

UNIVERSITY OF WARWICK
BOARD OF THE FACULTY OF ARTS
MINUTES OF THE MEETING HELD 12:00, WEDNESDAY 21 FEBRUARY 2024
SCARMAN CONFERENCE CENTRE, SPACE 43

Present	Professor Rachel Moseley	RM	Chair and Vice-Provost
	Professor Jeremy Ahearne	JA	School of Modern Languages and Cultures
	Professor Kate Astbury	KA	School of Modern Languages and Cultures
	Dr Rosie Dias	RD	Department of History
	Professor Suzanne Frey-Kupper	SFK	Department of Classics and Ancient History
	Dr Marta Guerriero	MG	School for Cross-faculty Studies
	Professor Stuart Hampton-Reeves	SHR	School of Creative Arts, Performance and Visual Cultures
	Dr Joanne Lee	JL	School of Modern Languages and Cultures (left at 2.05pm)
	Dr David Lees	DL	School of Modern Languages and Cultures
	Professor Tim Lockley	TL	Department of History
	Dr Simon Peplow	SP	Department of History (left at 2.00pm)
	Professor James Robinson	JR	Mathematics Institute
	Professor Joahannes Roessler	JRo	Department of Philosophy
	Brendan Tam	BT	PGR Student Representative
	Dr Jane Webb	JW	School for Cross-faculty Studies (left at 1.45pm)
Professor Helen Wheatley	HW	School of Creative Arts, Performance and Visual Cultures (arrived at 1.00pm)	
Attending	Professor Dan Branch	DB	Academic Director and Chair of the Board of Graduate Studies (for item 028 only)
	Professor Alison Cooley	AC	Department of Classics and Ancient History
	Rachel Dickinson	RDi	Faculty Senior Tutor
	Alison Greenhalgh	AG	Secretary
	Emma O'Rourke	EO	Assistant Secretary
	Diana Stonefield	DS	Faculty Director of Administration
	Dr Margaux Whiskin	MW	Faculty Student Engagement Coordinator (left at 12.50pm)
Ref	Item		
018	<p>Apologies for absence</p> <p>Apologies were received from David Fearn (Department of Classics and Ancient History), Edward Hart (UG Student Representative), David Lambert (Department of History), Michael Meeuwis (Department of English and Comparative Literary Studies), Stéphanie Panichelli-Batalla (School for Cross-faculty Studies), Benjamin Richardson (Representative from the Faculty of Social Sciences).</p>		
019	<p>Declarations of Interest</p> <p>There were no declarations of interest reported.</p>		
020	<p>Freedom of Information and Equality and Inclusion:</p> <p>The Committee noted and agreed to abide by the Freedom of Information and Equality, Diversity and Inclusion policies.</p>		
021	<p>Minutes of last meeting held on 14 November 2024:</p> <p>The minutes of the meeting held on 14 November 2024 (021-BFA210224, Public) were approved.</p>		
022	<p>Matters arising from last meeting held on 14 November 2024</p> <p>a) Warwick Transformation (item 007)</p> <ul style="list-style-type: none"> • A Design Authority Board was in place to approve high-level structure and the shape of things. • The structure of the Faculty Hub had not been signed off as more work was needed to develop what this would look like. 		

