

UNIVERSITY OF WARWICK  
BOARD OF THE FACULTY OF MEDICINE

There will be a meeting of the Board of the Faculty of Medicine on the 16<sup>th</sup> February 2015 at 2.00pm in room A030 of the Medical School Building.

**Note: Questions on agenda items or apologies for this meeting should be directed to the Secretary of the Committee, Lara McCarthy on Ext 73111 or the Assistant Secretary, David Lewis on Ext 75770, D.Lewis.1@warwick.ac.uk**

Ken Sloan  
Registrar and Chief Operating Officer

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## AGENDA

1 Conflicts of Interest

TO REPORT:

That, should any members or attendees of the Board of the Faculty of Medicine have any conflicts of interest relating to agenda items for the meeting, they should be declared in accordance with the CUC Guide for Members of Higher Education Governing Bodies in the UK.

2 Minutes of the previous meeting

The minutes of the meeting held on the 6<sup>th</sup> November 2014 (copy attached). (Also available online at <http://www2.warwick.ac.uk/services/gov/atoz/bfmusc/minutes> )

3 Membership and Constitution of the Board of the Faculty of Medicine

TO CONSIDER:

The membership and constitution of the Board of the Faculty of Medicine as set out in paper BFM1/14-15 {revised} (copy attached).

4 Membership of Senate

TO REPORT:

That the Senate has six places for representative members of the Board of the Faculty of Medicine appointed by the Board and that continuing representatives (with their term of appointment in brackets) are as follows:

Ms Janet Cooper (Warwick Medical School) (2016)  
Professor John Davey (Warwick Medical School) (2015)  
Professor S Kumar (Warwick Medical School) (2017)  
Professor L Roberts (Warwick Medical School) (2017)  
Professor V Zammit (Warwick Medical School) (2015)

That, in accordance with University regulations, the majority of the six Faculty representatives must be Professors and the majority must be Heads of Departments.

TO CONSIDER:

In accordance with University Regulation 2.2 on Annual Elections, the election of one member of the Senate from the membership of the Board of the Faculty of Medicine for 2014/15 to serve for the period from 1st August 2014 to 31<sup>st</sup> July 2017.

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5 Matters Arising

- (a) Constitution and Membership (minute 02/14-15 (ii) and (iii) refer)

TO REPORT:

- (i) That Faculty of Arts and Science representation has been sought for the Board of the Faculty of Medicine.
- (ii) That Lucy Taylor has been contacted regarding the importance of medical representation on the Fitness to Practise Committee.

- (b) The Environment (minute 10/14-15 refers)

TO RECEIVE:

Proposals from the Chief Operating Officer for how environmental initiatives can be championed within the Faculty of Medicine.

6 Chair's Business

TO RECEIVE:

- (a) An update from the Chair regarding the WMS and SLS Reviews.
- (b) Dentistry update

7 Graduate School Update

Please note that Pro Vice Chancellor Professor Jan Palmowski will be attending to speak to this item at 2.00pm

TO CONSIDER:

An oral report from Professor J Palmowski and "Recommendations for Training Requirements" as set out in paper BGS30/14-15 (copy attached).

8 Complaints Resolution Framework

TO RECEIVE:

Information on the new complaints resolution framework as set out in papers BFM9 and BFM10/14-15 (copy attached).

9 New Research Centre: Television History, Heritage and Memory Research

TO CONSIDER:

In accordance with the process for the establishment of a new university Research Centre the proposed new "Television history, Heritage and Memory Research Centre" as set out in paper RC20./14-15 (copy attached).

10 New Research Centre: Warwick Cancer Research Centre

TO CONSIDER:

In accordance with the process for the establishment of a new university Research the proposed new "Warwick Cancer Research Centre" as set out in papers BFM11 and BFM12/14-15 (copy attached).

Members are asked to note that due to the timing of other Faculty Board meetings this proposal has yet to be submitted to the other Faculty Boards for consideration: Arts, Social Science and Science. It will also be considered by the University Research Committee in due course.

11 Curriculum Review

## TO RECEIVE:

An oral report from the Head of the Medical Education Hub on the implementation of year two (Phase II) of the refreshed curriculum and progress with Phase III.

Members are asked to note that information is also available on the following web page: <http://www2.warwick.ac.uk/fac/med/about/cr/about>

12 Undergraduate Studies Minutes

## TO RECEIVE:

The draft minutes of the Board of the Faculty of Medicine Undergraduate Studies Committee meeting held on the 19<sup>th</sup> January 2015 as set out in paper BFM13/14-15 (copy attached).

13 Graduate Studies Minutes

## TO RECEIVE:

The draft minutes of the Board of the Faculty of Medicine Graduate Studies Committee meeting held on the 26<sup>th</sup> January 2015 as set out in paper BFM14/14-15 (copy attached).

14 The Environment

## TO CONSIDER:

Any issues relating to the environment relating to the Faculty and the wider University.

15 Items to be Brought to the Senate

## TO CONSIDER:

Any items to be brought to the attention of Senate for consideration.

16 Date of the Next Meeting

## TO REPORT:

The final meeting of the academic year 2014/15 will be held on the 19<sup>th</sup> May 2015 at 2.00pm in room A-042 of the Medical School Building.