

UNIVERSITY OF WARWICK

Board of the Faculty of Medicine

There will be a meeting of the Board of the Faculty of Medicine at **2pm** on **Monday 12 February 2018**, in room A-030, Warwick Medical School.

R Sandby-Thomas
Registrar

Note: Committee papers can be accessed at

<https://files.warwick.ac.uk/boardoffacultyofmedicine/browse/BFM/2018.02.12>

Questions on agendum items or apologies for this meeting should be directed to the Acting Secretary to the Board, Martin Mik (bfm@warwick.ac.uk).

AGENDA

MATTERS FOR CONSIDERATION BY THE BOARD

1. Introductions and Welcome

2. Conflicts of Interest

TO REPORT:

That, should any members or attendees of the Board have any conflicts of interest relating to agenda items for the meeting, they should be declared in accordance with the Committee of University Chairs (CUC) Higher Education Code of Governance (2014), available online from <http://www.universitychairs.ac.uk/publications/>.

3. Minutes

TO CONSIDER:

The minutes of the meeting of the Board held on 14 November 2017 (available online).

4. Matters Arising

(a) Terms of Reference (minute 3/17-18 refers)

TO RECEIVE:

An update from the Acting Secretary on the Faculty Board Terms of Reference.

- (b) Race Equality Charter Mark Application (minutes 6(b)/17-18 and 41(xiv)/16-17 refer)

TO REPORT:

That the University's 2017 Race Equality Charter Mark application was unsuccessful, noting that the University was following-up on feedback provided by the Equality Challenge Unit.

5. Chair's Business

- (a) Proposal for the Faculties of Medicine and Science to Merge

TO CONSIDER:

A paper from the Acting Academic Registrar on the planned merger of the Faculty of Medicine and the Faculty of Science, as set out in paper BFM.9/17-18 (available online).

- (b) University Strategies Update

TO RECEIVE:

An update from the Chair on the draft Education, Research and University Strategies.

- (c) Campus Master Plan

TO RECEIVE:

An oral report from the Chair on the Campus Master Plan developments.

- (d) Warwick Awards for Teaching Excellence

TO REPORT:

- (i) That nominations are now open for Warwick Awards for Teaching Excellence for staff (WATE) and postgraduate research students (WATE PGR), noting a deadline for nominations by students and staff of 28 February 2018;

- (ii) That full details are available online from <http://warwick.ac.uk/wate>.

6. Update on Education

TO RECEIVE:

An oral report from the Deputy Chair.

7. Research Update

TO RECEIVE:

- (a) A Research Strategy update from the Pro-Dean (Research);

(b) An update from the Pro-Dean (Research) on the School's REF preparations.

8. Update from the Dean of Warwick Medical School

(a) *Warwick Medical School Collaboration with the University of Chester

TO RECEIVE:

An oral update from the Dean of Warwick Medical School on the proposed collaboration with the University of Chester.

(b) Health and Safety

TO RECEIVE:

An oral report from the Dean of Warwick Medical School on Health and Safety.

(c) Health and Safety Organogram (minutes 6(c)/17-18 and 48(c)/16-17 refer)

TO RECEIVE:

A revised organogram incorporating comments made by Board members in November 2017 (paper BFM.3/17-18 (Revised), to follow).

9. WMS Welfare Strategy Group

TO RECEIVE:

An update from the Co-Chair of the WMS Welfare Strategy Group.

10. Review of Faculty Research Centres

TO RECEIVE:

Paper BFM.10/17-18 (available online) setting out details for the review of the following University Research Centres relevant to the Faculty of Medicine:

- (a) Warwick Anti-Microbial (WAM) Interdisciplinary Research Centre, Category II (paper BFM.11/17-18, available online);
- (b) Warwick Centre for Integrative Synthetic Biology (WISB), Category III (papers BFM.12a-b/17-18, available online);
- (c) Warwick Environmental Systems Interdisciplinary Centre, Category II (paper BFM.13/17-18, available online);
- (d) Warwick Institute Science of Cities (WISC), Category II (paper BFM.14/17-18, available online).

TO CONSIDER:

Evidence, as set out in papers BFM.11-14/17-18, that the above Research Centres provide added value, contribute to the University Strategy and are sustainable in the long term.

11. New University Departmental Research Centres

(a) Centre for Health Economics at Warwick (CHEW)

TO CONSIDER:

A proposal from Warwick Medical School for a new Category III University Research Centre, entitled the Centre for Health Economics at Warwick (CHEW), to be established as set out in paper BFM.15/17-18 (available online).

(b) Warwick Mental Health Research Centre

TO CONSIDER:

A proposal from Warwick Medical School for a new Category II University Research Centre, entitled Warwick Mental Health Research Centre, to be established as set out in papers BFM.16a-b/17-18 (available online).

12. Any Other Business

13. Next Meeting

TO REPORT:

That the next meeting of the Board will take place on Wednesday 30 May 2018, 10am-12noon, room A-030, Warwick Medical School.

ITEMS TO RECEIVE FOR INFORMATION ONLY

The Chair and Secretary consider that the following items are non-controversial and/or can be accepted with a minimum of explanation. Members of the Board may, however, ask for any of the following items to be transferred to the agenda for discussion, by contacting the Secretary in advance of the meeting, or by raising the item at the commencement of the meeting. These papers are available online from the Board's electronic filestore at <https://files.warwick.ac.uk/boardoffacultyofmedicine/browse/BFM/2018.02.12>.

14. Assessment and Feedback

TO CONSIDER:

The following reports on timeliness of feedback on assessment submitted in Autumn Term 2017-18 across the Faculty:

- (a) MB ChB (paper FMEC.14a/17-18, available online);
- (b) Diploma in Orthodontic Therapy (paper FMEC.14b/17-18, available online);
- (c) Certificate of Diabetes Care (paper FMEC.14c/17-18, available online);
- (d) PGT courses (paper FMEC.14d/17-18, available online).

15. Chair's Action

TO REPORT:

That the Deputy Chair of the Board, action on its behalf in the absence of the Chair, has recommended to Senate the appointment of Dr Kirstie Haywood as one of two Faculty of Medicine representatives on the Equality and Diversity Committee.

16. Report from the Faculty Education Committee

TO RECEIVE:

The minutes of the meeting of the Faculty Education Committee held on 30 January 2018 (paper BFM.17/17-18, to follow).

17. Report from the WMS Education Committee

TO RECEIVE:

- (a) Minutes of the meeting of the WMS Education Committee held on 15 November 2017 (paper BFM.18/17-18, [available online](#));
- (b) Minutes of the meeting of the WMS Education Committee held on 30 January 2018 (paper BFM.19/17-18, to follow).

18. Faculty Lunches in 2017-18

TO REPORT:

That the Faculty of Medicine Lunches will take place as follows in 2017-18:

- (a) Spring term: Monday 12 February 2018, 12noon, room GLT4, Warwick Medical School;
- (b) Summer term: Wednesday 30 May 2018, 12noon, room GLT4, Warwick Medical School.

19. Dates of 2017-18 Board Meetings

TO REPORT:

That the final meeting of the Board in the academic year 2017-18 will take place on Wednesday 30 May 2018, 10am-12noon, room A-030, Warwick Medical School.