

UNIVERSITY OF WARWICK
BOARD OF THE FACULTY OF ARTS
OPEN MINUTES OF THE MEETING HELD 12.00-2.30PM, TUESDAY 22 NOVEMBER 2022
SENATE HOUSE COUNCIL CHAMBER

Present	Rachel Moseley	RM	Chair and Vice-Provost
	Jeremy Ahearne	JA	Deputy Chair (Research) and Chair of the Arts Faculty Research and Impact Committee
	Amie Arnold	AA	Undergraduate Student Representative
	Alison Cooley	AC	Department of Classics and Ancient History
	Stuart Hampton-Reeves	SHR	School of Creative Arts, Performance and Visual Cultures
	David Lambert	DL	Department of History and Director of the Centre for Arts Doctoral Research Excellence
	Joanne Lee	JL	School of Modern Languages and Cultures
	Tim Lockley	TL	Department of History
	Zahra Newby	ZN	Department of Classics and Ancient History
	Stephanie Panichelli-Batalla	SPB	School for Cross-faculty Studies
	Lydia Plath	LP	Department of History (left at 1.00pm)
	Ben Richardson	BR	Representative from the Faculty of Social Sciences (left at 1.00pm)
	Sarah Richardson	SR	Deputy Chair (Education) and Chair of the Faculty Education Committee
	James Robinson	JR	Representative from the Faculty of Science, Engineering and Medicine
Michael Scott	MS	Department of Classics and Ancient History and Director of Warwick Institute of Engagement	
Attending	Helen Atherton	HA	Warwick Medical School (shadowing Tim Lockley)
	Rachel Dickinson	RD	Faculty Senior Tutor
	Kerry Dobbins	KD	Academic Development Centre (for item 010 only)
	Alison Greenhalgh	AG	Faculty Secretary
	Helen Hotten	HH	Acting Faculty Assistant Secretary
	Anna O'Neill	AO	Librarian (for item 013 only)
	Richard Perkins	RP	Academic Support Librarian
	Emma Roberts	ER	Research Impact Manager (for item 008 only)
	Diana Stonefield	DS	Faculty Director of Administration
Ref	Item		
001	<p>Apologies for absence</p> <p>Apologies were received from Kate Astbury (SMLC), Diarmuid Costello (Philosophy), Rosie Dias (SCAPVC), Marta Guerriero (SCFS), Emma Mason (ECLS), Michael Meeuwis (ECLS), Tim White (SCAPVC).</p>		
002	<p>Declarations of Interest</p> <p>The Chair declared an interest as one of the founding members of the Centre for Television Histories (agenda item 014).</p>		
003	<p>Freedom of Information and Equality and Inclusion</p> <p>The Committee noted and agreed to abide by the Freedom of Information and Equality, Diversity and Inclusion policies.</p>		
004	<p>Terms of Reference and Membership 2022-23</p>		

	<ul style="list-style-type: none"> The Committee received and noted the Terms of Reference (ToR) and membership of the Board for 2022-23, as approved by the Senate (004.BFA.221122, Public). Chair's action had been taken to approve the ToR and membership of the Faculty Education Committee (015.BFA.221122, Public).
005	<p>Minutes of last meeting on 24 May 2022</p> <p>The minutes of the meeting held on 24 May 2022 (005.BFA.221122, Public) were approved.</p>
006	<p>Matters arising from last meeting on 24 May 2022</p> <p>(a) Item 040</p> <ul style="list-style-type: none"> The Chair reported that a delegation of faculty colleagues had recently visited new premises in Venice; feedback on the premises and their location had been very positive. It had been agreed with Mike Shipman (PVC International) to devise a strategy to maximise future potential opportunities for Warwick in Venice. MS welcomed the opportunity for the Warwick Institute of Engagement (WIE) to be involved in the development of the strategy.
Chair's Business	
007	<p>Chair's Business and Actions</p> <p>The Committee received a verbal report with key details and discussions, as below:</p> <p>(a) Athena Swan</p> <ul style="list-style-type: none"> The Faculty of Arts was behind compared to other faculties. EDI departmental leads would work together to encourage and enable a more joined up approach across the Faculty. The Chair would act as faculty lead and produce a plan of how to proceed by the end of the academic year. Departmental reports would be submitted to the Faculty Board in February 2023; a new template would be sent to HoDs after the meeting. Departmental EDI leads would assist with the coordination of departmental responses.
Faculty Business	
008	<p>Faculty Assembly</p> <p>The Committee received verbal reports with key details and discussions, as below:</p> <p>(a) Arts in Action: The Faculty of Arts Impact Conference, 22 March 2023</p> <ul style="list-style-type: none"> The Conference was open to all research staff and students, with a good range of sessions and speakers. Sessions would be focused on postgraduate matters; undergraduate students were welcome to attend. <p>(b) Research Celebration Event, 14 December 2022</p> <ul style="list-style-type: none"> The event would take place with a food and drinks reception in The Slate. The talking heads sessions would welcome any HoDs able to attend and present recent successful outcomes regarding research or impact. <p>(c) Faculty Assembly</p>

