

UNIVERSITY OF WARWICK

BOARD OF THE FACULTY OF MEDICINE

There will be a meeting of the Board of the Faculty of Medicine on the 7th June 2010 2010 at 2.00pm in room A011 of the Medical School Building.

Jon Baldwin
Registrar

Note: Questions on agendum items or apologies for this meeting should be directed to the Secretary of the Committee, Dr Michael Glover (ext 73809) or the Assistant Secretary, Lara McCarthy (ext 73111).

AGENDA

1 Minutes of the previous meeting

TO CONSIDER:

The minutes of the meeting held on the 22nd February 2010 (copy attached) (also available online at <http://www2.warwick.ac.uk/services/gov/atoz/bfmusc/minutes>)

2 Matters Arising

(a) Life Sciences (minute 21/09-10 (a) refers)

TO RECEIVE:

An update, from the Chair, on the establishment of the new School of Life Sciences.

(b) National Student Survey (NSS) (minute 21/09-10 (b) refers)

TO RECEIVE:

An update from the Associate Dean (Teaching) on the completion of the 2010 survey.

(c) Preparations for the REF (minute 22/09-10 (b) refers)

TO RECEIVE:

Information on the continuing preparations for the REF.

(d) Leicester Warwick PMQ – Removal from the General Medical Council list (minute 22/09-10 (c) refers)

TO RECEIVE:

Information from the School Secretary, Dr M Glover, regarding discussions with the General Medical Council (GMC) regarding the impact, upon past graduates, of the Leicester Warwick PMQ being removed from the GMC list.

(e) Possible revisions to Regulation 8.10 regarding submission of mitigating circumstances (minute 22/09-10 (d) refers)

TO REPORT:

That following discussions with the central administration it had been decided that as the timeline for the submission of mitigation was clearly stated in the relevant codes of Practice that it would not be included in Regulation 8.10.

(f) The Harris Report (minute 23/09-10 refers)

TO REPORT:

That the University Senate held a "Half Away Day" on the 17th March 2010 in order to consider the findings and recommendations of the Report in greater detail in addition to the refocusing of the University's Vision 2015.

3. Chair's Business

TO RECEIVE:

An oral presentation from the Dean, Professor P Winstanley, on the academic re-organisation of Warwick Medical School.

4. Membership of University Committees 2010/11

TO REPORT:

- (a) That Professor P Winstanley has been appointed to the Senate in his capacity as Chair of the Board of the Faculty of Medicine.
- (b) That as a result of the current re-structuring of the Medical School an extraordinary meeting of the Board of the Faculty of Medicine will be held in September 2010, (date to be advised), where membership of University Committees for the academic year 2010/11 will be considered.

5 Progress of University Decisions

TO RECEIVE:

- (a) Information on the progress of the review of the course approval process from the Associate Dean (Teaching), Professor N Johnson.
- (b) Information on degree classification regulations from the Associate Dean (Teaching), Professor N Johnson.

TO REPORT:

- (c) That, at its meeting on 8 March 2010, the Steering Committee considered proposals from the Pro-Vice-Chancellor (Student Experience), the Deputy Registrar and the Academic Registrar to establish an Institute for Advanced Teaching and Learning (SC.244/09-10) and resolved that the Committee endorse the broad rationale and principles for the creation of an Institute for Advanced Teaching and Learning at Warwick, it being noted that financial case had been submitted to the Financial Plan Sub-Committee for its consideration. Further discussions will be held at AQSC on the 23rd June 2010 and at Faculty lunches due to be held between the 24th and 30th June 2010.

6. The Warwick Prize for Writing

TO RECEIVE:

Information from Professor Jeremy Treglown on the Warwick Prize for Writing

7. Personal Tutoring Guidelines

TO CONSIDER:

A paper, BFM 17/09-10 (copy attached), from the University Senior Tutor regarding the implementation of Personal Tutoring Guidelines.

8. The Environment

TO RECEIVE:

An update from the secretariat on the “green audit” proposed at the June 2009 (minutes 32/08-09 (c), 8/09-10 and 22/09-10 refer).

9. Undergraduate Studies Committee Minutes

TO RECEIVE:

The minutes of the meeting of the Undergraduate Studies Committee held on the 12th May 2010, as set out in paper BFM18/09-10 (copy attached).

10. Admissions Steering Group

TO RECEIVE:

An update from the Director MB ChB on admissions for 2010 entry.

11. Curriculum Review

TO REPORT:

On progress with the MB ChB curriculum review.

Members are asked to note that information is also available on the following webpage: <http://www2.warwick.ac.uk/fac/med/about/cr/about>

12. Graduate Studies Committee Minutes

TO RECEIVE:

The minutes of the meeting of the Graduate Studies committee held on the 17th May 2010, as set out in paper BFM19/09-10 (copy attached).

13. Items to be brought to the Senate

TO CONSIDER:

Whether there are any specific issues which the Board of the Faculty wishes to refer to the Senate for consideration.

14. Date of the Next Meeting

TO REPORT:

That the next meeting of the Board of the Faculty of Medicine will be held in the academic year 2010-11. Members will be notified during the summer vacation of the date of the first meeting.