

UNIVERSITY OF WARWICK
BOARD OF THE FACULTY OF MEDICINE

Minutes of the meeting of the Board of the Faculty of Medicine held on the 24th February 2014 .

Present: Professor N Johnson (Chair), Professor A Adams, Dr M Allen, Professor J Barlow, Dr D Biggerstaff, Professor R Bivins, Ms S Cheng, Professor A Clarke, Ms J Cooper, Professor L Green, Dr Handslip, Professor G Hartshorne, Dr J Kidd, Dr C Melville, Professor K Seers, Professor S Stewart Brown, Professor V Zammit, Professor D Wolke

Apologies: Professor D Evans, Professor S Kumar, Dr P Handslip, Dr P O'Hare, Mr D Mullins, Professor S Singh, Professor S Weich, Professor P Winstanley

In Attendance: Mrs W Coy (Secretary), Mrs L McCarthy (Assistant Secretary)

MINUTES

13/13/14 Conflicts of Interest

REPORTED:

That, should any members or attendees of the Board of the Faculty of Medicine have any conflicts of interest relating to agenda items for the meeting, they should be declared in accordance with the CUC Guide for Members of Higher Education Governing Bodies in the UK.

No declarations made

14/13-14 Minutes of the previous meeting

RESOLVED:

That the minutes of the meeting held on the 7th November 2013 be approved.

15/13-14 Matters Arising

(a) Terms of Reference and Membership (minute 3/13-14 (A) + (B) refer)

REPORTED:

(i) That Professor Kate Seers had been elected as the fifth member of WMS academic staff to the Board of the Faculty of Medicine.

(ii) That the newly appointed Medical Director, Dr Charles Ashton, would be approached in order to succeed Professor I Philp as an "external member" of the Board.

(b) Medical Schools Council (minute 5/13-14 (d) refers)

RECEIVED:

(i) From the Chair an update on discussions regarding the viability of developing a Physicians Assistant programme.

- (ii) Information from the Chair regarding possibilities of WMS providing education and training for local Physicians Assistants following consultation with Dr Hanslip.

RESOLVED:

That the Chair be asked to convene a discussion at the next convenient Education Strategy Group on the viability of developing a Physicians Assistant course at WMS, it being noted that Birmingham are currently running a course with 30 places available.

16/13-14

Chair's Business

RECEIVED:

A verbal report from the Chair on the meeting of the December 2013 Faculty Advisory Board including an endorsement of the revised strategy document and the WMS Athena Swan objectives and action plan.

REPORTED:

The dis-establishment of the Centre for Mechanochemical Cell Biology by Senate on the 9th January 2014.

CONSIDERED:

The establishment of a University wide Education Experience Planning Group as set out in paper BFM7/13-14.

RESOLVED:

That the establishment of a University wide Education Experience Planning Group, as set out in paper BFM7/13-14, was welcomed but that the Board expressed a view that both the student and staff experience could be improved. This would necessitate investment over the long term and would need to link to the "Professional Development Working Group" established by the Academic Quality and Standards Committee.

17/13-14

School of Modern Languages

CONSIDERED:

A paper from the Chair of the Faculty of Arts and the Chair of the Sub-Faculty of Modern Languages setting out a proposal to create a School of Modern Languages in the Faculty of Arts as set out in paper SC.33/13-14.

RESOLVED:

That the Board of the Faculty of Medicine was content with the proposal to create a School of Modern Languages in the Faculty of Arts as set out in paper SC.33/13-14

18/13-14

University Timetable

CONSIDERED:

A paper from the Pro-Vice-Chancellor (Academic Planning and Resources) on progress made remodelling the University timetable as set out in paper SC.65/13-14.

RESOLVED:

- (a) That the rationale behind the paper was broadly sensible and had merit.

- (b) That there was anxiety expressed over the core teaching hours quoted and the impact that this would have on Athena Swan objectives for the Medical School and the wider University.
- (c) That there was little mention of CPD or postgraduate activity or consideration of distance learning or other modes of delivery of teaching.
- (d) That in order to facilitate teaching across the day the University would need to consider what other infra-structure changes would be required e.g longer opening hours for Gibbet Hill café, shuttle bus times between Gibbet Hill and main campus, public transport issues, nursery provision for students and staff, larger teaching spaces.

19/13-14 Curriculum Refresh

RECEIVED:

An oral report from the Head of the MB ChB on the implementation of year one and detailed proposals for Phase II of the refreshed curriculum and progress with Phase III.

Members were asked to note that there were two opportunities to intercalate within the refreshed curriculum and that in the first instance University of Warwick Masters would be on offer.

Members were asked to note that information is also available on the following web page: <http://www2.warwick.ac.uk/fac/med/about/cr/about>

20/13-14 Items to be Brought to the Senate

CONSIDERED:

Any items to be brought to the attention of Senate for consideration.

RESOLVED:

No items to forward.

ITEMS RECEIVED FOR INFORMATION ONLY

The Chair and Secretary considered that the following items were non-controversial and/or could be accepted with a minimum of explanation. Members of the Board were at liberty to ask for any of the following items to be transferred to the agenda for discussion, by contacting the Secretary in advance of the meeting, or by raising the item at the commencement of the meeting.

21/-13-14 Undergraduate Studies Minutes

RECEIVED:

The minutes of the Board of the Faculty of Medicine Undergraduate Studies Committee meeting held on the 20th January 2014 as set out in papers BFM8/13-14.

22/13-14 Graduate Studies Minutes

RECEIVED:

The minutes of the Board of the Faculty of Medicine Graduate Studies Committee meeting held on the 27th January 2014 as set out in paper BFM9/13-14.

23/13-14 Date of the Next Meeting

REPORTED:

The final meeting of the academic year 2013/14 would be held on the 20th May 2014 at 2.00pm in room GLT4 of the Medical School Building.