	<ul style="list-style-type: none"> • A research-focused Faculty Assembly would be on hold until REF. • The Chair and SR would discuss the scheduling of the next education-focused Faculty Assembly which would be delayed due to ITLR taking place in term 2.
009	<p>Arts Curatorial Group Update</p> <p>The Committee received a verbal report with key details and discussions, as below:</p> <ul style="list-style-type: none"> • The Group included representatives from faculty student engagement, faculty marketing, Warwick Arts Centre, Estates, and students, to highlight and promote staff and student connections between Warwick Arts Centre and the FAB. • The intention was to make the FAB more porous; to celebrate and showcase Arts Education work, initiatives and events and explore collaborative and creative opportunities with the Faculty. • Details of student-led and outreach initiatives to be sent to the Faculty communications team for wider publication and promotion.
010	<p>Anti-racist Pedagogy Working Group Update</p> <p>The Committee received the report (010.BFA.221122, Public) and key points and discussions were as follows:</p> <ul style="list-style-type: none"> • Findings of the group’s scoping exercise included: <ul style="list-style-type: none"> • Sense of Faculty mission and purpose. • Welcomed support to build a collective evidence base and evaluation. • Valuable work to feed through at departmental level; looking to provide a space to promote cross-faculty discussions. • Look at student voice in meaningful way, looking at other institutions’ mechanisms for undertaking anti-racist pedagogy work. • Faculty Education Committee had raised concerns regarding workload capacity and the need for more joined up working. Inclusive Education priorities highlighted the need for joined up approaches across the Faculty to ease workload pressures. • A Task and Finish group was suggested to look at specific aims, collect evidence and discuss framework. • Significance of student input and steer was highlighted to work collaboratively with student body and identify good working practices. • RM, SR, KD, LP to discuss further an outline framework to facilitate good practice across the Faculty.
011	<p>Student Representatives Updates</p> <p>The Committee received several verbal reports with key details and discussions, as below:</p> <p>(a) UG Representative</p> <ul style="list-style-type: none"> • AA reported positive student feedback to the FAB as an ideal work and study space. • Issues had been raised as to limited tables and chairs available in workspace areas. DS confirmed that additional tables and chairs would be delivered and installed shortly. • Social learning spaces in the FAB were very popular and in high demand from students. • The Space Planning Team was looking at open teaching spaces across university buildings, as it seemed they were being used more as social learning spaces. • Study spaces were identified in History with subject awareness and information displays/posters to encourage students to prioritise using their department study spaces.

