

UNIVERSITY OF WARWICK
BOARD OF THE FACULTY OF MEDICINE

Minutes of the meeting of the Board of the Faculty of Medicine held on the 18th February 2013.

Present: Professor P Winstanley (Chair), Ms J Cooper, Professor D Evans, Professor N Johnson, Professor S Kumar, Mr J Leggett, Dr E Lynch, Dr P O'Hare, Dr C Melville, Mr D Mullins, Professor S Stewart-Brown, Dr S Taylor-Phillips, Professor M Underwood, Professor S Weich, Professor D Wolke

Apologies: Dr A Adams, Dr R Bivins, Professor J Brosens, Mrs W Coy, Professor Currie, Professor L Green, Professor F Griffiths, Mr P Handslip, Professor G Hundt, Dr J Kidd, Dr C Marguerie, Professor S Singh, Professor N Stallard, Professor V Zammit

In Attendance: Mrs L McCarthy

MINUTES

14/12-13 Minutes of the previous meeting

RESOLVED:

That the minutes of the meeting of the Board of the Faculty of Medicine held on the 8th November 2012 be approved subject to the following insertion being made under minute 4/12 –13 (b) – new section (iv) to be added –

“Professor Stewart-Brown asked whether the school planned to do anything to mitigate the negative impact of the REF on research in Cinderella specialities, addressing the fact that this was responsible for creating an increasing mismatch between medical practice and population health needs.”

15/12-13 Matters Arising

(a) Review of the School of Health and Social Studies (minute 4/12-13 (a) refers)

RECEIVED:

Information from the Chair and the secretariat following the completion of the review of the School of Health and Social Studies and the implications for membership of various University and Medical School Committees / Groups.

Members were asked to note:

- (i) That SHSS staff had been integrated into academic and administrative roles within the Medical School and the CLL.
- (ii) That no additional car parking will be available at the Gibbet Hill site.
- (iii) That SHSS nominees would no longer be members of the Board of the Faculty of Medicine or associated Committee / Sub Committees (although of course there will be no barrier to ex-SHSS staff seeking to serve on such committees in future).

(b) Preparations for the REF (minute 4/12-13 (b) refers)

RECEIVED:

Information from the Pro Dean (Research) Chair on the continuing preparations for the REF, it being noted that:

- (i) Significant improvement has been made to quality ratings since the RAE in 2008.
- (ii) There would be a further meeting in March 2013 of the Research Group that would determine the likely outputs for submission with a final meeting being held in June 2013.
- (iii) PhD student numbers were unacceptably low.
- (iv) Impact statements and case studies were being prepared.
- (v) Papers had been peer reviewed by staff external to the University.

- (c) Academic Health Science Network (AHSN) (minute 5/12-13 (b) refers)

RECEIVED:

An update from the Chair regarding our collaboration with the Universities of Birmingham and Keele. It being noted that the partner organisations had been interviewed earlier in February 2013 but as yet no decisions had been communicated.

- (d) Global Research Priorities (minute 5/12-13 (c) refers)

RECEIVED:

An update from the Pro Dean (Research) on the 10 Global Research Priority Groups including the "Science and Technology for Health" Group to which Medicine was contributing. Several bids have been made including an RCUK study by Professor Underwood and an external collaboration with Nottingham University.

- (e) QAA 2013 visits (minute 6/12-13 refers)

RECEIVED:

Information from the Pro Dean (Education) on the QAA preliminary visit held in January 2013 and actual visits planned for February 2013 following submission of the Self Evaluation Document.

- (f) Learning and Teaching Strategy (minute 8/12-13 refers)

RECEIVED:

An update from the Chair on potential revisions to the Medical School action plan in relation to "Vision 2015" and the "Learning and Teaching Strategy" that included information on the £9m investment in Biomedicine, moving towards REF 2020 and the need to keep research barriers between departments and individual researchers "low".

16/12-13 Curriculum Review

RECEIVED:

Information from the Head of the MB ChB and the Head of Education and Development on progress with the Curriculum Review.

Members are asked to note that information was also available on the following web page: <http://www2.warwick.ac.uk/fac/med/about/cr/about>

- (a) All approval forms had been to the Undergraduate Studies Committee and the Board of Undergraduate Studies for approval.
- (b) Appointments to Phase I were almost complete.

- (c) Case based learning discussions were well underway along with peer support.
- (d) That the Academic Workload Model would be a useful tool in order to help the Divisions determine what contributions to teaching they could make. ARC preparations had also been helpful in this regard.
- (e) That public health would be woven amongst the cases used and the learning materials being developed for introduction in October 2013.
- (f) It has been identified that there is a requirement for more research rich teaching.

