

# The University of Warwick

## Board of the Faculty of Medicine

Minutes the meeting of the Board of the Faculty of Medicine held on Monday 23<sup>rd</sup> May 2005.

Present: Professor Y Carter, Professor I Lauder, Ms C Blackburn, Professor J Davey, Professor R Freedman, Dr A Morris, Dr P O'Hare, Professor E Peile, Mr K Sheeres, Professor A Szczepura, Professor D Singer.

Apologies: Professor T Bugg, Professor J Copas, Professor J Dale, Dr A Dolan, Ms S Faulkener, Professor J Hutton, Professor G Hundt, Professor S Kumar, Dr C MacDougall, Dr N Manek, Dr E Oliver Jones, Dr A Withnall.

In Attendance: Dr M Glover, Ms L McCarthy.

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### MINUTES

#### 33/04-05 Minutes

##### RESOLVED:

That the minutes of the meeting of the Board of the Faculty of Medicine held on the 7<sup>th</sup> February 2005 be approved.

#### 34/04-05 Matters Arising on the Minutes.

##### a. Preparations for the GMC Visit (minute 25/04-05 refers)

##### REPORTED:

- i. That the GMC had indicated that the Quality Assurance of Basic Medical Education (QABME) team would be visiting Warwick and Leicester during academic year 2005/06.
- ii. That there would be separate teams reviewing each site, the Schools have not yet been notified of the membership of the visiting teams.
- iii. That the University will need to demonstrate as part of the process that it has in place appropriate structures and support processes to deliver the curriculum independently of Leicester.

##### b. CHESS (minute 15a/04-05 refers)

CONSIDERED:

A proposal to disestablish the Centre for Health Service Studies (CHESS) (paper BFM 8/04-05).

RECOMMENDED (to the Senate):

That ordinance 7 be amended to remove the Director of the Centre for Health Services from the membership of the Board of the Faculty of Medicine as set out in paper BFM 8/04-05.

- c. Clinical Sciences Research Institute Launch (minute 15a/04-05 refers)

REPORTED:

That a successful launch event had been held including a competition for schools and that the UKADS study paper presented by Dr O'Hare had been reported by local media organisations.

35/04-05 Chair's Business

REPORTED:

- a. That Professor Sir Peter Morris had given the first of a proposed series of distinguished speaker presentations to staff and students in the Medical School.
- b. That a group including student representatives was organising the graduation day event for the summer graduation.
- c. That meetings were being held to develop the partnership with NILSI, a proposed centre for clinical improvement would complement an existing area lead by Matthew Cooke in the Medical School and would link with groups in WMG and WBS.
- d. That the WMS devolved budget was very tight in the short term and that the recruitment of overseas students to the MB ChB programme was an important priority for the School.
- e. That a new post of Director of the Clinical Sciences Research Institute had been created, senior colleagues in the Division of Clinical Sciences had been invited to apply for this position and the Dean would be meeting with colleagues to take discussions forward.
- f. That the Medical School bids for SRIF 3 investment in the Clinical Sciences Research Institute and Clinical Trials Infrastructure had been flagged as priority areas for submission to HEFCE together with the Systems Biology initiative in which the School was participating.
- g. That the Medical School has been allocated approximately £180k to support e-learning developments, a project capital bid for a new Learning Grid for Gibbet Hill was also being considered by the

University.

- h. That Academic Consortium 21<sup>st</sup> Century (AC21) would be holding its next biennial meeting at the University of Warwick during the summer vacation of 2006, Professor Singer would be acting as co-organiser of the event.

36/04-05 Medical Student Expansion.

REPORTED:

- a. That it was anticipated that an announcement would be made in July that a Joint Implementation Group (JIG) would be set up to consider bids for between 750 and 1,000 additional undergraduate student places.
- b. That it was likely that the additional numbers would be absorbed by existing medical schools with the exception of a new school in Cumbria/Lancaster.

37/04-05 Accommodation Options Paper.

CONSIDERED:

A brief paper which outlines the options for providing additional space to accommodate growth in the Medical School and the Department of Biological Sciences (paper BFM 21/04-05).

REPORTED:

That the range of options identified in the paper were being considered by the University.

38/04-05 Review of Postgraduate Education Structures in the Medical School.

REPORTED:

- a. That there was support for rationalisation of some support structures including Quality Assurance procedures.
- b. That there was more work required to explore how alternative financial models might operate across the School, the models which operate in WMG and WBS are being reviewed to aid this process.

RESOLVED:

That the School Secretary would contact the Sub-Dean at Leicester Medical School to confirm the arrangements in place at Leicester.

39/04-05 Warwick in Asia.

REPORTED:

- a. That Professor Carter and Professor Freedman had visited Singapore to review the potential for developments in biological sciences, biomedicine and health sciences in Singapore.
- b. That Professor Carter had also visited Sing Health with Mr David Roberts (Chief Executive of University Hospitals Coventry and Warwickshire NHS Trust).
- c. That opportunities to develop taught masters and CPD programmes for health professionals in Singapore had been identified, implant dentistry and links to NILSI were also highlighted.
- d. That research institutes based at Biopolis, a new government sponsored research centre for biomedicine, had been visited ([www.one-north.com/pages/lifeXchange/bio\\_intro.asp](http://www.one-north.com/pages/lifeXchange/bio_intro.asp)); it was felt that any Warwick in Asia biomedical research groups would ideally be located adjacent to this development.
- e. That Novartis and Glaxo Smithkline had already located R&D facilities at Biopolis.

