.

(c) Building Programme Steering Group

REPORTED (by the Registrar):-

- (i) That the Building Programme Steering Group had met on 22 November 2005 to review the progress of all the Director of Estates's projects.
- (ii) That the majority of projects were on programme.
- (iii) That he noted the Director of Estates's difficulties in recruiting suitable staff.

4. Head of Estates Services's Report

(a) The Energy Report 2004/05

RECEIVED:-

The Energy Report 2004/05 (Paper BC.5-05/06).

REPORTED (by the Vice-Chancellor):-

That the expenditure on Energy Conservation projects appeared to be low and that he would support any scheme that indicated a good payback period.

(b) Major Maintenance 2006/07**CONSIDERED:-**

The proposed Major Maintenance Plan for 2006/07 (Paper BC.6-05/06).

RESOLVED:-

That the Major Maintenance Plan for 2006/07 be approved.

5. Head of Estates Projects's Report(a) Reports from the Capital Project Working Groups**RECEIVED:-**

The progress reports on the following major projects:-

- (i) Westwood - Institute of Education - New Teaching Building (Paper BC.7-05/06).
- (ii) Warwick Business School Phase 3A (Paper BC.8-05/06).
- (iii) Biological Sciences - Laboratory Refurbishment (Paper BC.9-05/06).

(b) Report on New Schemes**RECEIVED:-**

A report on new schemes (Paper BC.10-05/06).

(i) Millburn House**RESOLVED:-**

That the pedestrian links between Millburn House, the Central Campus and Westwood be identified at an early date.

(ii) New Estates Office Building**RESOLVED:-**

- (A) That a Project Progressing Group for the Estates Office - New Building, needed to be established and that a Chair of the Group would have to be identified.

(B) The Director of Estates and the Chair of the Accommodation Review Group to discuss the matter.

(iii) Social Studies Refurbishment

RESOLVED:-

That a Report be prepared on the Social Studies Phase I Refurbishment project for consideration at the next meeting.

(c) Senate House

RECEIVED:-

The progress report on alterations to Senate House for NIII (Paper BC.11-05/06).

6. Report from the Head of Estates Finance

(a) Major Maintenance

RECEIVED:-

The report on Major Maintenance 2004/05 (Paper BC.12-05/06).

(b) Capital Projects

RECEIVED:-

The report on expenditure on Capital Projects (Paper BC.13-05/06).