

# UNIVERSITY OF WARWICK

## BUILDING COMMITTEE

### Minutes of the Meeting held on 23 November 2006

- Present: Sir John Temple (Chair), Professor S. Bassnett,  
Ms A. Darowska, Professor M. Luntley,  
Professor S. B. Palmer, Mr. P. Varney
- In Attendance: Registrar, Director of Estates, Head of Estates Projects,  
Head of Estates Services, Head of Finance (Estates),  
Development Plan Architect, Ms A. Bell, Professor L. Bridges, (for  
Agenda Item 9), Mr. M. Wright
- Apologies were  
received from: Ms K. Bailie, Professor R. Critoph, Professor M. Terry

#### 1. Membership and Terms of Reference

##### **RECEIVED:-**

The Membership and Terms of Reference of the Building Committee and its Sub-Committees for the Academic Year 2006/07 (Paper BC.1-06/07), it being noted:-

- (a) That the Vice-Chancellor had elected to be an ex-officio member of the Committee.
- (b) That N. Hillard was Secretary to the Environment and Amenities Committee, not the Chair.

#### 2. Minutes of the Meeting held on 25 May 2006

The Minutes of the meeting were approved and signed by the Chair.

#### 3. Matters Arising on the Minutes

##### **REPORTED:-**

- (a) Westwood Indoor Tennis Centre and Warwick Digital Laboratory

That the drawings for the Westwood Indoor Tennis Centre and the Warwick Digital Laboratory had been approved in principle at the previous meeting but minor changes had been requested. The revised drawings were displayed. (Drawing Nos. 135/204 to 135/213 inclusive and 135/215 and 135/1216.)

(b) Westwood - Godiva Harriers' Clubhouse

That the drawings for the Godiva Harriers' Clubhouse had been approved by the Development Plan Architect.

**RESOLVED:-**

(a) That small alterations and extensions should not need consideration by Building Committee but should be determined by the Development Plan Architect, Registrar and Director of Estates.

(b) That a value or size of project should be determined for works to be considered by the above group.

4. Director of Estates's Report

(a) University Development Plan

**REPORTED (by the Director of Estates):-**

That the planning application would be submitted by Warwick District Council and Coventry City Council within weeks. The application was likely to go to a Call-In Inquiry in September 2007.

(b) Estates Management Statistics

**RECEIVED:-**

An update on the Estates Management Statistics for 2004/05. (Paper BC.2-06/07.)

(c) New Committee Structure

**RECEIVED:-**

An oral report by the Director of Estates on the new Committee Structure.

5. Head of Estates Services's Report

(a) Energy Report 2005/06

**RECEIVED:-**

The Energy Report 2005/06 (Paper BC.3-06/07).

(b) Major Maintenance 2007/08**CONSIDERED:-**

The proposed Major Maintenance bids for 2007/08 (Paper BC.4-06/07 (revised)).

**RESOLVED:-**

That the bids be approved.

6. Head of Estates Projects's Report(a) Report from Project Progressing Groups**RECEIVED:-**

Reports from Project Progressing Groups on the following major projects:-

- (i) Westwood Institute of Education - New Teaching Building (Paper BC.5-06/07).
- (ii) Warwick Business School Phase III Stage 1 (Paper BC.6-06/07).
- (iii) Millburn House (Paper BC.7-06/07).
- (iv) Physics - Refurbishment of Teaching Laboratories (Paper BC.8-06/07).
- (v) Warwick HRI - Refurbishment and Consolidation of Laboratories (Paper BC.9-06/07).
- (vi) Westwood Indoor Tennis Centre (Paper BC.10-06/07).
- (vii) Warwick Digital Laboratory (Paper BC.11-06/07).
- (viii) Social Studies Refurbishment Phase 2 (Paper BC.12-06/07).

(b) Report on New Schemes**RECEIVED:-**

A report on the following new projects (Paper BC.13-06/07):-

- (i) Library Refurbishment
- (ii) Zeeman Building Extension
- (iii) New Estates Office Building

**REPORTED:-**

That the Students' Union Refurbishment and the Multi-Purpose Hall should have been included in the report but that both projects were in the very early stages of development.

7. Financial Report**RECEIVED:-**(a) Major Maintenance

A report on the Estates Office Major Maintenance Budget 2006/07 (Paper BC.14-06/07).

(b) Capital Projects

A report on the expenditure on Capital Projects (Paper BC15.06/07).

**RESOLVED:-**

That consideration be given by the appropriate Committee to reallocate monies from the Learning and Graduate Facilities Project to the postgraduate facility in the Library.

8. Westwood Teaching Centre**RECOMMENDED (by the SRIF Programme Monitoring Group):-**

(a) That the new building on the Westwood Campus be named the 'Westwood Teaching Centre'.

(b) That the Committee should agree that the building be not formally opened as teaching activities had been taking place in it for a number of weeks following delays to the original programme.

**RESOLVED:-**

That the recommendations be approved.

9. Nursery and Social Facilities at Lakeside Residences**CONSIDERED:-**

A site for the Nursery and Social Facility at Lakeside Residences. (Drawing Nos. 135/218 to 135/222 inclusive.)

**RESOLVED:-**

That the site indicated on drawing no. 135/218 be approved but consideration be given in any design to ensuring that building users in the vicinity were not disturbed by any activities in the building.

10. Warwick Digital Laboratory**CONSIDERED:-**

The revised plans for the Warwick Digital Laboratory (Drawings Nos. 135/215 to 135/217 inclusive).

**RESOLVED:-**

That the plans be approved.

11. Westwood Indoor Tennis Centre**CONSIDERED:-**

The revised plans for the Westwood Indoor Tennis Centre (Drawings Nos. 135/204 to 135/213 inclusive).

**RESOLVED:-**

That the design be approved with Option 2 - aluminium cladding to the office and changing room spaces, and Option 3 - window in the east elevation of the Tennis Centre hall.

12. Extension to Felden Lecture Room**CONSIDERED:-**

Drawing No. 135/214 showing the proposed extension to the Felden Lecture Room at Westwood.

**RESOLVED:-**

That the plan be approved, but that in future, a project of this size and value need not be considered by the full Building Committee.

13. Conversion of Willow Lodge**REPORTED:-**

That Finance and General Purposes Committee, at its meeting on 14 November 2006, had approved the conversion of Willow Lodge for student and staff welfare facilities and the Development and Alumni Relations Office Call Centre.

14. Sale of Anchor House

**REPORTED:-**

That Finance and General Purposes Committee, at its meeting on 14 November 2006, had approved the sale of Anchor House residence in Coventry.