17/12-13 Undergraduate Studies Minutes

REPORTED:

- (a) On progress with the recommendation to Senate to revise Regulation 9 as it related to the membership of the Boards of Examiners in the refreshed curriculum 2013 onwards as set out in paper MUSC11/12-13 {revised}.
- (b) On the updated BMedSci pass degree specification that had been prepared and sent to the relevant sub committee of AQSC and the Board of Undergraduate Studies.

CONSIDERED:

- (c) The minutes of the Board of the Faculty of Medicine Undergraduate Studies Committee meeting held on the 21st January 2013 as set out in paper BFM8/12-13.
- (d) A recommendation from the Undergraduate Studies Committee of the Board of the Faculty of Medicine to put in place a new Regulation 8.10 as set out in paper MUSC36/12-13 {revised}.
- (e) The four week turnaround time in relation to MB ChB, it being noted that only two assessed elements of the degree required feedback to students in the four week period. The first was met 100% in December 2012 and the other occasion will not be until June 2013 when the Elective Reports of the third year students are marked.
- (f) The 17 point marking scale used by other undergraduate degree courses at Warwick noting that the new BSc would require reference to this scale.

RESOLVED:

- (i) That the recommendation from the Undergraduate Studies Committee of the Board of the Faculty of Medicine to put in place a new Regulation 8.10 as set out in paper MUSC36/12-13 {revised} be approved and be recommended to the Academic Quality and Standards Committee and the Board of Undergraduate Studies.
- (ii) That the Board of the Faculty of Medicine Undergraduate Studies Committee be asked to consider a BMedSci pass degree for the refreshed curriculum and in so doing review the possibility of an "honours" component in certain circumstances.

18/12-13 Graduate Studies Minutes

CONSIDERED:

- (a) The minutes of the Board of the Faculty of Medicine Graduate Studies Committee meeting held on the 28th January 2013 as set out in paper BFM9/12-13.
- (b) The four week turnaround time in relation to postgraduate education it being noted that the latest report from the Masters and CPD team was that the percentage of assignments that had been marked and returned within the four week deadline had increased to 74% (September 2012 – 23 January 2013) this compared to an overall return of 36% for the academic year 2011/12.

RESOLVED:

That staff involved in the marking of Masters and CPD assessed work be congratulated for their improvement in overall turn around time with the proviso, to certain staff, that further improvements were needed in order to meet the university 100% target.

19/12-13 Dean's Prize for Entrepreneurship

CONSIDERED:

A proposal from the Dean, WMS, to introduce a prize for entrepreneurship as set out in paper BFM10/12-13.

RESOLVED:

- (a) That the proposal from the Dean, WMS, to introduce a prize for entrepreneurship as set out in paper BFM10/12-13 be approved.
- (b) That the situation regarding the prizes set out in paper BFM10/12-13 be reviewed in 12 months time at the February 2014 meeting of the Board of the Faculty of Medicine.

20/12-13 Warwick Institute of Education (WIE)

REPORTED:

That the Senate received the report from the Education Steering group outlining recommendations for the future of the discipline of Education at the University as set out in paper S.15/12-13.

It was noted by members present that the current WIE would be effectively split into two distinct sections: a Professional Development Group and a Centre for Education Studies (CES). The CES would it seem operate as a hub and spoke model with links to WMS, Economics, Psychology and WBS with the possibility of other links in the future.

RESOLVED:

The Board of the Faculty of Medicine welcomed the opportunity of working collegiately with colleagues from a newly formed CES and other Departments.

21/12-13 Open Access Publishing

REPORTED:

On the current University position regarding open access publishing.

Members were asked to note that information was also available at the following web address:

http://www2.warwick.ac.uk/institute/news/intnews2/open_access and
<http://www2.warwick.ac.uk/services/library/researchandteaching/authors>

22/12-13 Research Centre Guidelines

REPORTED:

That research centre guidelines including review structures had been approved by the Research Committee and the Senate as set out in paper RC.01/12-13.

23/12-13 The Environment

CONSIDERED:

Accommodation issues relating to the Faculty and the wider University with the introduction of new staff from SHSS and the continued expansion of the Medical School and Life Sciences.

24/12-13. Date of the Next Meeting

REPORTED:

That the next meeting of the Board of the Faculty of Medicine would be held on the 21st May 2013 at 10.00am in room A-117 of the Medical School Building.