

UNIVERSITY OF WARWICK

BOARD OF THE FACULTY OF ARTS

Minutes of the meeting of the Board of the Faculty of Arts held on Wednesday 9th February.

Present: Professor A Caesar (Chair), Ms C Adjei, Ms C Bates, Professor R Burns, Dr G Cousin, Professor J Davis, Professor T Docherty, Professor G Heuman, Dr M Kooy, Dr P Kuhlaczak, Dr L Long, Dr M Luddy, Dr P Major, Dr H Marland, Professor A McFarlane, Mr D Morley, Professor L Paterson, Dr L Polezzi, Dr R Powell, Professor C Read, Dr P Roberts, Professor P Smith, Mr M Warner, Professor LM Whitby, Dr C Whitehead.

Apologies: Professor R Dyer, Professor A Reeve.

17/04-05 Minutes

RESOLVED:

That the minutes of the last meeting of the Board held on 27th October 2004 be approved, subject to the inclusion of Professor C Read in the apologies.

18/04-05 Matters Arising on the Minutes

Warwick in Asia

RECEIVE:

An oral report from the Academic Registrar on the outcome of discussions at the recent meetings of the Senate and the Council regarding the proposal for a full feasibility study on establishing a campus of the University in Singapore.

REPORTED: (by the Chair of the Board)

That the Deputy Vice-Chancellor had circulated a memorandum requesting ideas for potential research clusters which could be fed into the academic planning phase of the Singapore feasibility study.

RESOLVED:

- a) That the Chair wished to receive copies of any proposals put forward.
- b) That the Chair should convene a working group to consider initiatives proposed by the Faculty.

19/04-05

Chair's Business

a) Senate Membership

CONSIDERED:

A request from the Chair for a representative from the Faculty to serve on the Senate to replace Professor C Davies who had left the University.

RESOLVED:

That Dr E Carter from the Department of German Studies be elected to serve on the Senate.

b) Equal Opportunities Committee

REPORTED:

That Dr S Allan would be withdrawing as a member of the Equal Opportunities Committee.

c) Academic Satisfaction Review

RECEIVED:

An oral report on discussions at the Academic Quality and Standards Committee on the University's Academic Satisfaction Review.

REPORTED:

That the response rate in some departments in the Faculty was low, although a number of departments had not received sufficient forms to distribute to students, and representatives who were to conduct the survey had, at times, not turned up at lectures at the agreed time.

RESOLVED:

That departments and QUAD *Research* should work together on measures to improve the response rates for the review.

d) Administrative and Service Departments Annual Review (ASDAR)

RECEIVED:

An oral report from the Chair of the Board on the ASDAR.

20/04-05 RAE2008

RECEIVED:

- a) An oral report from Professor Whitby and the Secretary to the Board on RAE2008.
- b) A memo from the Director of Academic and Student Affairs to Chairs of Departments updating them on recent development in relation to the RAE2008 (paper BFA.11/04-05).

21/04-05 Faculty Accommodation

REPORTED: (By the Chair of the Board and Professor Whitby)

- a) That the University proposed, having sought the agreement of the staff concerned, to build a new building on the Westwood site to house the CETL Capital Centre, the School of Theatre Cultural and Performance Studies and the Department of History of Art, it being noted that the intention was not to force departments to re-locate from Central Campus.
- b) That the Vice-Chancellor had instructed the Estates Office to undertake an investigation into the feasibility of making structural alterations to the Humanities Building.

22/04-05 Review of the University's Teaching and Learning Strategy

CONSIDERED:

- a) The University's current Teaching and Learning Strategy, recently amended to include agreed extensions that take account of the Teaching Quality Enhancement Funding for 2005-06 and Professional Standards Funding awarded to the University (BFA.12/04-05).
- b) Issues, priorities and initiatives to recommend for inclusion in the new strategy document for 2006-2008.

REPORTED:

- a) That the Board raised concerns over quality assurance procedures for the Warwick Teaching Certificate.
- b) That members of the Board hoped that sufficient resources would be in place to support the initiatives and objectives contained in the new teaching and learning strategy.

RECOMMENDED:

That the new strategy incorporate a more flexible approach to assessment and modularisation of MAs to further encourage the

development of interdisciplinary courses, it being noted that this would be an important development to improve student recruitment.

RESOLVED:

That Professor P Smith produce a paper on flexible approaches to assessment and modularisation of MAs to be put forward for consideration by the Board of Graduate Studies.

23/04-05 AQSC Working Group on Assessment Conventions

CONSIDERED:

A paper from the Academic Quality and Standards Committee on the review of the University's final undergraduate assessment conventions (paper BFA.13/04-05).

RESOLVED:

That paper AQSC.33/04-05 be circulated to Chairs of Departments and they be requested to bring comments to the Summer meeting of the Board.

24/04-05 Review of the Quality Assurance Framework

REPORTED:

That at its meeting on the 27th January 2005, the Academic Quality and Standards Committee reported 'that the Committee would again be giving further consideration to means of removing further bureaucracy from the University quality assurance framework and that a letter would shortly be sent to Chairs of Departments inviting them to bring forward suggestions to this end which would not compromise quality and standards or the University's ability to demonstrate these internally and externally.'

RESOLVED:

That responses to the review of the Quality Assurance Framework be made by Chairs of Departments directly to the Chair of the Board.

25/04-05 Report from the Undergraduate Studies Committee

CONSIDERED:

The minutes of the last meeting of the Undergraduate Studies Committee (paper BFA.14/04-05).

RESOLVED:

That the minutes be approved.

26/04-05 Report from the Graduate Studies Committee

CONSIDERED:

The minutes of the last meeting of the Graduate Studies Committee (paper BFA.15/04-05).

RESOLVED:

That the minutes be approved.

27/04-05 Ranking of Faculty Research Grant Bids

CONSIDERED:

A paper from the Faculty Research Committee on the Ranking of Faculty Research Grant Bids (paper BFA.16/04-05).

RESOLVED:

That the proposal as set out in paper BFA.16/04-05 be approved, subject to the following amendment to the second bullet point: 'The Committee will include the director of the Humanities Research Centre and two other members of the Arts Faculty Research Committee, from different departments, depending on availability'.

28/04-05 Advisory Board of the Faculty of Arts

REPORTED:

That the dates of the next meeting of the Faculty Advisory Boards would be:

10th March 2005.

12th May 2005.

29/04-05 Items for Discussion at the Senate

CONSIDER:

Items for discussion at the next meeting of the Senate.

RESOLVED:

That there were no particular items to report to the next meeting of the Senate.