Chair's Business	
023	<p>Chair's Business and Actions</p> <p>The Committee received a verbal update from the Chair with key details and discussions, as below:</p> <p>Athena Swan</p> <ul style="list-style-type: none"> - The Committee received and noted the report below the line (032-BFA210224, Public) SCAPVC Athena Swan Update. - There was a Faculty pilot running and all departments were required to take part. - The University had kept its Silver Award, but further progress needed to be made. <p>CreaTech Update</p> <ul style="list-style-type: none"> - As a UKRI funding priority, a proposal to create a CreaTech Village innovation hub in the old swimming pool had been approved by UEB. - There would be spaces available to rent for regional SMEs, enabling academics, students and industries to work together. - There would be no funding from the University, so 15 million pounds would need to be raised. <p>Faculty PGT Review</p> <ul style="list-style-type: none"> - The Faculty working group were looking at what the Faculty offers postgraduate taught students. - The group had mapped all courses and modules and were looking at registered students at home and overseas. - The aim was to build a community that PGT students could feel part of, and to ensure that the offer was positive and forward-facing. <p>Ukraine Collaboration</p> <ul style="list-style-type: none"> - The Warwick Summer School would take place again this year. - There were a wide range of disciplinary areas involved and colleagues were being encouraged to repurpose things they had already done in other events. - Wider Faculty engagement would be required for June. <p>Faculty Head of Academic Services</p> <ul style="list-style-type: none"> - The new Faculty Head of Academic Services, Marie Greene, was due to start on the 1 April 2024. - The role would be leading academic administration and looking at systems and processes for best practice, as well as support student and staff experience. <p>Faculty Deputy Chairs Update</p> <ul style="list-style-type: none"> - David Lees, Deputy Chair of Faculty (Education), had been appointed Dean of Students. - Jeremy Ahearne, Deputy Chair of Faculty (Research), would be stepping down at the end of the academic year. - Jennifer Burns had been appointed as Deputy Chair of Faculty (External Relations).
Faculty Business	
024	<p>Termly Faculty Assembly</p> <p>The Committee received a verbal report with key details and discussions, as below:</p> <ul style="list-style-type: none"> • The second Faculty Assembly would take place on the 13 March 2024. • The Pro-Vice-Chancellor, Lorenzo Frigerio, would be speaking at the event with regards to student experience and the new Education and Student Experience Strategy. • All committee members were encouraged to register or send a representative.
025	<p>Arts Curatorial Group Update</p> <p>The Committee received a verbal report with key details and discussions, as below:</p> <ul style="list-style-type: none"> • It had been suggested that students should pitch to the group about proposals for exhibitions.

	<ul style="list-style-type: none"> Proposals were being considered for the development of the Senate House lawn as an engagement space to be booked by performers. This would be a creative and cultural quarter within the Arts Centre, Senate House and the FAB and a usable space for students and staff.
026	<p>Student Representatives Updates</p> <p>The Committee received several verbal reports with key details and discussions, as below:</p> <p>a) UG Representative</p> <ul style="list-style-type: none"> Currently looking at the student feedback platform Unitu. The tool was still being developed and only used by SMLC but would like to get feedback from other departments. Promoting across the Faculty the free active app, Moves+ available to all University staff and students. SSLC roles would now be recognised within the Warwick Award. <p>b) PGR Representative</p> <ul style="list-style-type: none"> An official postgraduate community, affiliated with Warwick SU, was now set up. Last year PGT and PGR hosted informal events and were now also running social events. The History postgraduate conference in May was the same day as the Doctoral Conference so History PGRs would not be able to attend. <p>c) Student Engagement Coordinator Update</p> <ul style="list-style-type: none"> One issue raised by student reps was communication and how the SU did not have a complete list of chairs and secretaries to organise meetings. SMLC was trialling Unitu, the student feedback platform; however, it was still in the process of development and was not finalised. The Faculty could trial this tool for free until the end of June 2024. The Faculty Digital Business Partner, Kelly Robinson, would be contacted and linked in to see how this could work.
027	<p>Reports from Committees</p> <p>a) Arts Education Committee</p> <p>The Committee received the report (027a-BFA210224, Public) and key points and discussions were as follows:</p> <ul style="list-style-type: none"> The Humanities Research Centre (HRC) had not been reflected in the Department Biennial PGR Review from the Doctoral College. The student representatives had raised the issue of hidden course costs for students. It was acknowledged that some departments had discreet funding for field trips, etc.; however, it was important that we offer equality of student experience. There were concerns around the end-to-end, online, Warwick Assessment System (WAS) not doing what it was set up to do, and that concern around academic integrity was resulting in the return to in-person exams. <p>b) Arts Faculty Research and Impact Committee</p> <p>The Committee received the report (027b-BFA210224, Public) and key points and discussions were as follows:</p> <ul style="list-style-type: none"> The Arts and Humanities Impact Fund (AHIF) and the Humanities Research Centre (HRC) fund had all been allocated. Currently looking to select the team for Doctoral Focal Awards. AHRC were consulting on future themes for Doctoral Focal Awards, and it would be beneficial if the Faculty could propose a theme which would represent fundamental Arts and Humanities Research. Representatives appointed to the University spotlights interdisciplinary leadership groups should be known by the end of April. There was some concern as to how Faculty research themes would tie in with the spotlights.

