

UNIVERSITY OF WARWICK

BOARD OF THE FACULTY OF MEDICINE

Minutes of Board of the Faculty of Medicine meeting held on the 22nd February 2010.

Present: Professor M Underwood (Chair), Dr A Adams, Dr C Blackburn, Professor J Davey, Mr I Fraser, Dr F Griffiths, Dr J Kidd, Dr C Marguerie, Dr P O'Hare, Dr P McTernan, Dr C Rodgers, Professor J Thistlethwaite, Professor N Stallard, Professor S Weich

Apologies: Professor P Abrahams, Professor B Frengnelli, Professor G Hundt, Professor N Johnson, Professor S Kumar, Dr C Marguerie, Dr C Macdougall, Professor E Oliver-Jones, Professor S Stewart-Brown, Dr A Stokes

In Attendance: Dr M Glover, Mrs L McCarthy, Ms Y Salter Wright (20/09-10 to 23/09-10)

MINUTES

20/09-10 Minutes of the previous meeting

RESOLVED:

That the minutes of the meeting held on the 20th November 2009 be approved subject to the following amendment:

In minute 1/09-10: "Francis Griffiths" to be "Frances Griffiths"

21/09-10 Matters Arising

(a) Life Sciences (minute 5/09-10 referred)

RECEIVED:

An update from the Chair on the establishment of a new School of Life Sciences. Members were asked to note the that:

- (i) Performance standards had now been set for the four main areas.
That the following appointments have been made:

Director of Research, Redesigning Plants	Professor Jim Beynon
Director of Research, Controlling Infections	Professor Andrew Easton
Director of Research, Shaping the Environment	Professor Elizabeth Wellington
Director of Research, Integrating Cellular Systems	Professor Colin Robinson

- (ii) Recognition has been given to the fact that some Medical School teaching is currently undertaken by members of Biological Science and this delivery will continue when the new School is staffed.

- (iii) The overall strategy for Life Sciences will be discussed at a meeting due to be held on the 26th February 2010 at which the new WMS Dean Professor P Winstanley, Professor J Davey and Professor Underwood will be representing the Medical School.

(b) National Student Survey (NSS) (13/09-10 referred)

TO RECEIVED:

An update from the Director MB ChB, Dr J Kidd, on plans for obtaining a high response rate for the NSS 2010 including the NSS action plan developed by the MB ChB Directorate in 2009 and the talk given at the Senior Academic Half Day on Friday 19th February 2010.

- 22/09-10 Chair's Business
- REPORTED (By the Chair)
- (a) Recruitment of WMS Dean
 That Professor Peter Winstanley would be taking up his position as Dean of Warwick Medical School on the 1st May 2010.
- (b) Preparations for the REF
 (i) That data was being collated regarding grant income and awards at the level of individual PIs;
 (ii) That academic staff have been asked to identify their three best papers since RAE 2008, these papers would then be rated on the RAE scale between 1 and 4 star;
 (iii) That WMS is part of the national REF pilot for the "Impact Statement" part of the REF as a representative of the clinical medicine UoA. Four cases have been chosen and will be written up. This is proving very helpful and providing valuable information regarding what is required for the impact element of the REF.
- (c) Leicester Warwick PMQ – Removal from the General Medical Council list
 That the GMC will be formally removing the Leicester Warwick MB ChB qualification from their list of acceptable degrees.
- RESOLVED:
 That the School Secretary, Dr M Glover, be asked to liaise with the GMC regarding the impact for past Leicester Warwick Medical School graduates.
- (d) Possible revisions to Regulation 8.10 regarding submission of mitigating circumstances.
 CONSIDERED:
 Revisions to Regulation 8.10 as a result of a partial judgement against the Medical School by the Office of the Independent Adjudicator.
- RESOLVED:
 (i) That the secretariat be asked to review Regulation 36 and incorporate a definite timeline against the submission of mitigation into Regulation 8.10.
 (ii) That the Chair be asked to take chair's action on the revision in order that a recommendation be made to Senate and Council for their approval.
- 23/09-10 Item for Strategic Discussion
 CONSIDERED:
 The Harris Report:
 The findings and recommendations of the Harris Report of the Constitutional Advisory Group recently published and considered at the meeting of the Senate on 27th January 2010, as set out in paper S.8/09-10, noting that further consideration will be given to the Report together with the feedback received at the Senate "Half Away Day" to be held on the afternoon of Wednesday, 17th March 2010.

