

UNIVERSITY OF WARWICK  
BOARD OF THE FACULTY OF MEDICINE

There will be a meeting of the Board of the Faculty of Medicine on the 16<sup>th</sup> February 2009 in room A-030 of the Medical School Building.

J Baldwin  
Registrar

**Note: Questions on agenda items or apologies for this meeting should be directed to the Secretary of the Committee, Dr Michael Glover (ext 73809) or the Assistant Secretary, Lara McCarthy (ext 73111).**

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**AGENDA**

1. Minutes

TO CONSIDER:

The minutes of the meeting of the Board of the Faculty of Medicine held on the 10<sup>th</sup> November 2009.

2. Matters Arising

(a) Terms of Reference (minute 1/08-09 (b), (E) refers)

TO RECEIVE:

- (i) An oral report from the Director Admissions, Dr Kidd, on discussions held with Professor Hundt regarding a potential UNTRAP representative to be appointed to the Admissions Steering Group in the academic year 2009/10.
- (ii) An oral report from the Chair of the WMS Appeals Committee of the possibility of instigating a "Friends of WMS" group in order to facilitate lay membership to University of Warwick and Medical School Committees.

(b) Science City (minute 4/08-09 (a) refers)

TO RECEIVE:

An oral update from the Chair on the new paperwork required by AMW regarding the new translational laboratories.

(c) The Environment (minute 6/08-09 refers)

TO RECEIVE:

An update from the School Secretary, Dr M Glover, on environmental developments on campus since the November 2008 meeting.

(d) Additional Higher Qualifications (minute 7/08-09 refers)

TO RECEIVE:

An oral report from the Associate Dean (Teaching) on the progression of paper MUSC18/07-08 {revised} regarding Additional Higher Qualifications for MB ChB students.

### 3. University Progress of Decisions

#### TO REPORT:

- (a) That the meeting of the Senate held on the 1<sup>st</sup> October 2008 recommended to the Council:

“(a) That the revisions to Regulation 34 on Fitness to Practise be approved as set out in S.7/08-09 subject to the following amendment:

Paragraph 5 (b) (addition underlined):

“To suspend the registration of the student or withhold the award of the student for a period of normally no longer than 60 days until additional evidence is available, in which case the Committee will reconvene to consider the evidence.”

- (b) That, as a consequence to the revisions to Regulation 34, the constitution of the Fitness to Practise Committee (MA/SW, PGCE and Dip) be revised to include 6 members appointed by the Senate on the recommendation of each of the Head of School of Health and Social Studies, Director of the Institute of Education and the Director of the Centre for Lifelong Learning.” (Senate minute 16/08-09 refers)

- (b) That the Academic Standards and Quality meeting held on the 29<sup>th</sup> January 2009 considered the need for a board of Examiners to exist at Faculty level for first year students, noting that Faculty-level boards of Examiners do not exist for other years of study and they resolved *inter alia* that:

“(i) That consistency of treatment of students was of paramount importance.

(ii) That the Deputy Registrar’s Office and Faculty Boards be invited to reflect on the most appropriate method of considering progression of first year students, to inform further discussion at a future meeting of the Committee.” (AQSC minute 44 (c) (i) and (ii) refer)

### 4. Chairs Business

Research Assessment Exercise

WMS Strategy Away Day 2009

### 5. Strategic Departmental Review 2010

#### TO RECEIVE:

An oral report from Director of Quality Assurance and Enhancement on preparations for the Strategic Departmental Review due to be held in 2010.

### 6. Amendments to MB ChB Regulations

#### TO CONSIDER:

- (a) Proposals to update the MB ChB Regulations as set out in MUSC3/08-09 {revised} (copy attached) using the “in principle” decisions agreed at the Undergraduate Studies Committee meeting held on the 14<sup>th</sup> January 2009.

- (b) A proposal request the Chair of Senate and Council to take Chair’s action on a revision to the MB ChB Examination Board membership listed under Regulation 9.5 as set out in paper BFM10/08-09 (copy attached), in order that it replicates those contained in Regulation 8.10 which were amended in June/July 2008.

7. Review of the MB ChB Curriculum  
TO CONSIDER:  
A proposal from the Associate Dean (Teaching) for a review of the MB ChB curriculum.
8. Undergraduate Studies Committee Minutes  
TO RECEIVE:  
The minutes of the meeting of the Undergraduate Studies Committee held on the 14<sup>th</sup> January 2009, as set out in paper BFM11/08-09.
9. Graduate Studies Committee Minutes  
TO RECEIVE:  
The minutes of the meeting of the Graduate Studies Committee held on the 27<sup>th</sup> January 2009, as set out in paper BFM12/08-09 (to follow).
10. Departmental Annual Course Review for Postgraduate Research Provision  
TO CONSIDER:  
The Departmental Annual course Review Report for Postgraduate Research Provision – Research Degrees – PhD, MPhil, MD and MSc by Research as set out in paper BFM13/08-09. (copy attached).
11. Departmental Annual Review – MB ChB  
TO CONSIDER:  
The Departmental Annual Review for the MB ChB as set out in paper BFM14 08/09 (to follow).
12. Admissions Steering Group Minutes  
TO RECEIVE:  
The minutes from the Admissions Steering Group meeting held on the 24<sup>th</sup> November 2008, as set out in BFM15/08-09 (copy attached).
13. Items to be brought to the Senate  
TO CONSIDER:  
Whether there are any specific issues which the Board of the Faculty wishes to refer to the Senate for consideration.
14. Date of the Next Meeting  
TO REPORT:  
That the next meeting of the Board of the Faculty of Medicine will be held on Monday 1<sup>st</sup> June 2009 in room GLT4 (formerly B-053) of the Medical School Building.