40/04-05 Systems Biology.

REPORTED:

- a. That the systems biology initiative had been lead by Professor Rand in the School of Mathematics and that the Department of Biological Sciences, Warwick Medical School and Warwick HRI were also partners in the new Centre.
- b. That a bid was being submitted to the BBSRC to provide core funding to support the centre.
- c. That work in clinical systems engineering could link to the systems biology initiative.

41/04-05 Revised Prize Regulations.

CONSIDERED:

A revised set of regulations for prizes awarded to MB ChB students (paper BFM 22/04-05).

RESOLVED:

- a. That the reference to "Vice-Dean Warwick" on page three of the amended regulations be amended to read "Dean Warwick"
- b. That, subject to the amendment in point a. above, the revised regulations be approved as set out in paper BFM 22/04-05.

42/04-05 Nominations for Membership of Faculty Committees.

CONSIDERED:

The nominations for membership of the Board of the Faculty of Medicine and its sub-committees for academic year 2005/06 (paper BFM 23/04-05).

REPORTED:

That Mr K Sheeres would be the student representative on Faculty Board for academic year 2005/06.

RESOLVED:

- a. That the entry for Dr O'Hare be corrected to "Dr JP O'Hare"
- b. That Professor D Griffin be nominated as the Clinical Sciences representative on the Faculty of Medicine Graduate Studies Committee.
- c. That Dr V Patel and Dr C Rodgers be nominated to serve on the Faculty of Medicine Undergraduate Studies Committee.
- d. That subject to the amendments a.-c. above the nominations for the Board of the Faculty of Medicine and its subcommittees for academic year 2005/06 be approved as set out in paper BFM 23/04-05.

43/04-05 Faculty Nominations for membership of University Committees.

RESOLVED:

The following representatives of the Board of the Faculty of Medicine were nominated to serve on University Committees for academic year 2005/06:

**Board of Graduate Studies**

Professor E Peile  
Dr JP O'Hare  
Professor M Thorogood

**Academic Quality and Standards Committee**

Chair of Faculty Board nominee Dr JP O'Hare  
Member nominated by Senate – Professor E Peile

**Campus Life Committee.**

Member of Faculty Board with an interest or involvement in student or cultural activities. – Dr C Rodgers.

**Information Policy and Strategy Committee**

Chair of the Faculty Board - Professor Y Carter  
A member elected by the faculty board – Professor D Singer

## **Board of the Faculty of Arts**

Dr H Bradby

## **Board of the Faculty of Science**

Professor D Singer

## **Board of the Faculty of Social Studies**

Professor S Kumar

### 44/04-05 Minutes of the Information Group.

#### RECEIVED:

Minutes of the Faculty of Medicine Information Group meeting on 11<sup>th</sup> March 2004 and an oral report from the meeting on the 20<sup>th</sup> May (Paper BFM 24/04-05).

#### REPORTED:

- a. That the e-Learning sub-group was formally established as a working group of the Faculty of Medicine Information Group.
- b. That the e-Learning sub-group would co-ordinate future bids such as the latest TQF round.

### 45/04-05 Minutes of the Graduate Studies Committee

#### CONSIDERED:

Minutes of the meeting of the Graduate Studies Committee of the Board of the Faculty of Medicine on 10<sup>th</sup> May 2005 (paper BFM 25/04-05).

#### REPORTED:

- a. That the proposal for a new pan Medical School MSc Health Sciences flexible masters programme had been recommended for approval to the University Board of Graduate Studies.
- b. That a detailed proposal for a professional taught doctorate would be brought forward to the Graduate Studies Committee of the Board of the Faculty of Medicine in Autumn term 2006.

### 46/04-05 Curriculum Committee.

#### CONSIDERED:

The minutes of a meeting of the LWMS Curriculum Committee on the 21<sup>st</sup> January 2005 (paper BFM 26/04-05).

REPORTED:

- a. That the Schools were working towards a greater emphasis on cross-modular, integrative, assessments similar to the IMSA and overarching examinations.
- b. That students were currently undertaking small research projects on an ad hoc basis even though such projects did not form part of their assessed work.

RESOLVED:

That Professor Peile would bring a paper regarding the introduction of a research project element to the curriculum to a future meeting of the Faculty Board and the LWMS Curriculum Committee.

47/04-05 Admissions.

REPORTED:

- a. That the current position was that 211 home/EU offers had been made with 156 acceptances to date, 11 overseas offers had been made with 8 acceptances to date.
- b. That there was some concern that there would be increased competition for overseas students with the introduction of overseas quota for other new Medical Schools.

RESOLVED:

That the minutes of the meeting of the Admissions Steering Group held on the 8<sup>th</sup> March 2005 would be circulated to members of the Faculty Board with the minutes.

48/04-05 Date of Next Meeting.

REPORTED:

That meeting dates for the 2005/06 academic year would be circulated when the University calendar had been agreed by the Senate.