RECEIVED:

Further information from the Head of Governance Support Services, Ms Y Salter-Wright relating to the following:

- (a) That the report had addressed four key questions and contained three sub reports;
- (b) That the Group had wanted to provide options for discussions rather than be prescriptive in their recommendations;
- (c) That additional clarity regarding the role for Chairs of Faculty was required in whichever option was selected;
- (d) That inter disciplinary working was to be facilitated whichever option was followed;
- (e) That the role of the Academic Resourcing Committee would be vital and that its role with regard to devolved departments in particular would need to be carefully defined;
- (f) That feedback from the Faculty was important as implementation would be university wide.

RESOLVED:

- (i) That the Medical School was reassured by the recommendation that it should retain its delegated authority and devolved status which permitted freedom to make rapid decisions reagarding staffing and resources within the context of an overall plan agreed centrally;
- (ii) That the Medical School was keen to enhance the opportunities to work with other disciplines in other Faculties;
- (iii) That further discussion of the Harris Report be continued at the Faculty lunch due to be held on the 24th February 2010 at 12 noon. All members were encouraged to attend;
- (iv) That a formal submission be made by the Faculty of Medicine regarding the proposals set out in the Harris Report.

24/09-10 The Environment

RECEIVED:

An update from the secretariat on the “green audit” proposed at the June 2009 meeting (minute 32/08-09 (c) and 8/09-10 refer), it was noted that a formal report would be ready by the June 2010 meeting.

25/09-10 Network Project

RECEIVED:

A report on the on-going network updating project as set out in paper BFM14/09-10.

26/09-10 Undergraduate Studies Committee Minutes

RECEIVED:

The minutes of the meeting of the Undergraduate Studies Committee held on the 25th January 2010, as set out in paper BFM15/09-10.

27/09-10 Curriculum Review

REPORTED: (By the Director Institute of Clinical Education)

Regarding the progress with the MB ChB curriculum review.

Members were asked to note that information was also available on the following webpage: <http://www2.warwick.ac.uk/fac/med/about/cr/about>

It was noted that:

- (a) Progress was initially relatively slow as the preparation of the case template was required. This is now ready for distribution to a wider range of staff.
- (b) A meeting of the Steering Group will be held in March 2010 and that the smaller sub groups are working on particular areas of the new curriculum in parallel.
- (c) There was a need to raise the visibility of this project across the School in order that all academic colleagues can fully participate.
- (d) An advert will be appearing soon for an evaluation post which is designed as a full time academic post to support the development of the new curriculum.
- (e) That increased administrative support will be required as the case template is circulated and responses collated.

28/09-10 Graduate Studies Committee Minutes

RECEIVED:

The minutes of the meeting of the Graduate Studies committee held on the 3rd February 2010, as set out in paper BFM16/09-10.

29/09-10 Admissions Steering Group Minutes

RECEIVED:

The minutes from the Admissions Steering Group meeting held on the 4th November 2009 as set out in BFM9/09-10.

30/09-10 Items to be brought to the Senate

CONSIDERED:

Whether there were any specific issues which the Board of the Faculty wishes to refer to the Senate for consideration.

RESOLVED:

No items at this time.

31/09-10 Date of the Next Meeting

REPORTED:

That the Summer Term meeting of the Board of the Faculty of Medicine would be held on Monday 7th June 2010 in room A011 of the Medical School Building.