	<p>c) Arts Equality and Inclusion Forum</p> <p>The Committee received and noted the report (027c-BFA210224, Public).</p>
University Business	
028	<p>Review of PGR Support and Funding</p> <p>The Committee received a verbal report with key details and discussions, as below:</p> <ul style="list-style-type: none"> • A meeting had been scheduled with Faculty departments to discuss operational and day to day issues. • The provost had asked for a review to take place on whether we had the right funding in place. • What our programmes should look like and what were the barriers would be looked at through open discussions with departments. • Key points coming out: <ul style="list-style-type: none"> - the relationship with PGT. - entry point for post graduate research and identifying barriers. - funding: self-funded PGRs; prioritising PGR scholarships over other department priorities; funding scholarships across departments; philanthropic donations. - income/margins not being fully aware of costs, students unable to support themselves. - supporting PGR academic careers. - the bridge from UG to PGR: home PGR recruitment difficult for departments. - impact on PG community and REF. - hiring practices, e.g., GTAs.
029	<p>Academic Governance Review – Green Paper</p> <p>The Committee received the report (029-BFA210222, Public) and key points and discussions were as follows:</p> <ul style="list-style-type: none"> • HoDs had been asked to disseminate information and advertise that the consultation period is now open. • There was a good student voice in the consultation process and the project team was developing a feedback form for people to engage. • The aim was to streamline and refresh the remits of committees and ensure diversity of membership and inclusive practices. • There was a limit to what could be achieved by April but there would be a route map on how this would continue going forward. • The report from AdvanceHE had stated that the University’s academic governance was compliant, but needed to be clearer in its reporting lines and remits.
030	<p>University Research Centres – Triennial Review 2023/24</p> <p>The Committee received the proposal (030-BFA210224, Pubic) for the continuation of the following centres and the dis-establishment of the Warwick Institute for the Science of Cities (WISC):</p> <ul style="list-style-type: none"> • Centre for Digital Inquiry (CDI) • Global History and Culture Centre (GHCC) • Warwick Analytical Science Centre (WASC) • Zeeman Institute: Systems Biology & Infectious Disease Epidemiology Research (SBIDER) • Centre for the Study of Women and Gender (CSWG) <p>ACTION: The Committee recommended the continuation of the Centres and the dis-establishment of the WISC.</p>
Items below this line are for receipt and/or approval, without discussion	
031	<p>Education and Student Experience Strategy</p> <p>The Committee received and noted the report (031-BFA210224, Public).</p>

032	<p>SCAPVC Athena Swan Update</p> <p>The Committee received and noted the report (032-BFA210224, Public).</p>
Other	
033	<p>Any other business</p> <p>The Chair reminded the Committee about the Honorary Degrees Committee and the important of proposing people in order to ensure a wider and more diverse group of nominees.</p>
034	<p>Senate Committee Minutes and Reports</p> <p>Board of the Faculty of Arts http://warwick.ac.uk/committees/bfa/minutes</p> <p>Faculty Education Committee https://warwick.ac.uk/services/gov/committees/bfa/fec/minutes/</p> <p>Board of Graduate Studies http://warwick.ac.uk/committees/bgs/minutes</p> <p>Partnerships Committee http://warwick.ac.uk/committees/partnerships/minutes</p> <p>Academic Quality and Standards Committee http://warwick.ac.uk/committees/aqsc/minutes</p> <p>Student Learning Experience and Engagement Committee https://warwick.ac.uk/committees/sleec/minutes</p> <p>University Education Committee https://warwick.ac.uk/committees/ec/minutes</p>
Next meeting: 12:00, Tuesday 14 May 2024	