	<p>(b) PG Representative</p> <ul style="list-style-type: none"> • A PG representative had recently been co-opted and would attend the next Faculty Board.
012	<p>Reports from Committees</p> <p>(a) Arts Education Committee</p> <p>The Committee received the report (012a.BFA.221122, Public) and key points and discussions were as follows:</p> <ul style="list-style-type: none"> • Key areas of discussion had included: <ul style="list-style-type: none"> - ITLR priorities - Inclusive Education initiatives - IATL modules review report and broader issues about difficulties and challenges with interdisciplinary teaching and modules needing to be broader than IATL focus. • Further scholarship update included: <ul style="list-style-type: none"> - 40% drop in M4C Scholarships - No Wolfson scholarships due to wider strategic review of Wolfson’s portfolio of funding - New arrangements and updates to Chancellor’s scholarships - Sanctuary scholarship schemes being introduced and impact across the University • Concerns raised about online course approval, course and module selection and marks management systems, and the Curriculum Development project which departments were struggling to use effectively and added to workload pressures. • Concerns raised about Warwick’s future research culture; feedback was valuable and useful for compiling the Faculty risk register and highlighting issues to ARC at the next meeting in December 2022. <p>(b) Arts Faculty Research and Impact Committee</p> <p>The Committee received the report (012b.BFA.221122, Public) and key points and discussions were as follows:</p> <ul style="list-style-type: none"> • Increased ceilings on various funding categories • James Green is Research Development Manager; departmental colleagues can also contact Andina Andina, Research Development Officer in Arts, RIS. • Impact Strategy had not been finally ratified; taken onboard workload issues impact and how case studies were incentivised and rewarded. • Arts and Humanities Impact Fund – changed application forms as needed to make clear who the beneficiaries were and how underpinned research. <p>(c) Arts Equality and Inclusion Forum</p> <p>The Committee received the report (012c.BFA.221122, Public) and key points and discussions were as follows:</p> <ul style="list-style-type: none"> • Report needed to include further detail, a more strategic focus and relevant/important current issues. • RM to pick up with MM to support steer and focus going forward.
University Business	
013	<p>Library Updates</p> <p>The Committee received a verbal report with key details and discussions, as below:</p> <ul style="list-style-type: none"> • The University were currently in journal negotiations with Springer Nature re. the open access environment, priority was to keep costs down.

	<ul style="list-style-type: none"> • Due to the implications of required fire regulations in the Library building, a limited number of study and work spaces may need to be reduced or relocated in the Library. • 50th anniversary of MRC next year. • DS highlighted the various study and social learning spaces in the FAB which students utilise. Faculty to look at the lessons learnt from the first year of the FAB's opening regarding social learning spaces availability and increased usage. • AON welcomed any feedback and comments from the Faculty on any lessons learnt. • RM: Faculty should consider work more strategically around research and collections and the potential the Library offers the Faculty. • AON: Faculty to think of the Library as research partners that also bring a civic engagement element and build up research elements.
014	<p>University Research Centres – Triennial Review 2022/23</p> <p>The Committee received the proposal (014.BFA.221122, Public) for the continuation of the following Centres and to remove CCMPS from the list of University Research Centres:</p> <ul style="list-style-type: none"> • Centre for Television Histories • Warwick Cancer Research Centre • Warwick Environmental Systems Interdisciplinary Centre (WESIC) • Warwick Interdisciplinary Research Centre for International Development (WICID) <p>DECISION:</p> <ul style="list-style-type: none"> • The Committee recommended to the University Research Committee the continuation of the Centres and the removal of CCMPS from the list of University Research Centres. • SPB to provide feedback on WESIC and WICID.
<i>Items below this line were for receipt and/or approval, without discussion</i>	
015	<p>Chair's Action</p> <p>The Committee received (015.BFA.221122, Public).</p>
Other	
016	<p>Any other business</p> <p>There was no other business.</p>
017	<p>Senate Committee Minutes and Reports</p> <p>Board of the Faculty of Arts http://warwick.ac.uk/committees/bfa/minutes</p> <p>Faculty Education Committee https://warwick.ac.uk/services/gov/committees/bfa/fec/minutes/</p> <p>Board of Graduate Studies http://warwick.ac.uk/committees/bgs/minutes</p> <p>Partnerships Committee http://warwick.ac.uk/committees/partnerships/minutes</p> <p>Academic Quality and Standards Committee http://warwick.ac.uk/committees/agsc/minutes</p> <p>Student Learning Experience and Engagement Committee https://warwick.ac.uk/committees/sleec/minutes</p> <p>University Education Committee https://warwick.ac.uk/committees/ec/minutes</p>
Next meeting: 12:00, Tuesday 22 February 2022	