

University of Warwick
Board of the Faculty of Medicine

There will be a meeting of the Board of the Faculty of Medicine at 2.00pm on Monday 1st November 2004 in Room 108 of the Medical Teaching Centre at the University of Warwick.

AGENDA

1. Membership 2003/04

TO RECEIVE:

The membership of the Board of the Faculty of Medicine for 2004/05 as set out in paper BFM1/04-05 (copy attached)

2. Terms of Reference

TO RECEIVE:

The terms of reference for the Board of the Faculty of Medicine as set out below:

- (a) To regulate, subject to the Statutes and the Ordinances and Regulations and to review by the Senate, the teaching, research, curricula and examinations in the subjects prescribed for the Faculty.
- (b) To recommend to the Senate examiners for appointment.
- (c) To make recommendations to the Senate for the award of Degrees (other than Honorary Degrees), Diplomas, Certificates, and other distinctions in the subjects prescribed for the Faculty.
- (d) To recommend to the Senate Sub Faculties and Departments to be constituted by the Council.
- (e) To delegate to the Sub-Faculties such matters as are deemed appropriate.
- (f) To appoint members of the Board of the Faculty to be members of the Senate as provided for under Statute 19.
- (g) To discharge such other functions as the Senate may from time to time determine.

3. Minutes

TO CONSIDER:

The minutes of the meeting held on 24th May 2004 (copy attached).

4. Matters Arising

- (a) CHeSS (minute 29/03-04 (c) refers)

TO RECEIVE:

An oral report from the Vice Dean (Warwick) about the dis-establishment of CHeSS and the assimilation of staff into Warwick Medical School.

TO CONSIDER (minute 31/03-04 (ii) refers)

The official removal of the Director of the Centre for Health Service Studies from the membership of the Board.

- (b) External Examiners (minute 29/03-04 (f) refers)

TO RECEIVE:

External examining responsibilities currently held by members of the Faculty of Medicine as set out in paper BFM2/04-05 (copy attached).

- (c) University Investigating Committee Panel (minute 29/03-04 (g) refers)

TO RECEIVE:

An oral report from the Senior Assistant Registrar regarding the request from Dr Marguerie for all members of the Board elected to serve on the University Investigating Committee Panel to be appropriately trained.

- (d) Fitness to Practice (minute 34/03-04 refers)

An oral report by the Senior Assistant Registrar regarding the forward dates for the LWMS Fitness to Practise Committee during the academic year 2004/05

- (e) Amendments to University Regulations (minute 35/04-05 refers)

An oral report from the Associate Dean (Teaching) regarding discussions held with the Assistant Registrar (Undergraduate Admissions) concerning Fitness to Practise procedures.

- (f) The Learning Grid (minute 37/03-04 refers)

An oral report from the Associate Dean (Teaching) regarding ongoing projects, with E-lab, including work on an MLE/VLE, blogging and on-line feedback.

5 Chairs Business

6. Faculty Advisory Board

TO CONSIDER:

The minutes of the meeting of the Faculty Advisory Board held on 22nd September 2004 as set out in paper BFM3/04-05 (copy attached)

7. Minutes of the Board of the Faculty of Medicine Graduate Studies Committee

TO CONSIDER:

The minutes of the meeting of the Board of the Faculty of Medicine Graduate Studies Committee held on 19th October 2004 as set out in paper BFM4/04-05.

8. Minutes of the Curriculum Committee

TO CONSIDER:

The minutes of the meeting of the Curriculum Committee held on 13th September 2004 as set out in paper LWMS/MBChB/CC)04/28 (copy to follow).

9. Admissions Steering Group

TO CONSIDER:

Terms of reference and membership of the Admissions Steering Group 2004/05 as set out in paper BFM5/04-05 (copy attached).

10. Occupational Health

TO CONSIDER:

The occupational health requirements of Warwick Medical School students particularly the MB ChB students as set out in paper BFM6/04-05 (copy attached).

11. Pharmacy

TO CONSIDER:

An oral report and paper from the Associate Dean (Teaching) regarding the teaching of Pharmacy within Warwick Medical School, to be accompanied by paper BFM7/04-05 (to be tabled at the meeting)

12. Any Other Business

13. Date of the Next Meeting

TO REPORT:

That the next meeting of the Board of the Faculty of Medicine will be held at 2.00pm on 7th February 2005, venue to be confirmed.