

UNIVERSITY OF WARWICK

**Board of the Faculty of Medicine**

A meeting of the Board of the Faculty of Medicine will be held on **Thursday 25 February 2016 from 1400 to 1600 hours in room A-009-011** in the Medical Teaching Centre.

Note: No paper copies of the agenda will be sent out to member and committee papers can be accessed at: <https://files.warwick.ac.uk/boardoffacultyofmedicine/browse#BFM/160225>

Any enquiries or apologies from members of the Graduate Studies Committee should be directed to the Secretary, Claudia Gray (ext. 24812 or [BFM@warwick.ac.uk](mailto:BFM@warwick.ac.uk)).

Ken Sloan  
Registrar and Chief Operating  
Officer

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**A G E N D A**

**MATTERS FOR CONSIDERATION BY THE BOARD**

Notes: *The following items and reports are for consideration at the meeting.*

*Restricted business (denoted by an asterisk {\*}) is confidential to members and attendees of the Faculty Board of Medicine.*

1. Revisions to the Student Discipline Framework

TO CONSIDER:

A presentation from the Director of Quality Assurance setting out proposed changes to the Student Disciplinary Framework in paper **BFM 13.15/16**.

2. Apologies and Conflicts of Interest

TO REPORT:

That, should any members or attendees of the Faculty Board of Medicine have any conflicts of interest relating to agenda items for the meeting, they should be declared in accordance with the CUC Guide for Members of Higher Education Governing Bodies in the UK, available online from <http://www.hefce.ac.uk/pubs/year/2009/200914/>.

3. Minutes

TO CONSIDER:

The minutes of the meeting of the Board of Faculty held on 2 November 2015 (**BFM 14.15/16**).

4. Matters Arising on the minutes

To REPORT:

- (a) PVC's report on WMS Review (minute 8 (c).15/16 refers) **(BFM 15.15/16)**
- (b) New members of the Board of Faculty of Medicine who have joined since the last meeting on 2 November 2015:
  - Professor Olwyn Westwood (Director of PGT)
  - Dr Jacob Saranga (Head of Quality Unit)
  - Mr Narriel Morrison (UG student representative)
  - TBC (PG student representative)
- (c) Further consideration of:
  - (i) HEFCE report on staff selection for REF 2014 **(BFM3.15/16)**;
  - (ii) the University of Warwick REF Code of Practice 2014 **(BFM4.15/16)**
  - (iii) The WMS and UoW staffing profile of eligible and submitted staff for REF 2014 **(BFM 16.15/16)**

5. Chair's Business

TO REPORT:

- (a) Welcome to new Members
- (b) An update from the Chair on recent California visit

6. Renaming the Faculty of Medicine to the Faculty of Health

TO CONSIDER:

- (a) A proposal from the Chair of Faculty to rename the Faculty of Medicine to the Faculty of Health **(BFM 17.15/16)**
- (b) Comments from the Faculty of Arts, Faculty of Social Science and the Faculty of Science after having considered the proposal to rename the Faculty of Medicine

7. Faculty Budget

TO REPORT:

Update on projects funded by the Faculty budget 2015/16

TO CONSIDER:

Further projects to be funded for the remaining period of the financial year ending 31 July 2016

8. Pro-Dean (Education)

TO RECEIVE:

An update on WMS Education issues

9. Review of Faculty Research Centres

TO RECEIVE:

Paper **BFM.18/15-16** setting out details for the review of the following University Research Centres relevant to the Faculty of Medicine:

Royal College of Nursing Research Institute (RCNRI)

TO CONSIDER:

Evidence, as set out in paper **BFM 18./15-16**, that the Centre provides added value, contributes to the University Strategy and is sustainable in the long term.

10. Any Other Business

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**ITEMS TO RECEIVE FOR INFORMATION ONLY**

The Chair and Secretary consider that the following items are non-controversial and/or can be accepted with a minimum of explanation. Members of the Board may, however, ask for any of the following items to be transferred to the agenda for discussion, by contacting the Secretary in advance of the meeting, or by raising the item at the commencement of the meeting. These papers are available online from the Board's electronic filestore at <https://files.warwick.ac.uk/bfss/browse>.

11. DSA Briefing Paper

TO RECEIVE:

A paper from the DSA Working Group setting out changes to DSA funding and actions which the University is taking (**BFM 19.15/16**)

12. Assessment and Feedback

TO RECEIVE:

- (a) The report on timeliness of feedback for PGT assessments submitted in Autumn Terms 2015-16 across the Faculty (**BFM 20.15/16**)
- (b) The report on timeliness of feedback for the MBChB programme (**BFM 21.15/16**)

13. Report from the Faculty Undergraduate Studies Committee

TO RECEIVE:

The draft minutes of the meeting of the Faculty Undergraduate Studies Committee held on 3 February 2016 (**BFM 22.15/16**).

14. Report from the Faculty Graduate Studies Committee

TO RECEIVE:

The draft minutes of the meeting of the Faculty Graduate Studies Committee held on 26 January 2016 (**BFM 23./15-16**).

15. Dates of 2015-16 Board Meetings

TO REPORT:

That the last meeting of the Board of Faculty in the academic year 2015-16 will take place on:

**Monday 16 May 2016, 14.00- 16.00 in room A-041 in the Medical School.**