

University of Warwick

Board of the Faculty of Medicine  
The Leicester Warwick Medical Schools

There will be a meeting of the Board of the Faculty of Medicine on Monday 24<sup>th</sup> May 2004 at 2.00pm in room 008/010 of the MSB, University of Warwick.

CE Charlton  
University Secretary

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**AGENDA**

1. Minutes

TO CONSIDER:

The minutes of the meeting held on 9<sup>th</sup> February 2004. (copy attached)

2. Matters Arising

- (a) Minutes of the Board of the Faculty of Medicine Graduate Studies Committee  
(minute 17/03-04 (C) refers)

TO RECEIVE:

An oral report, from the Vice-Dean, on behalf of the Senior Management Team and Research Strategy Group of the Medical School on their consideration of the statistical support required across the School, it being noted that the members of the local PCTs and Trusts would also require such support.

- (b) Accommodation (minute 18/03-04 (b) refers)

TO RECEIVE:

A report from the Vice Dean regarding the naming of Medical School buildings on the Gibbet Hill site.

- (c) CheSS (minute 18/03-04 (g) refers)

TO RECEIVE:

A report from the CheSS Activity Review Group, paper WSMT60/03-04 (copy attached), together with an oral report from the Vice Dean.

- (d) Faculty IT Group (minute 21/03-04 refers)

TO RECEIVE:

An oral report from the Assistant Registrar regarding the development of the web pages for the Medical School.

- (e) Annual Course Reviews (minute 23/03-04 refers)

TO CONSIDER:

A composite report, as set out in paper GCFM31/03-04 (copy attached), of postgraduate annual reviews conducted within the Faculty of Medicine.

- (f) External Examiners (minute 26/03-04 refers)

TO RECEIVE:

External examining responsibilities currently held by members of the Faculty of Medicine as set out in paper BFM38/03-04. (copy attached)

3. Chairs Business

4. Board of the Faculty of Medicine Constitution

TO CONSIDER:

Revisions to Ordinance 7 governing the constitution and membership of the Board of the Faculty of Medicine Constitution as set out in paper BFM39/03-04. (copy attached)

5. Board of the Faculty of Medicine Elections

TO CONSIDER:

- (i) Nominations for membership of the Board of the Faculty of Medicine for the academic year 2004/05 as set out in paper BFM40/03-04, to follow.
- (ii) Nominations for membership of the Board of the Faculty of Medicine Graduate Studies Committee for the academic year 2004/05 as set out in paper BFM41/03-04 to follow.
- (iii) Nominations for membership of the Board of the Faculty of Medicine Undergraduate Studies Committee for the academic year 2004/05 as set out in paper BFM42/03-04 to follow.
- (iv) Nominations for membership of the University of Warwick Graduate Appeals Committee for the academic year 2004/05.
- (v) Recommending to Senate that the Head of the Division of Medical Education, Professor Peile replace the Director of Postgraduate Education, Dr O'Hare on Senate commencing in the academic year 2004/05 with a term of three years.

6. Constitution and Terms of Reference of the Advisory Board of the Faculty of Medicine

TO CONSIDER:

- (i) The constitution and terms of reference of the Advisory Board of the Faculty of Medicine as set out in paper BFM43/03-04.
- (ii) Nominations for the 4 staff representatives on the Faculty Advisory Board.
- (iii) A proposal from the Vice Dean for the following additional members to be recommended to the Vice-Chancellor:

Mr Niall Dickinson – Chief Executive of the King's Fund  
Professor Chris Ham – DoH Strategy Unit  
Mr Bryan Stoten – Chariman UHCW NHS Trust

7. Fitness to Practise

TO CONSIDER:

The constitution, membership and procedures of the LWMS Fitness to Practise Committee as set out in papers BFM44/03-04 and BFM45/03-04. (copy attached)

8. Amendments to University Regulations

TO CONSIDER:

Proposed changes to University regulations governing admissions, fitness to practise, termination of registration and temporary withdrawal, as set out in papers BFM46/03-04, BFM47/03-04, BFM48/03-04, BFM49/03-04 and BFM50/03-04 (copies attached).

9. Minutes of the Board of the Faculty of Medicine Graduate Studies Committee

TO CONSIDER:

The minutes of the meeting of the Board of the Faculty of Medicine Graduate Studies Committee held on 6<sup>th</sup> May 2004 as set out in paper BFM51/03/04

10. The Learning Grid

TO RECEIVE:

An oral report from the Head of the Division of Medical Education on the University of Warwick Learning Grid and how students within the Faculty might be encouraged to access it.

11. MB ChB Staff Student Liaison Committee

TO CONSIDER:

Minutes of the MB ChB Staff Student Liaison Committee held on 4<sup>th</sup> May 2004 as set out in paper BFM52/03-04.

12. Date of the Next Meeting

TO REPORT:

That the next meeting of the Board of the Faculty of Medicine will be held in September 2004 in the Medical School Building, University of Warwick.